

BOARD OF SUPERVISORS

District 1 | **Kirsten Running-Marquardt**

District 2 | **Ben Rogers**

District 3 | **Louis J. Zumbach**

JEAN OXLEY LINN COUNTY PUBLIC SERVICE CENTER

935 2ND ST. SW

CEDAR RAPIDS, IA 52404

PH: 319-892-5000

LinnCountyIowa.gov



**LINN COUNTY BOARD OF SUPERVISORS
MEETING AGENDA**

Tuesday, January 3, 2023

11 a.m.

Formal Board Room—Jean Oxley Public Service Center
935 2nd St. SW, Cedar Rapids, IA

Call to Order

Pledge of Allegiance

Public Comment: Five Minute Limit per Speaker

This comment period is for the public to address topics on today's agenda.

Consent Agenda

Items listed on the consent agenda are routine and will be considered by one motion without individual discussion unless the Board removes an item for separate consideration.

Reports

Resolutions

Resolution designating Official County Newspapers as follows: The Gazette Company, The Linn Newsletter, and The Sun.

Resolution authorizing the County Auditor and County Treasurer to destroy certain records that are more than ten years old.

Resolution authorizing the County Auditor to issue warrants when the Board of Supervisors is not in session for purposes provided for in Section 331.506, Code of Iowa, and that all bills paid under said Section shall be passed upon by the Board of Supervisors at the first meeting following such payments.

Contract and Agreements

Licenses & Permits

Approve Cigarette Permit for the Troy Mills Store, 5913 Main St., Troy Mills, retroactive to December 27, 2022.

Regular Agenda

Appoint Chair and Vice Chair for 2023

Discuss and Decide on Consent Agenda

Minutes

Discuss and decide on meeting minutes.

Claims

Discuss and decide on claims.

Discuss a proposed change of time to the Work Session and Formal Session meetings

Public Comment: Five Minute Limit per Speaker

This is an opportunity for the public to address the board on any subject pertaining to board business.

Payroll Authorizations

Discuss and decide on Employment Change Roster (payroll authorizations).

Correspondence

Appointments

Adjournment

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at bd-supervisors@linncountyiowa.gov

RESOLUTION

OFFICIAL COUNTY NEWSPAPER DESIGNATION

BE IT RESOLVED, that the Board of Supervisors, Linn County, Iowa, hereby designate the following named newspapers as the Official County Newspapers pursuant to Chapter 349, Code of Iowa:

The Gazette Company
The Linn Newsletter
The Sun

The Gazette Company is to receive compensation based on one full designation and the two weekly newspapers will share equally in the remaining two designations.

Dated this 3th day of January, 2023.

LINN COUNTY BOARD OF SUPERVISORS

AYES:

NAYS:

ABSTAIN:

ABSENT:

Chairperson

Supervisor

Supervisor

ATTEST:

JOEL MILLER, Linn County Auditor

RESOLUTION

AUTHORIZING THE DESTRUCTION OF RECORDS

WHEREAS, Section 331.323(2d), Code of Iowa, provides that the Board of Supervisors is authorized to order a county officer to destroy records in the officer's possession which have been on file for more than ten (10) years and not required to be kept as permanent records.

NOW, THEREFORE, BE IT RESOLVED, that the Chairperson of the Board of Supervisors, Linn County, Iowa, be is hereby authorized to order the County Auditor to destroy all Assessor's books, assessment rolls, tax lists, county vouchers, cancelled warrants on file in the office of the County Auditor for more than ten (10) years and order the County Treasurer to destroy all duplicate tax receipts on file in the office of the County Treasurer for more than ten years.

Dated this 3rd day of January, 2023.

LINN COUNTY BOARD OF SUPERVISORS

AYES:
NAYS:
ABSTAIN:
ABSENT:

Chairperson

Supervisor

Supervisor

ATTEST:

JOEL MILLER, Linn County Auditor

RESOLUTION

AUTHORIZING THE ISSUANCE OF WARRANTS WHEN BOARD NOT IN SESSION

BE IT RESOLVED by the Board of Supervisors, Linn County, Iowa, that the County Auditor is authorized to issue warrants when said Board is not in session for the following purposes provided for in Section 331.506 (2 & 3) , Code of Iowa, and that all bills paid under said Section shall be passed upon by the Board of Supervisors at the first meeting following such payments.

- 1. For fixed charges including, but not limited to, freight, express, postage, water, lights, telephone service or contractual services previously approved by the Board of Supervisors, after a bill is filed with the Auditor.
- 2. For salaries and payrolls if the compensation has been fixed or approved by the Board of Supervisors, under whose direction or supervision the compensation is earned.
- 3. For rent assistance and insurance settlement payments.
- 4. For refunds due caused by an overpayment of fees to any Linn County office or department or for return of payment due when payment has been made for a service, license or permit that will no longer be performed or issued.

Dated this 3rd day of January, 2023.

LINN COUNTY BOARD OF SUPERVISORS

AYES:

NAYS:

ABSTAIN:

ABSENT:

Chairperson

Supervisor

Supervisor

ATTEST:

JOEL MILLER, Linn County Auditor