Call to Order

Pledge of Allegiance

Public Comment: Five Minute Limit per Speaker
This comment period is for the public to address topics on today’s agenda.

Consent Agenda
Items listed on the consent agenda are routine and will be considered by one motion without individual discussion unless the Board removes an item for separate consideration.

Resolutions

Approve an amended resolution fixing the 1/1/2022 Utility Valuations payable in 2023-2024

Resolution to approve a final plat for Vernon Valley 10th Addition, case JF23-0004

Resolution to award contract for project M-HMA PATCHING(23), Hot Mix Asphalt (HMA) patching and leveling at various locations throughout Linn County, to LL Pelling Co., Inc., in the amount of $540,418.20 and authorize Bradley J. Ketels, County Engineer, to execute the contract.

Resolution to award contract for project LOST-BEVERLY RD(23), a four-inch asphalt paving from Highway 151 to the PCC section near Edgewood Road, to LL Pelling Co., Inc., in the amount of $909,890.00, and authorize Bradley J. Ketels, County Engineer, to execute the contract.

Resolution to approve Dows Farm Agri-Community Addition, case JP23-0001, request for a 223 lot preliminary plat of 116.73 total acres, located in the 6900 Block of Mt. Vernon Rd SE, owned by Linn County, IA, petitioner is Dows Agri-Community Development, LLC.

Resolution to establish speed limits on Fernow Road and Alburnett Road in Marion:
- 35 mph on the county portions of Fernow Road from Highway 13 to Fields Drive in sections 28-84-6 and 33-84-6.
- 45 mph on the county portions of Fernow Road from Field Drive east 1,875’ in sections 27-84-6 and 34-84-6.
- 45 mph on Alburnett Road from the south section line of 13-84-7 and 14-84-7 (Marion city limits) north 1,875’.

Contract and Agreements

Approve Change Order Number 2 to the Contract with Unzeitig Construction for the Linn County Correctional Center Video Visitation Project by adding $4,443 for replacement flooring, and authorize the Chairperson to sign the Change Order.
Approve Change Order Number 1 to the Contract with Unzeitig Construction for the Priority #2 Linn County Facilities Derecho Repairs Project by adding $58,588.95 for the removal and replacement of roofing, insulation, gutter, and downspouts on the Secondary Road Main Shop Sign Shop, and authorize the Chairperson to sign the Change Order.

Approve Change Order Number 1 to the Contract with Unzeitig Construction for the Priority #1 Linn County Facilities Derecho Repairs Project by adding $33,605 for the removal and replacement of damaged flagpoles, and authorize the Chairperson to sign the Change Order.

Approve the re-allocating the approved use of funds for Capital Improvement Project 2023CP-002.

Approve the re-allocating the unspent balance of funds for Capital Improvement Project 2021CP-016.

Approve purchase order number PO445 for $16,975.00 to CR Signs & Lighting Inc for Linn County’s portion of 3 additional Lincoln Highway Kiosks requested by Planning & Development.

Award bid and approve purchase order PO447 for herbicides to Nutrien Ag Solutions in the amount of $14,380.50 for the Secondary Road Department.

**Licenses & Permits**

**Regular Agenda**

**Discuss and Decide on Consent Agenda**

**Minutes**

Discuss and decide on meeting minutes.

**Claims**

Discuss and decide on claims.

Third and final reading of an Ordinance Amending Chapter 20 of the Code of Ordinances, Linn County, Iowa by Amending Sections in Article III Relating to the Linn County General Assistance Program.

Discuss and decide on a Resolution Establishing General Rules for the Linn County, Iowa General Assistance Program.

Third and final reading of an Ordinance Amending Chapter 24 of the Code of Ordinance, Linn County, Iowa by Amending Provisions in Article II relating to the time of Imposition of a Local Sales and Services Tax.

Second consideration for rezoning case JR23-0002, request to rezone 0.84 acres located at 4247 Indian Boundary Rd, from the RR1 (Rural Residential 1-Acre) zoning district, and 2.32 acres from the Ag (Agricultural) zoning district to the RR3 (Rural Residential 3-Acre) zoning district, Drew & Jenna Whiting, owners.

Second Consideration on an ordinance amending the Code of Ordinances, Linn County, Iowa, by amending provisions in Chapter 107, Unified Development Code, relating to accessory dwelling units.

Presentation on Linn County Food Systems Council Fiscal Year 2023 Food Access, Resiliency, and Equity Grant Program (FARE) funding recommendations.

Discuss and decide on the Linn County Food Systems Council FY23 FARE Grant funding recommendations and authorize Chair to sign the Grant Agreements.

Discuss and decide on a resolution for Township Compensation effective January 1, 2023.

Discuss Fiscal Year 2024 SF 634 resolution on total maximum property tax dollars, authorize publication of Max Levy Notice, and set the public hearing to be on March 29, 2023 at 10:00 a.m.

**Public Comment: Five Minute Limit per Speaker**
This is an opportunity for the public to address the board on any subject pertaining to board business.

**Payroll Authorizations**
Discuss and decide on Employment Change Roster (payroll authorizations).

**Legislative Update**
Discuss and decide on action related to proposed legislation

**Correspondence**

**Appointments**

**Closed Session**
The Board will enter into a closed session to discuss pending litigation, pursuant to Code of Iowa 21.5(1)(c).

**Adjournment**

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at bd-supervisors@linncountyiowa.gov.
RESOLUTION NO. 2023-3-

AMENDED RESOLUTION FIXING THE 1/1/2022 UTILITY VALUATIONS PAYABLE 2023-2024

WHEREAS, Iowa Code Sections 434.22 (railway), 437.10 (electric) and 438.15 (pipeline) establishes that the county board of supervisors shall enter into the minute book an order describing and fixing the miles, assessed valuations, and taxable valuations for state assessed utilities; and

WHEREAS, the Iowa Department of Revenue fixes and publishes a schedule of the miles, assessed valuations, and taxable valuations annually on their public website for the County Auditor to retrieve and input into their local tax system; and

WHEREAS, Senate File 181 caused the Iowa Department of Revenue to amend the AY2022 order certifying percentages for assessment limitations (rollback) affecting the taxable valuation for the Railroad utility; and

WHEREAS, the miles, assessed valuations, and amended taxable valuations for the 1/1/2022 utilities payable in 2023-2024 are as follows:

<table>
<thead>
<tr>
<th>Utility</th>
<th>Miles</th>
<th>Assessed Valuation</th>
<th>Rollback</th>
<th>Taxable Valuation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pipeline/Water/Steam</td>
<td>n/a</td>
<td>$18,759,157</td>
<td>100%</td>
<td>$18,759,157</td>
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<tr>
<td>Railroad</td>
<td>94.210</td>
<td>$82,586,266</td>
<td>Two Tier</td>
<td>$74,115,542 (prior $74,126,594)</td>
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<tr>
<td>Total Centrally Assessed</td>
<td></td>
<td>$101,345,423</td>
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<td>$92,874,699</td>
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<tr>
<td>1-Electric</td>
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<td>$1,078,244,848</td>
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<td>$184,196,868</td>
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<td>$414,752,986</td>
<td>n/a</td>
<td>$52,045,148</td>
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<tr>
<td>3-Gas</td>
<td>n/a</td>
<td>$112,481,151</td>
<td>n/a</td>
<td>$30,614,376</td>
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<tr>
<td>6-Transmission</td>
<td>n/a</td>
<td>$524,119,969</td>
<td>n/a</td>
<td>$108,089,277</td>
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<td>7-Distribution</td>
<td>n/a</td>
<td>$59,313,955</td>
<td>n/a</td>
<td>$5,560,094</td>
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<td>Total Gas and Electric</td>
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<td>$2,188,912,909</td>
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<td>$380,505,763</td>
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<td>Grand Total</td>
<td></td>
<td>$2,290,258,332</td>
<td></td>
<td>$473,380,462</td>
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</tbody>
</table>

WHEREAS, the Linn County Auditor has a detailed listing of the above by company and taxing district on file; now

THEREFORE BE IT HEREBY RESOLVED by the Board of Supervisors of Linn County, Iowa, that it is hereby ordered that the above stated miles, assessed valuations, and taxable valuations in Linn County, Iowa, are hereby ordered and fixed accordingly.

PASSED AND APPROVED this 8th day of March, 2023.

LINN COUNTY BOARD OF SUPERVISORS

Louis Zumbach, Chair
Ben Rogers, Vice Chair

Kirsten Running-Marquardt, Supervisor

AYE: NAY: ABSTAIN:

ATTEST:

Joel Miller, Linn County Auditor
LINN COUNTY BOARD OF SUPERVISORS

RESOLUTION # _________________________

APPROVING A FINAL PLAT

WHEREAS, a final plat of Vernon Valley Tenth Addition (Case #JF23-0004) to Linn County, Iowa, containing one (1) lot, numbered Lot 1, has been filed for approval, a subdivision of real estate located in the SESW of Section 21, Township 83 North, Range 6 West of the 5th P.M., Linn County, Iowa, described as follows:

Lot 1 of Vernon Valley Second Addition to Linn County, Iowa, and Parcel A, Plat of Survey No. 2710 to Linn County, Iowa.

WHEREAS, said plat is accompanied by a certificate acknowledging that said subdivision is by, and with the free consent of the proprietors, and is accompanied by a certificate dedicating certain property to the public, as shown on the plat; and

WHEREAS, said plat and its attachments thereto have been found to conform to the requirements of the comprehensive plan and the subdivision ordinance; and the requirements of other ordinances and state laws governing such plats; and

WHEREAS, the following conditions as listed on the Planning and Development Staff Report of January 18, 2023 as last amended on February 20, 2023 have been addressed:

LINN COUNTY SECONDARY ROAD DEPARTMENT
1. Entrance permit required for new entrances and existing unpermitted entrances, Sec.11 and the Unified Development Code, Article IV, Sec. 107-72 § 2 (h)(5). All approved entrances shall be brought into conformance with County standards. One entrance per parcel is allowed. An additional access may be allowed with justification and permit.
2. The developer shall apply for a Permit to Perform Work within County Right of Way from the Linn County Engineer to pave the single access to Vernon Valley Drive and shall follow the permit requirements to meet Statewide Urban Design and Specification (SUDAS) standards.
3. Road agreement for entrance and work within County right-of-way permits and conditions applicable to Final Plat cases. County Standard Specifications, Section 1.
4. E-911 address sign is required to be located at driveway entrance.
5. Street designation signs and E-911 address signs to be applied for at Linn County Secondary Road Department, 319-892-6400.
7. Proposed driveway locations are required to be shown on the address plat for preliminary addressing. Actual address may change at time of driveway placement to reflect accurate address. Address assigned by Linn County Secondary Road Department, 319-892-6400.

IOWA DEPARTMENT OF TRANSPORTATION
1. If any work is to be done in the State of Iowa right-of-way, contact the IDOT for additional permits.

LINN COUNTY PUBLIC HEALTH DEPARTMENT
No conditions to be met.

NATURAL RESOURCES CONSERVATION SERVICE
1. See conditions on related case JC23-0001.
LINN COUNTY CONSERVATION DEPARTMENT
No conditions to be met.

LINN COUNTY EMERGENCY MANAGEMENT
No conditions to be met.

LINN COUNTY PLANNING AND DEVELOPMENT - ZONING DIVISION
1. Minor Boundary Change case JMBC23-0004 must be completed prior to recording of this final plat.
2. Various revisions to the site plan and final plat.
3. Prior to approval of the final plat, the owner must sign an "Acceptance of Conditions" form. The "Acceptance of Conditions" form states that the owner understands and agrees to comply with the agreed upon conditions as stated in the staff report.
4. This plat lies within the 2-mile jurisdiction of the City of Bertram and the City of Cedar Rapids, and as per the 28E Agreement between the City and the County, will require City approval or a waiver of the right to review.
5. Approval of utility and drainage easements by the appropriate companies with all easements marked on the final plat bound copies.
6. The proposed subdivision name and proposed names of all roads, streets and lanes shall be submitted for review and approval by the Linn County Auditor's office prior to approval of the final plat.
7. The final plat bound documents must be approved by the Linn County Board of Supervisors on or before FEBRUARY 20, 2024 as per Article IV, Section 107-72, § (1)(g), and shall be recorded within 1 year of that approval, as per Article IV, Section 107-72, § (2)(f) of the UDC.
8. One original and one complete copy of the final plat bound documents that must include the following:
   i. Owner's certificate and dedication certificate executed in the form provided by the laws of Iowa, dedicating to Linn County title to all property intended for public use, including public roads
   ii. Title opinion and a consent to plat signed by the mortgage holder if there is a mortgage or encumbrance on the property as well as a release of all streets, easements, or other areas to be conveyed or dedicated to local government units within which the land is located
   iii. Surveyor's certificate
   iv. Auditor's certificate
   v. Resolution of the Planning and Zoning Commission
   vi. Resolution of the Board of Supervisors
   vii. Resolution of approval or waiver of review by applicable municipalities
   viii. Treasurer's certificate
      i. Agricultural Land Use Notification. The landowner shall ensure that such notification shall be attached to the deed and shall become a separate entry on the abstract of title for all the property that is subject of the permit or development as per Article V, Section 107-91, § (h) of the UDC.
      ii. Restrictive covenants or deed restrictions, as separate instruments, not combined with any other instrument
      iii. Ten original signed plat drawings
      iv. A covenant for a secondary road assessment
NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors, of Linn County, Iowa, that said plat is hereby approved. The Board of Supervisors and County Engineer are hereby authorized to enter approval upon the final plat resolution. The Board of Supervisors’ Chairperson is also hereby authorized to sign said plat which executes an acceptance of dedication of property to the public, as shown on said plat.

NOW, THEREFORE BE IT FURTHER RESOLVED, by the Board of Supervisors, of Linn County, Iowa, that said plat and plat proceedings shall not be changed or altered in any way, without the approval of the Linn County Board of Supervisors. Said plat and plat proceedings shall be recorded by March 8, 2024, to be valid.

Passed and approved this 8th day of March 2023

Linn County Board of Supervisors

________________________________________
Chair

________________________________________
Vice Chair

________________________________________
Supervisor

Aye:

Nay:

Abstain:

Absent:

Attest:

________________________________________
Joel Miller, Linn County Auditor
Linn County Board of Supervisors
March 8, 2023
Resolution # ___________________
JF23-0004
Page 4 of 4

Linn County Engineer

________________________
Brad Ketels, Engineer

State of Iowa )
SS )
County of Linn )

I, Joel Miller, County Auditor of Linn County, Iowa, hereby certify that at a regular meeting of the said Board of Supervisors, the foregoing resolution was duly adopted by a vote of:

___ Aye ___ Nay ___ Abstain ___ Absent

________________________
Joel Miller

Subscribed and sworn to before me by the aforesaid Joel Miller, __________________________,
on this _____ day of _____________________, 2023.

________________________
Notary Public State of Iowa
RESOLUTION

WHEREAS, the Board of Supervisors, hereafter referred to as “the Board”, believes the M-HMA PATCHING(23), hereafter referred to as “the project” is in the best interest of Linn County, Iowa, and the residents thereof. The project is defined as Hot Mix Asphalt (HMA) patching and leveling at various locations throughout Linn County; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Linn County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from LL Pelling Company Inc., in the amount of $540,418.20 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Linn County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor’s bond and certificate of insurance, Bradley J. Ketels, the County Engineer for Linn County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let on 2/28/2023.

Dated at Cedar Rapids, Iowa, this 8th day of March 2023.

Board of Supervisors of Linn County, Iowa

______________________________
______________________________
______________________________

ATTEST:

By____________________________

County Auditor

SEAL
<table>
<thead>
<tr>
<th>Item Number</th>
<th>Description</th>
<th>Units</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Extended Price</th>
<th>Unit Price</th>
<th>Extended Price</th>
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</table>

**Contract Totals**
- $535,682.05
- $540,418.20

**Percent of Estimate**
- 100.00%
- 100.88%
RESOLUTION

WHEREAS, the Board of Supervisors, hereafter referred to as “the Board”, believes the LOST-BEVERLY RD(23), hereafter referred to as “the project” is in the best interest of Linn County, Iowa, and the residents thereof. The project is defined as four-inch asphalt paving from Highway 151 to the PCC section near Edgewood Road; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS the Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Linn County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from LL Pelling Company Inc., in the amount of $909,890.00 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Linn County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor’s bond and certificate of insurance, Bradley J. Ketels, the County Engineer for Linn County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let on 2/28/2023.

Dated at Cedar Rapids, Iowa, this 8th day of March, 2023.

Board of Supervisors of Linn County, Iowa

________________________________________

________________________________________

________________________________________

ATTEST:

By_____________________________

County Auditor

SEAL
<table>
<thead>
<tr>
<th>Item Number</th>
<th>Description</th>
<th>Units</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Extended Price</th>
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<td>133.000</td>
<td>$850.00</td>
<td>$113,050.00</td>
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<td>325.500</td>
<td>$40.00</td>
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<tr>
<td>12 2528-8445110</td>
<td>TRAFFIC CONTROL</td>
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<td>1.00</td>
<td>$10,000.00</td>
<td>$10,000.00</td>
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<tr>
<td>13 2528-8445113</td>
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<tr>
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<td>DELIVER AND STOCKPILE SALVAGED MATERIALS</td>
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<td>$15,000.00</td>
<td>$15,000.00</td>
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</tbody>
</table>

**Contract Totals**: $1,040,053.00

**Percent of Estimate**: 100.00%

Apparent Low Bid

PELLING, LL CO. INC
1425 W PENN ST
NORTH LIBERTY, IA 52317-0230
LINN COUNTY BOARD OF SUPERVISORS

RESOLUTION # ____________________________

APPROVING PRELIMINARY PLAT

WHEREAS, a preliminary plat of Dows Farm Agri-Community Addition (Case #JP23-0001) to Linn County, Iowa, containing two hundred twenty-three (223) lots, has been filed for approval, a subdivision of real estate located in Section 20, Township 83 North, Range 6 West of the 5th P.M., Linn County, Iowa, described as follows:

PARCEL A AND PARCEL B, AMENDED PLAT OF SURVEY NO, 2474 AS RECORDED IN BOOK 10813, PAGES 248-249 IN THE OFFICE OF THE LINN COUNTY RECORDER

WHEREAS, said plat is accompanied by a certificate acknowledging that said subdivision is by, and with the free consent of the proprietors, and is accompanied by a certificate dedicating certain property to the public, as shown on the plat; and

WHEREAS, said plat and its attachments thereto have been found to conform to the requirements of the comprehensive plan and the subdivision ordinance; and the requirements of other ordinances and state laws governing such plats; and

WHEREAS, the following conditions as listed on the Planning and Development Staff Report of February 15, 2023, as last amended on February 20, 2023 have been addressed:

LINN COUNTY SECONDARY ROAD DEPARTMENT
1. Developer shall submit an agreement designating what infrastructure will be public and what will be privately maintained.

IOWA DEPARTMENT OF TRANSPORTATION
1. Not within the jurisdiction of the Iowa Department of Transportation.

LINN COUNTY PUBLIC HEALTH DEPARTMENT
No conditions to be met.

NATURAL RESOURCES CONSERVATION SERVICE
1. Land disturbance greater than 1 acre in size, not associated with agricultural crop production, will require a NPDES permit granted by the Iowa Department of Natural Resources.
2. Submit erosion and sediment control plan for review and acceptance.
3. Submit storm water pollution prevention plan for review and acceptance prior to approval of plat and / or any site grading activities.
4. Submit storm water management plan for review and acceptance prior to approval of plat and / or any site grading activities.
5. Applicant shall complete and submit a Land Disturbing Affidavit to the Linn County Soil and Water Conservation District as required by Iowa Code.

LINN COUNTY CONSERVATION DEPARTMENT
No conditions to be met.

LINN COUNTY EMERGENCY MANAGEMENT
No conditions to be met.

LINN COUNTY PLANNING AND DEVELOPMENT - ZONING DIVISION
1. Various revisions to the preliminary plat.
2. Prior to approval of the preliminary plat, the owner must sign an "Acceptance of Conditions" form. The "Acceptance of Conditions" form states that the owner understands and agrees to comply with the agreed upon conditions as stated in the staff report.
3. This plat lies within the 2-mile jurisdiction of the City of Cedar Rapids, and as per the 28E Agreement between the City and the County, will require City approval or a waiver of the right to review.

4. The proposed subdivision name and proposed names of all roads, streets and lanes shall be submitted for review and approval by the Linn County Auditor’s office prior to approval of the preliminary plat.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors, of Linn County, Iowa, that said plat is hereby approved. The Board of Supervisors and County Engineer are hereby authorized to enter approval upon the final plat resolution. The Board of Supervisors’ Chairperson is also hereby authorized to sign said plat which executes an acceptance of dedication of property to the public, as shown on said plat.

NOW, THEREFORE BE IT FURTHER RESOLVED, by the Board of Supervisors, of Linn County, Iowa, that said plat and plat proceedings shall not be changed or altered in any way, without the approval of the Linn County Board of Supervisors. Said plat and plat proceedings shall be recorded by March 8, 2024, to be valid.

Passed and approved this 8th day of March 2023

Linn County Board of Supervisors

__________________________________________
Chair

__________________________________________
Vice Chair

__________________________________________
Supervisor

Aye:
Nay:
Abstain:
Absent:

Attest:

_______________________________
Joel Miller, Linn County Auditor
Linn County Engineer

________________________________
Brad Ketels, Engineer

State of Iowa )
SS
County of Linn )

I, Joel Miller, County Auditor of Linn County, Iowa, hereby certify that at a regular meeting of the said Board of Supervisors, the foregoing resolution was duly adopted by a vote of:

_____ Aye _____ Nay _____ Abstain _____ Absent

________________________________
Joel Miller, Linn County Auditor

Subscribed and sworn to before me by the aforesaid Joel Miller, ________________________________
on this _____ day of__________________, 2023.

________________________________
Notary Public State of Iowa
RESOLUTION # _____________

ESTABLISH SPEED LIMIT

WHEREAS, portions of Fernow Road and Alburnett Road are located in the city of Marion and Linn County, and

WHEREAS, it is good engineering practice to provide uniform, consistent speed limits.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors, meeting in regular session, and upon recommendation of the Linn County Engineer that the public would be better served and safety enhanced by changing the speed limit as follows:

- 35 mph on the county portions of Fernow Road from Highway 13 to Fields Drive in sections 28-84-6 and 33-84-6.
- 45 mph on the county portions of Fernow Road from Field Drive east 1,875’ in sections 27-84-6 and 34-84-6.
- 45 mph on Alburnett Road from the south section line of 13-84-7 and 14-84-7 (Marion city limits) north 1,875’.

The Board of Supervisors declares these signs to be legal, valid and enforceable and directs the County Engineer to erect said signs in accordance with the provisions of the Code of Iowa.

Moved by Supervisor __________________________ Seconded by Supervisor __________________________
that the above resolution be adopted this _____ day of ________________, 202__ by a vote of ___ aye ___
 nay and _____ abstain from voting.

BOARD OF SUPERVISORS
LINN COUNTY, IOWA

______________________________ ATTEST:
Chairperson

______________________________ Linn County Auditor
Vice Chairperson

______________________________
Supervisor
From Highway 13 to Fields Drive the speed limit is now 35 mph.
The remaining segment of Alburnett Road remains unchanged at 55 mph

From Marion City Limits north 1,875' the speed limit is now 45 mph
ALBURNETT ROAD AND ECHO HILL ROAD SPEED TRANSITION STUDY

North of Echo Hill Road

MARCH 11, 2021
EXECUTIVE SUMMARY

This report was created to analyze the existing speed characteristics of Alburnett Road, north of Echo Hill Road, and on Echo Hill Road, west of Alburnett Road and the impact of a proposed roundabout at this intersection on the location of speed transition zones.

The procedures for establishing speed transitions zones were followed from the NCHRP Report 737, Design Guidance for High-Speed to Low-Speed Transition Zones to evaluate the speed transition zone on Alburnett Road, north of Echo Hill Road. Because Echo Hill Road, west of Alburnett Road is already signed 45 mph, and is a short segment between stop signs at C Avenue and at Alburnett Road, no speed transition zone was recommended on Echo Hill Road.

A spot speed study of the existing transition zone on Alburnett Road, and crash analysis of proposed transition zone corridor was performed. Based on the characteristics of the corridor, the surrounding development, and the speed profiles observed, a new transition zone is proposed with a step down from 55 mph to 45 mph, southbound, beginning approximately halfway between Echo Hill Road and County Home Road. There will be about a quarter mile of 45 mph speed zone to try and stabilize vehicle speeds before stepping down from 45 mph to 35 mph at the existing 35 mph sign location about a quarter mile north of Echo Hill Road.

The crash analysis yielded an intersection crash rate at Alburnett Road and Echo Hill Road of about 1.9 crashes per million entering vehicles. Comparing this to rates published by the Iowa DOT for similar intersections, this rate is higher than average and is significantly higher at a 90th percentile statistical level. The construction of the proposed roundabout, combined with the new speed transition zone, should help reduce crashes and reduce the severity of crashes at this intersection.

Figure 2 in this report shows the proposed layout for the Speed Transition Zone on Alburnett Road.
INTRODUCTION

A. Project Description: This report was created to analyze the existing speed characteristics of Alburnett Road, north of Echo Hill Road, and on Echo Hill Road, west of Alburnett Road and the impact of a proposed roundabout at this intersection on the location of speed transition zones. The study includes recommendations for speed transitions from the currently posted 55 mph speeds of these roadways in the rural zones down to the currently posted 35 mph speeds in the developed community zones.

The following were performed for this study:

- Spot speed sampling of existing traffic on Alburnett Road
- Crash Analyses of data from 2019 through 2021
- Analysis of existing speed signage and transitions
- Analysis of the proposed roundabout project at Echo Hill Road and Alburnett Road and its impact on speed transition zones
- Recommendation for speed transition signage

EXISTING CONDITIONS

EXISTING ROADWAY NETWORK: Alburnett Road is a two-lane, undivided, arterial road that begins within the City of Marion as Central Avenue and extends north to the City of Alburnett (approximately 8.2 miles). From the Central Avenue and 10th Street intersection, Central Avenue/Alburnett Road is posted 25 mph up to the bridge over Indian Creek. Within this limit, Central Avenue is an urban roadway section with curbs and gutters and sidewalks on the easterly side. At the north edge of the bridge, the speed limit is increased to 35 mph which continues to about one quarter mile north of Echo Hill Road where it then increases to 55 mph. The high speed is continued north, beyond County Home Road, toward the City of Alburnett. Throughout the 35 mph section and the high speed section, Alburnett Road is a rural roadway with shoulders and ditches for drainage.

In the vicinity of Oak Ridge Middle School, within the 35 mph zone, regulatory speed signs are posted at 25 mph on Alburnett Road with the supplemental plaque “WHEN CHILDREN ARE PRESENT”.

Echo Hill Road is a two-lane, undivided, rural collector road that connects Mentzer Road on the west, through the C Avenue intersection and continues to Alburnett Road on the east. Echo Hill Road currently terminates at Echo Hill Elementary School/Hazel Point Intermediate School. About midway between Alburnett Road and C Avenue, Echo Hill Road is posted 45 mph. At its intersection with C Avenue, Echo Hill Road is also under all-way stop sign control. C Avenue and Alburnett Road are about one mile apart.
Along most of the corridor of Alburnett Road from Echo Hill Road toward the City of Marion, the existing development is almost exclusively residential. North of Echo Hill Road, the land use is predominantly agricultural with widely spaced farm houses. Generally, the terrain is flat and open and sight distance does not appear to be an issue.

The intersection of Alburnett Road and Echo Hill Road is currently the edge of a rapidly growing area in the City of Marion. It is expected development will continue to the north and west. The intersection is currently controlled by all-way stop signs.

PROPOSED CONDITIONS

A new roundabout will be constructed at the intersection of Alburnett Road and Echo Hill Road to replace the all-way stop sign control. The City of Marion’s Comprehensive Plan identifies Single-Family Residential development to continue occurring along Alburnett Road until about half-way to County Home Road where higher density residential will transition into Corridor Commercial centered around the County Home Road and Alburnett Road intersection.

Likewise, in the vicinity of the proposed roundabout, Echo Hill Road is planned to develop as Single-Family Residential until about halfway to C Avenue where there will again be a higher density residential development followed by commercial office and retail land uses centered around the C Avenue and Echo Hill Road intersection.

ANALYSIS

The analysis of the speed transition study was based on the methods and procedures outlined in NCHRP Report 737 – Design Guidance for High-Speed to Low-Speed Transition Zones for Rural Highways. The guidance provides a 6-step process to evaluate the existing and proposed speed transition zones. These steps include:

1. Define the Study Area
2. Identify Current Transition Zone Boundaries
3. Conduct Speed-Limit Compliance Study
4. Conduct Crash Analysis
5. Define Theoretical Transition Zone Boundaries
6. Assess Study Results and Make Recommendations

STUDY AREA: Because Echo Hill Road operates under stop sign control at C Avenue, is posted only 45 mph, and will operate under roundabout control at Alburnett Road, it was determined no speed transition zone would be needed on
Echo Hill Road. Based on the Comprehensive Plan, it is anticipated future residential development will soon overtake this corridor and the entire length of Echo Hill Road will be reduced to 35 mph.

As such, this study focused on Alburnett Road, north of Echo Hill Road where the speed limit transitions between 35 mph and 55 mph. Figure 1 shows the Study Area and the location of the speed limit signs north of Echo Hill Road. The terrain within the study area is generally level.

**CURRENT TRANSITION ZONE BOUNDARIES:** As can be seen in Figure 1, the transition boundary for southbound traffic on Alburnett Road is a point located a quarter mile north of Echo Hill Road. Drivers traveling southbound at 55 mph are required to slow to 35 mph at this location and continue at that speed until the bridge over Indian Creek, where the speed is reduced to 25 mph.

**FIGURE 1 – EXISTING TRANSITION ZONE**

**SPEED LIMIT COMPLIANCE STUDY:** An automatic radar speed and counting device was placed on Alburnett Road north of the transition from 35 mph to 55 mph, and south of the transition. Table 1, on the next page, shows the results of the speed observations. From the observed data, it can be seen that vehicles are generally slowing down in the 55 mph posted speed limit area in anticipation of the lower, 35 mph speed limit. The 85th percentile speed is 53 mph, which is below the posted speed. The average speed is 46 mph.
### TABLE 1
SPOT SPEEDS ON ALBURNETT ROAD NORTH OF ECHO HILL ROAD

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>POSTED SPEED (MPH)</th>
<th>LOWEST SPEED (MPH)</th>
<th>HIGHEST SPEED (MPH)</th>
<th>AVERAGE (MPH)</th>
<th>85TH PERCENTILE (MPH)</th>
</tr>
</thead>
<tbody>
<tr>
<td>North of Cedar Springs Drive</td>
<td>55</td>
<td>16</td>
<td>87</td>
<td>46</td>
<td>53</td>
</tr>
<tr>
<td>South of Cedar Springs Drive</td>
<td>35</td>
<td>7</td>
<td>91</td>
<td>35</td>
<td>42</td>
</tr>
</tbody>
</table>

Within the 35 mph posted section, compliance is less with the 85th percentile speed at 42 mph but the average is 35 mph. Speed change transitions should help to improve compliance with the 35 mph posting as it will provide drivers additional distance to reduce speed.

In both spot speed studies, a few observations were very high (87 mph and 91 mph). The presence of the proposed roundabout, a physical obstacle to high speeds, should help reduce these observations.

### CRASH ANALYSIS:
The Iowa DOT publishes available crash data through its Iowa Crash Analysis Tool (ICAT). This tool was used to analyze crash data at the intersection of Alburnett Road and Echo Hill Road for the years 2019, 2020, and 2021. During that time ten crashes were recorded, including one at Alburnett Road and Cedar Springs Road. The crashes are summarized in Table 2, below.

### TABLE 2 – SUMMARY OF CRASH DATA

<table>
<thead>
<tr>
<th>Alburnett Road at Echo Hill Road</th>
<th>Direction of Travel</th>
<th>Driver at Fault</th>
<th>Crash Type</th>
<th>PDO / INJ / FAT</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/1/2019</td>
<td>EB/SB</td>
<td>EB - FTYROW</td>
<td>RIGHT ANGLE</td>
<td>PDO</td>
</tr>
<tr>
<td>9/28/2019</td>
<td>WB/SB</td>
<td>WB - FTYROW</td>
<td>RIGHT ANGLE</td>
<td>PINJ</td>
</tr>
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<td>10/25/2019</td>
<td>NB/SB</td>
<td>NB - FTYROW</td>
<td>LEFT TURN</td>
<td>PDO</td>
</tr>
<tr>
<td>5/1/2020</td>
<td>WB/NB</td>
<td>WB - FTYROW</td>
<td>RIGHT ANGLE</td>
<td>PINJ</td>
</tr>
<tr>
<td>6/16/2020*</td>
<td>NB</td>
<td>NB - LEFT ROAD</td>
<td>FIXED OBJECT</td>
<td>PDO</td>
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<tr>
<td>1/22/2021</td>
<td>EB/SB</td>
<td>EB - FTYROW</td>
<td>RIGHT ANGLE</td>
<td>PINJ</td>
</tr>
<tr>
<td>7/11/2021</td>
<td>SB</td>
<td>SB - SIGN</td>
<td>FIXED OBJECT</td>
<td>PINJ</td>
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<td>EB</td>
<td>EB – SIGN</td>
<td>FIXED OBJECT</td>
<td>PDO</td>
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<td>10/2/2021</td>
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<td>10/15/2021</td>
<td>EB/SB</td>
<td>UNKNOWN</td>
<td>RIGHT ANGLE</td>
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</table>

* 6/16/2020 CRASH AT ALBURNETT ROAD AND CEDAR SPRINGS DR.

PDO - Property Damage Only; INJ/PINJ - Injury or Possible Injury; FAT - Fatality
As can be seen in Table 2, there were no observed fatalities in the three year period though there were five crashes with suspected injuries. Most of the crashes were related to failure to yield right-of-way at the stop sign (FTYROW).

The Iowa DOT publishes traffic count data that were used to estimate the intersection crash rate. The latest 24-hour count data from the DOT is from 2017. Echo Hill Road carried about 1,810 vehicles per day and Alburnett Road carried about 2,500 vehicles per day. Based on these volumes and the crash experience shown in Table 2, the intersection crash rate is 1.91 crashes per million entering vehicles. The Iowa DOT also published comparable crash rates for intersections in Iowa based on intersection class and on intersection volume. For a municipal intersection with volume between 2,500 and 4,999 entering vehicles per day, the average crash rate is 1.0 crashes per million entering vehicles, and the lower limits of statistical rates are 1.9 crashes per MEV at 90th percentile confidence, and 2.2 crashes per MEV at 95th percentile confidence.

The crash experience for the intersection of Alburnett Road and Echo Hill Road was above average, and is significant at the 90th percentile confidence level. In other words, under existing stop sign control, this intersection has a statistically significantly higher number of crashes that would be expected. However, the crash experience should be improved with the new roundabout, and the severity of crashes will be reduced with a roundabout.
TRANSITION ZONE BOUNDARIES: Figure 2 shows the transition zone boundaries from 55 mph to the community zone target speed of 35 mph. The proposed transition zone boundaries begin at the existing 35 mph speed limit sign posted about ¼ mile north of Echo Hill Road (Refer back to Figure 1).

FIGURE 2 – TRANSITION ZONE BOUNDARIES

NCHRP Report 737 – Design Guidance for High-Speed to Low-Speed Transition Zones provides Figure 4-5, Recommended Minimum Lengths of Transition Zones. The warning sign placements were derived from Figure 4-5 of NCHRP 737 (See appendix). For the 55mph to 45 mph transition, Figure 4-5 indicates 475 feet is needed for Perception/Reaction Distance and the Deceleration Distance. For the 45 mph to 35 mph transition, Figure 4-5 shows a distance of 425 feet.

During the Spot Speed study of the existing speed transition, it was observed drivers shortly after crossing into the 35 mph zone were still traveling at 42 mph (85th percentile – Refer back to Table 1). Also, north of Cedar Spring Road, the character of the roadway is still rural and does not convey the suburban feel as is present south of Cedar Spring Road. Therefore, a 45 mph zone was extended to provide a buffer to allow drivers to reduce speed and stabilize their speed within that zone before initiating the next step down to 35 mph. The intent is to provide more space than the minimum recommendations in Figure 4-5 so that by the time drivers arrive at the next transition from 45 mph to 35 mph, the 85th percentile speed will be closer to the posted speed when they reach the 35 mph sign. The distance of 1,450 feet is more or less arbitrary as it sets the 55 mph speed limit sign about halfway between Echo Hill Road and County Home Road.
CONCLUSIONS AND RECOMMENDATIONS

Based on the procedures outlined in NCHRP 737, and the findings of the crash analysis and spot speed study, it is recommended the speed limit signs and advance warning signs to transition from 55 mph to 35 mph be implemented per the layout shown in Figure 2. Because of the roundabout construction, and the longer speed transition zone, we anticipate crash frequency and severity to decrease. The City should monitor crash data over the coming years and may consider performing a follow up spot speed study in the speed transition zone as drivers become accustomed to the new signing and the new roundabout.
TECHNICAL APPENDICES

SPOT SPEED STUDY SUMMARIES
FIGURE 4-5, EXCERPT FROM NCHRP REPORT 737
CRASH DATA
Location
Latitude: 38.861231
Longitude: -95.741185

Analysis Time Period
Start: 1/19/2021 10:33 AM
End: 1/21/2021 11:59 PM

Vehicles Analyzed: 4,375

Speed Limit: 55

Fastest Speed: 87

% Enforceable Violations: 11%

Average Speed: 46

85th Percentile Speed: 53

Slowest Speed: 16

Peak Time of Violations: 1/20/2021 4:33 PM
## SPEED DATA ANALYSIS

### Location
Latitude: 38.861231  
Longitude: -95.741185

### Analysis Time Period
![Calendar Icon]
**Start**  
2/2/2021  
9:26 AM  
**End**  
2/4/2021  
11:59 PM

### Vehicles Analyzed
![Car Icon]  
3,952

### Speed Limit
![Speed Limit Sign]  
35

### Fastest Speed
![Speed Meters]  
78

### % Enforceable Violations
![Enforceable Violations Percentage]  
59%

### Average Speed
![Average Speed Meters]  
35

### 85th Percentile Speed
![85th Percentile Speed Meters]  
42

### Slowest Speed
![Slowest Speed Meters]  
7

### Peak Time of Violations
![Calendar Icon]
2/3/2021  
3:26 PM
### Community Zone Target Speed (mph)

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<th>Rural Zone Speed (mph)</th>
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<th>35</th>
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<td>920</td>
<td>895</td>
<td>840</td>
<td>810</td>
<td>750</td>
<td>705</td>
</tr>
</tbody>
</table>

**Notes:**
- Perception-reaction distance (ft)
- Deceleration distance (ft)
- Total is the Transition Zone Length (feet)

**Figure 4-5. Recommended minimum lengths of transition zones.**

The community threshold should be located such that drivers can clearly discern that the nature of the roadway changes beyond that point.

Based on the 85th percentile speeds in the rural zone and the target speed in the community zone, the recommended minimum length of the transition zone can be approximated using Figure 4-5, thereby setting the upstream transition threshold. The deceleration and perception-reaction area lengths are also noted in Figure 4-5. The deceleration distance is based on a comfortable deceleration rate, while the perception-reaction time is set at 2.5 seconds.

While Figure 4-5 is useful for defining the minimum length of the transition zone, in many situations it will need to be longer due to various engineering and/or community factors such as sight distance limitations and grades. Human factors issues such as speed adaptation may also lead the engineer to lengthen the transition zone if there is a long stretch of high-speed roadway leading up to the community. While there may be an inclination to want to move the transition zone far from the community or to make it longer than warranted, this must be weighed against the fact that drivers will typically travel at a speed that is appropriate for the roadway design. Therefore, if the transition zone is too far from where the roadway changes to the community zone, then drivers may not travel at the desired speed.

At this point it is useful for the engineer to compare the location of the current transition zone with that of the theoretical transition zone. If there are problems with speed-limit compliance in the current transition zone, it may be beneficial to consider moving the transition zone closer to the theoretical location. This shift could be combined with the implementation of a transition zone treatment or treatments.
**Crash Detail Report**

**20191095858** 02/01/2019 08:52  ALBURNETT RD/ECHO HILL RD

**County:** Linn  **City:** Marion

**Major Cause:** FTYROW: From stop sign

**Roadway Type:** Intersection: Four-way intersection

**Severity:** Property Damage Only  **Manner of Crash:** Broadside (front to side)

**Fatalities:** 0  **Surface Conditions:** Snow

**Major Injuries:** 0  **Light Conditions:** Daylight

**Minor Injuries:** 0  **Weather Conditions:** Clear

**Possible Injuries:** 0  **Drug/Alc Involved:** None Indicated

<table>
<thead>
<tr>
<th>Severity:</th>
<th>Property Damage Only</th>
<th>Property Damage: $3,000</th>
<th>Number of Vehicles: 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Init Trav Dir:</strong></td>
<td><strong>Unit 1</strong></td>
<td><strong>Unit 2</strong></td>
<td><strong>Init Trav Dir:</strong></td>
</tr>
<tr>
<td>East</td>
<td>East</td>
<td>South</td>
<td></td>
</tr>
<tr>
<td>Veh Action:</td>
<td>Turning left</td>
<td>Movement essentially straight</td>
<td>Turning left</td>
</tr>
<tr>
<td>Configuration:</td>
<td>Sport utility vehicle</td>
<td>Passenger car</td>
<td>Sport utility vehicle</td>
</tr>
<tr>
<td>Driver Age:</td>
<td>47</td>
<td>40</td>
<td></td>
</tr>
<tr>
<td>Driver Gender:</td>
<td>M</td>
<td>F</td>
<td></td>
</tr>
<tr>
<td>Driver Cond:</td>
<td>Apparently normal</td>
<td>Apparently normal</td>
<td>Apparently normal</td>
</tr>
<tr>
<td>Driver Contr 1:</td>
<td>FTYROW: From stop sign</td>
<td>No improper action</td>
<td>FTYROW: From stop sign</td>
</tr>
<tr>
<td>Driver Contr 2:</td>
<td>Not reported</td>
<td>Not reported</td>
<td>Not reported</td>
</tr>
<tr>
<td>Fixed Object:</td>
<td>None (no fixed object struck)</td>
<td>None (no fixed object struck)</td>
<td>None (no fixed object struck)</td>
</tr>
</tbody>
</table>

**20191135775** 09/28/2019 09:23  ALBURNETT RD/ECHO HILL RD

**County:** Linn  **City:** Marion

**Major Cause:** Ran stop sign

**Roadway Type:** Intersection: Four-way intersection

**Severity:** Possible/Unknown Injury Crash  **Manner of Crash:** Broadside (front to side)

**Fatalities:** 0  **Surface Conditions:** Dry

**Major Injuries:** 0  **Light Conditions:** Daylight

**Minor Injuries:** 0  **Weather Conditions:** Clear

**Possible Injuries:** 2  **Drug/Alc Involved:** None Indicated

<table>
<thead>
<tr>
<th>Severity:</th>
<th>Property Damage Only</th>
<th>Property Damage: $24,000</th>
<th>Number of Vehicles: 3</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Init Trav Dir:</strong></td>
<td><strong>Unit 1</strong></td>
<td><strong>Unit 2</strong></td>
<td><strong>Unit 3</strong></td>
</tr>
<tr>
<td>West</td>
<td>West</td>
<td>East</td>
<td></td>
</tr>
<tr>
<td>Veh Action:</td>
<td>Movement essentially straight</td>
<td>Movement essentially straight</td>
<td>Stopped in traffic</td>
</tr>
<tr>
<td>Configuration:</td>
<td>Sport utility vehicle</td>
<td>Sport utility vehicle</td>
<td>Passenger van (seats &lt; 9)</td>
</tr>
<tr>
<td>Driver Age:</td>
<td>72</td>
<td>60</td>
<td>49</td>
</tr>
<tr>
<td>Driver Gender:</td>
<td>F</td>
<td>M</td>
<td>F</td>
</tr>
<tr>
<td>Driver Cond:</td>
<td>Apparently normal</td>
<td>Apparently normal</td>
<td>Apparently normal</td>
</tr>
<tr>
<td>Driver Contr 1:</td>
<td>Ran stop sign</td>
<td>No improper action</td>
<td>No improper action</td>
</tr>
<tr>
<td>Driver Contr 2:</td>
<td>Not reported</td>
<td>Not reported</td>
<td>Not reported</td>
</tr>
<tr>
<td>Fixed Object:</td>
<td>None (no fixed object struck)</td>
<td>None (no fixed object struck)</td>
<td>None (no fixed object struck)</td>
</tr>
</tbody>
</table>
### Crash 1

- **Major Cause:** Other
- **Roadway Type:** Intersection: Four-way intersection
- **Severity:** Property Damage Only
- **Surface Conditions:** Dry
- **Major Cause:** Other
- **Roadway Type:** Intersection: Four-way intersection
- **Severity:** Property Damage Only
- **Surface Conditions:** Dry
- **Major Cause:** FTYROW: From stop sign
- **Roadway Type:** Intersection: Four-way intersection
- **Severity:** Suspected Minor Injury
- **Surface Conditions:** Dry
- **Major Cause:** FTYROW: From stop sign
- **Roadway Type:** Intersection: Four-way intersection
- **Severity:** Suspected Minor Injury
- **Surface Conditions:** Dry

#### Details

<table>
<thead>
<tr>
<th>Unit 1</th>
<th>Unit 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Init Trav Dir: North</td>
<td>East</td>
</tr>
<tr>
<td>Veh Action: Turning left</td>
<td>Stopped in traffic</td>
</tr>
<tr>
<td>Configuration: Passenger car</td>
<td>Sport utility vehicle</td>
</tr>
<tr>
<td>Driver Age: 32</td>
<td>51</td>
</tr>
<tr>
<td>Driver Gender: M</td>
<td>F</td>
</tr>
<tr>
<td>Driver Cond: Apparently normal</td>
<td>Apparently normal</td>
</tr>
<tr>
<td>Driver Contr 1: Other</td>
<td>No improper action</td>
</tr>
<tr>
<td>Driver Contr 2: Not reported</td>
<td>Not reported</td>
</tr>
<tr>
<td>Fixed Object: None (no fixed object struck)</td>
<td>None (no fixed object struck)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Unit 1</th>
<th>Unit 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Init Trav Dir: West</td>
<td>North</td>
</tr>
<tr>
<td>Veh Action: Movement essentially straight</td>
<td>Movement essentially straight</td>
</tr>
<tr>
<td>Configuration: Four-tire light truck (pick-up)</td>
<td>Single-unit truck (2-axle/6-tire)</td>
</tr>
<tr>
<td>Driver Age: 61</td>
<td>38</td>
</tr>
<tr>
<td>Driver Gender: M</td>
<td>M</td>
</tr>
<tr>
<td>Driver Cond: Apparently normal</td>
<td>Apparently normal</td>
</tr>
<tr>
<td>Driver Contr 1: FTYROW: From stop sign</td>
<td>No improper action</td>
</tr>
<tr>
<td>Driver Contr 2: Not reported</td>
<td>Not reported</td>
</tr>
<tr>
<td>Fixed Object: None (no fixed object struck)</td>
<td>None (no fixed object struck)</td>
</tr>
</tbody>
</table>
## Crash Detail Report

**20201176920**

County: Linn  
City: Marion  
06/16/2020 14:09  
ALBURNETT RD/cedar springs DR  

<table>
<thead>
<tr>
<th>Major Cause</th>
<th>Unknown</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roadway Type</td>
<td>Feature: Non-junction/no special feature</td>
</tr>
<tr>
<td>Severity</td>
<td>Property Damage Only</td>
</tr>
<tr>
<td>Fatalities</td>
<td>0</td>
</tr>
<tr>
<td>Major Injuries</td>
<td>0</td>
</tr>
<tr>
<td>Minor Injuries</td>
<td>0</td>
</tr>
<tr>
<td>Possible Injuries</td>
<td>0</td>
</tr>
<tr>
<td>Drug/Alc Involved</td>
<td>None Indicated</td>
</tr>
<tr>
<td>Manner of Crash</td>
<td>Non-collision (single vehicle)</td>
</tr>
<tr>
<td>Surface Conditions</td>
<td>Dry</td>
</tr>
<tr>
<td>Light Conditions</td>
<td>Daylight</td>
</tr>
<tr>
<td>Weather Conditions</td>
<td>Clear</td>
</tr>
</tbody>
</table>

### Unit 1

<table>
<thead>
<tr>
<th>Init Trav Dir</th>
<th>North</th>
</tr>
</thead>
<tbody>
<tr>
<td>Veh Action</td>
<td>Movement essentially straight</td>
</tr>
<tr>
<td>Configuration</td>
<td>Unknown</td>
</tr>
<tr>
<td>Driver Age</td>
<td>200</td>
</tr>
<tr>
<td>Driver Gender</td>
<td>M</td>
</tr>
<tr>
<td>Driver Cond</td>
<td>Not reported</td>
</tr>
<tr>
<td>Driver Contr 1</td>
<td>Unknown</td>
</tr>
<tr>
<td>Driver Contr 2</td>
<td>Not reported</td>
</tr>
<tr>
<td>Fixed Object</td>
<td>None (no fixed object struck)</td>
</tr>
</tbody>
</table>

| Property Damage | $1,500                                      |
| Number of Vehicles | 1                                         |

---

**20211222262**

County: Linn  
City: Marion  
01/22/2021 09:34  
ALBURNETT RD/ECHO HILL RD  

<table>
<thead>
<tr>
<th>Major Cause</th>
<th>Ran stop sign</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roadway Type</td>
<td>Intersection: Four-way intersection</td>
</tr>
<tr>
<td>Severity</td>
<td>Suspected Minor Injury</td>
</tr>
<tr>
<td>Fatalities</td>
<td>0</td>
</tr>
<tr>
<td>Major Injuries</td>
<td>0</td>
</tr>
<tr>
<td>Minor Injuries</td>
<td>1</td>
</tr>
<tr>
<td>Possible Injuries</td>
<td>0</td>
</tr>
<tr>
<td>Drug/Alc Involved</td>
<td>None Indicated</td>
</tr>
<tr>
<td>Manner of Crash</td>
<td>Broadside (front to side)</td>
</tr>
<tr>
<td>Surface Conditions</td>
<td>Dry</td>
</tr>
<tr>
<td>Light Conditions</td>
<td>Daylight</td>
</tr>
<tr>
<td>Weather Conditions</td>
<td>Clear</td>
</tr>
</tbody>
</table>

### Unit 1

<table>
<thead>
<tr>
<th>Init Trav Dir</th>
<th>East</th>
</tr>
</thead>
<tbody>
<tr>
<td>Veh Action</td>
<td>Movement essentially straight</td>
</tr>
<tr>
<td>Configuration</td>
<td>Passenger car</td>
</tr>
<tr>
<td>Driver Age</td>
<td>22</td>
</tr>
<tr>
<td>Driver Gender</td>
<td>M</td>
</tr>
<tr>
<td>Driver Cond</td>
<td>Apparently normal</td>
</tr>
<tr>
<td>Driver Contr 1</td>
<td>Ran stop sign</td>
</tr>
<tr>
<td>Driver Contr 2</td>
<td>No improper action</td>
</tr>
<tr>
<td>Fixed Object</td>
<td>None (no fixed object struck)</td>
</tr>
</tbody>
</table>

### Unit 2

<table>
<thead>
<tr>
<th>Init Trav Dir</th>
<th>South</th>
</tr>
</thead>
<tbody>
<tr>
<td>Veh Action</td>
<td>Movement essentially straight</td>
</tr>
<tr>
<td>Configuration</td>
<td>Sport utility vehicle</td>
</tr>
<tr>
<td>Driver Age</td>
<td>66</td>
</tr>
<tr>
<td>Driver Gender</td>
<td>F</td>
</tr>
<tr>
<td>Driver Cond</td>
<td>Apparently normal</td>
</tr>
<tr>
<td>Driver Contr 1</td>
<td>No improper action</td>
</tr>
<tr>
<td>Driver Contr 2</td>
<td>Not reported</td>
</tr>
<tr>
<td>Fixed Object</td>
<td>None (no fixed object struck)</td>
</tr>
</tbody>
</table>

| Property Damage | $10,000                                     |
| Number of Vehicles | 2                                         |
## Crash Detail Report

### Crash 1

**ID:** 20211250001  
**Date:** 07/11/2021 21:38  
**Location:** ALBURNETT RD/ECHO HILL RD  
**County:** Linn  
**City:** Marion

**Major Cause:** Unknown  
**Roadway Type:** Intersection: Four-way intersection

<table>
<thead>
<tr>
<th>Severity</th>
<th>Fatalities</th>
<th>Major Injuries</th>
<th>Minor Injuries</th>
<th>Possible Injuries</th>
</tr>
</thead>
<tbody>
<tr>
<td>Possible/Unknown Injury</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Manner of Crash:** Non-collision (single vehicle)  
**Surface Conditions:** Dry  
**Light Conditions:** Dark - roadway not lighted  
**Weather Conditions:** Clear  
**Drug/Alc Involved:** None Indicated

**Property Damage:** $3,500  
**Number of Vehicles:** 1

### Unit 1

<table>
<thead>
<tr>
<th>Init Trav Dir</th>
<th>Veh Action</th>
<th>Configuration</th>
<th>Driver Age</th>
<th>Driver Gender</th>
<th>Driver Cond</th>
<th>Driver Contr 1</th>
<th>Driver Contr 2</th>
<th>Fixed Object</th>
</tr>
</thead>
<tbody>
<tr>
<td>South</td>
<td>Movement essentially straight</td>
<td>Unknown</td>
<td>200</td>
<td>NR</td>
<td>Unknown</td>
<td>Not reported</td>
<td>Not reported</td>
<td>Traffic sign support</td>
</tr>
</tbody>
</table>

---

### Crash 2

**ID:** 20211254627  
**Date:** 08/08/2021 15:42  
**Location:** ALBURNETT RD/ECHO HILL RD  
**County:** Linn  
**City:** Marion

**Major Cause:** Other  
**Roadway Type:** Intersection: Four-way intersection

<table>
<thead>
<tr>
<th>Severity</th>
<th>Fatalities</th>
<th>Major Injuries</th>
<th>Minor Injuries</th>
<th>Possible Injuries</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Damage Only</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Manner of Crash:** Non-collision (single vehicle)  
**Surface Conditions:** Dry  
**Light Conditions:** Daylight  
**Weather Conditions:** Clear  
**Drug/Alc Involved:** None Indicated

**Property Damage:** $3,000  
**Number of Vehicles:** 1

### Unit 1

<table>
<thead>
<tr>
<th>Init Trav Dir</th>
<th>Veh Action</th>
<th>Configuration</th>
<th>Driver Age</th>
<th>Driver Gender</th>
<th>Driver Cond</th>
<th>Driver Contr 1</th>
<th>Driver Contr 2</th>
<th>Fixed Object</th>
</tr>
</thead>
<tbody>
<tr>
<td>East</td>
<td>Turning left</td>
<td>Sport utility vehicle</td>
<td>74</td>
<td>F</td>
<td>Apparently normal</td>
<td>Other</td>
<td>Not reported</td>
<td>Traffic sign support</td>
</tr>
</tbody>
</table>
Crash Detail Report

20211263093 10/02/2021 13:48  ALBURNETT RD/ECHO HILL RD
County: Linn  City: Marion

Major Cause: Ran stop sign
Roadway Type: Intersection: Four-way intersection

Severity:: Suspected Minor Injury  Manner of Crash: Head-on (front to front)
Fatalities: 0  Surface Conditions: Dry
Major Injuries: 0  Light Conditions: Daylight
Minor Injuries: 2  Weather Conditions: Clear
Possible Injuries: 0  Drug/Alc Involved: None Indicated

Severity:: Suspected Minor Injury  Property Damage: $8,000  Number of Vehicles: 2

<table>
<thead>
<tr>
<th>Unit 1</th>
<th>Unit 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Init Trav Dir: North</td>
<td>South</td>
</tr>
<tr>
<td>Veh Action: Turning left</td>
<td>Movement essentially straight</td>
</tr>
<tr>
<td>Configuration: Sport utility vehicle</td>
<td>Passenger car</td>
</tr>
<tr>
<td>Driver Age: 44</td>
<td>71</td>
</tr>
<tr>
<td>Driver Gender: M</td>
<td>F</td>
</tr>
<tr>
<td>Driver Cond: Apparently normal</td>
<td>Apparently normal</td>
</tr>
<tr>
<td>Driver Contr 1: No improper action</td>
<td>Ran stop sign</td>
</tr>
<tr>
<td>Driver Contr 2: Not reported</td>
<td>Not reported</td>
</tr>
<tr>
<td>Fixed Object: None (no fixed object struck)</td>
<td>None (no fixed object struck)</td>
</tr>
</tbody>
</table>

20211265462 10/15/2021 18:51  ALBURNETT RD/ECHO HILL RD
County: Linn  City: Marion

Major Cause: Other
Roadway Type: Intersection: Four-way intersection

Severity:: Property Damage Only  Manner of Crash: Broadside (front to side)
Fatalities: 0  Surface Conditions: Dry
Major Injuries: 0  Light Conditions: Dark - roadway lighted
Minor Injuries: 0  Weather Conditions: Clear
Possible Injuries: 0  Drug/Alc Involved: None Indicated

Severity:: Property Damage Only  Property Damage: $3,000  Number of Vehicles: 2

<table>
<thead>
<tr>
<th>Unit 1</th>
<th>Unit 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Init Trav Dir: East</td>
<td>South</td>
</tr>
<tr>
<td>Veh Action: Movement essentially straight</td>
<td>Movement essentially straight</td>
</tr>
<tr>
<td>Configuration: Passenger van (seats &lt; 9)</td>
<td>Passenger car</td>
</tr>
<tr>
<td>Driver Age: 43</td>
<td>20</td>
</tr>
<tr>
<td>Driver Gender: M</td>
<td>F</td>
</tr>
<tr>
<td>Driver Cond: Apparently normal</td>
<td>Apparently normal</td>
</tr>
<tr>
<td>Driver Contr 1: Other</td>
<td>Other</td>
</tr>
<tr>
<td>Driver Contr 2: Not reported</td>
<td>Not reported</td>
</tr>
<tr>
<td>Fixed Object: None (no fixed object struck)</td>
<td>None (no fixed object struck)</td>
</tr>
</tbody>
</table>
ORDINANCE NO. 23-01

ORDINANCE AMENDING CHAPTER 63 OF THE CODE OF ORDINANCES ESTABLISHING THE SPEED LIMIT ON FERNOW ROAD FROM FIELDS DRIVE TO HIGHWAY 13 AS 35 MPH

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARION, IOWA:

Section 1: Chapter 63.01 (5) of the Code of Ordinances is amended by adding the following new subparagraph:

AH. On Fernow Road from Fields Drive to Highway 13.

Section 3. Violations of this ordinance shall be punished in the manner provided in Section 1.06 of the Code of Ordinances. This Ordinance shall be in effect from and after its passage and publication as provided by law.

Passed and approved on February 23, 2023.

Nicolas AbouAssaly, Mayor

ATTEST:
I, Rachel Bolender, City Clerk of the City of Marion, Iowa hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings the above was adopted.

Rachel Bolender, City Clerk
## Change Order

**PROJECT:** (name and address)
Linn County Correctional Center
53 3rd Avenue Bridge Cedar Rapids, IA 52401

**ARCHITECT:** (name and address)
Aspent
221 2nd Avenue SE, Ste 400
Cedar Rapids, IA 52401

**CONTRACT INFORMATION:**
Contract For: Video Visitation Remodel
Date: June 20, 2022

**CONTRACTOR:** (name and address)
Unzeitig Construction
1615 F Avenue NE, Suite 1
Cedar Rapids, IA 52404

**CHANGE ORDER INFORMATION:**
Change Order Number: 2
Date: February 24, 2023

The Contract is changed as follows:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Mannington floor product selected to replace the discontinued Armstrong product specified in the drawings.

This selection cancels COR #1, as it was also a selected replacement flooring product.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>The original (Contract Sum) (Guaranteed Maximum Price) was</td>
<td>$366,800.00</td>
</tr>
<tr>
<td>The net change by previously authorized Change Orders</td>
<td>$0.00</td>
</tr>
<tr>
<td>The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was</td>
<td>$366,800.00</td>
</tr>
<tr>
<td>The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased) (unchanged) by this Change Order in the amount of</td>
<td>$4,443.00</td>
</tr>
<tr>
<td>The new (Contract Sum) (Guaranteed Maximum Price), including this Change Order, will be</td>
<td>$371,243.00</td>
</tr>
<tr>
<td>The Contract Time will be (increased) (decreased) (unchanged) by</td>
<td>(0) days</td>
</tr>
<tr>
<td>The new date of Substantial Completion will be unchanged</td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<table>
<thead>
<tr>
<th>Aspect</th>
<th>ARCHITECT (Firm name)</th>
<th>Unzeitig Construction</th>
<th>Linn County</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Signature</td>
<td>Signature</td>
<td>SIGNATURE</td>
</tr>
<tr>
<td></td>
<td>Stephen L. Emerson</td>
<td>James D. Unzeitig</td>
<td>SIGNATURE</td>
</tr>
<tr>
<td>PRINTED NAME AND TITLE</td>
<td>2-28-23</td>
<td>PRINTED NAME AND TITLE</td>
<td>2-28-23</td>
</tr>
</tbody>
</table>

**DATE**
February 24, 2023

**DATE**

**CAUTION:** You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

---

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**Change Order**

**PROJECT:** (Name and address)  
Priority #2 Linn County Facilities Derecho Repairs  
Various locations throughout Linn County, Iowa.

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: March 28, 2022

**CHANGE ORDER INFORMATION:**  
Change Order Number: 001  
Date: February 17, 2023

**OWNER:** (Name and address)  
Linn County Board of Supervisors  
935 2nd Street SW  
Cedar Rapids, IA 52404

**ARCHITECT:** (Name and address)  
Martin Gardner Architecture, P.C.  
700 11th Street  
Suite 200  
Marion, IA 52302

**CONTRACTOR:** (Name and address)  
Unzeitig Construction  
1619 F Avenue NE  
Cedar Rapids, IA 52402

---

**THE CONTRACT IS CHANGED AS FOLLOWS:**  
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

See attached letter dated January 31, 2023 and other associated backup information.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>The original Contract Sum was</td>
<td>$511,000.00</td>
</tr>
<tr>
<td>The net change by previously authorized Change Orders</td>
<td>$0.00</td>
</tr>
<tr>
<td>The Contract Sum prior to this Change Order was</td>
<td>$511,000.00</td>
</tr>
<tr>
<td>The Contract Sum will be increased by this Change Order in the amount of</td>
<td>$58,588.95</td>
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<tr>
<td>The new Contract Sum including this Change Order will be</td>
<td>$569,588.95</td>
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The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be unchanged.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<table>
<thead>
<tr>
<th>Martin Gardner Architecture, P.C.</th>
<th>Unzeitig Construction</th>
<th>Linn County Board of Supervisors</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ARCHITECT</strong> (Firm name)</td>
<td><strong>CONTRACTOR</strong> (Firm name)</td>
<td><strong>OWNER</strong> (Firm name)</td>
</tr>
<tr>
<td>Sarah Coleman, AIA, Project Architect</td>
<td>Jim Unzeitig, Vice President</td>
<td></td>
</tr>
</tbody>
</table>

**SIGNATURE**

3/3/2023 | 08:30:51 CST  
**DATE**

**DATE**

**DATE**
Change Order

PROJECT: (Name and address)
Priority #1 Linn County Facilities Derecho Repairs
Various locations throughout Linn County, Iowa.

OWNER: (Name and address)
Linn County Board of Supervisors
935 2nd Street SW
Cedar Rapids, IA 52404

ARCHITECT: (Name and address)
Martin Gardner Architecture, P.C.
700 11th Street
Suite 200
Marion, IA 52302

CONTRACTOR: (Name and address)
Unzeitig Construction
1619 F Avenue NE
Cedar Rapids, IA 52402

CHANGE ORDER INFORMATION:
Date: February 17, 2023
Change Order Number: 001

CONTRACT INFORMATION:
Date: March 7, 2022
Contract For: General Construction

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
See attached letter dated January 24, 2023 and other associated backup.

The original Contract Sum was $396,500.00
The net change by previously authorized Change Orders $0.00
The Contract Sum prior to this Change Order was $396,500.00
The Contract Sum will be increased by this Change Order in the amount of $33,605.00
The new Contract Sum including this Change Order will be $430,105.00

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Martin Gardner Architecture, P.C.
ARCHITECT (Firm name)

Unzeitig Construction
CONTRACTOR (Firm name)

Linn County Board of Supervisors
OWNER (Firm name)

Sarah Coleman, AIA, Project Architect
SIGNATURE

Jim Unzeitig, Vice President
SIGNATURE

Louis J. Zumbach, Chair Board of Supervisors
PRINTED NAME AND TITLE
PRINTED NAME AND TITLE
3/3/2023 | 08:31:31 CST
DATE
DATE
Purchase Order

# PO447
3/2/2023

Vendor
TIMBERLAND DIVISION
NUTRIEN AG SOLUTIONS
5230 AIRPORT RD
SPEARFISH SD 57783
United States

TOTAL

$14,380.50
Receive By:

Note: Sales Tax Exempt ID Number 42-6004338

Order Instructions: Please enter our order for the following, subject to the instructions, terms and conditions named herein. Important This order expressly limits acceptance to the terms stated herein, and any additional or different terms proposed by the seller are rejected unless asserted to in writing. No chemicals accepted without material safety data sheet (MSDS). All orders are FOB Destination unless specifically stated otherwise.

<table>
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<tr>
<th>Department</th>
<th>Department Contact</th>
<th>Contact Telephone</th>
<th>Terms</th>
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<tr>
<td>61-ENGINEER</td>
<td>MEGAN J DICESARE-HUCK</td>
<td>(319) 892-6424</td>
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<th>Rate</th>
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<td>LIBERATE (GAL)</td>
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Memo: HERBICIDE - NOXIOUS WEED - QUOTE 3/1/2023

Total $14,380.50

Bill To
Linn County Engineer
1888 County Home Road
Marion, IA 52302

Ship To
MAIN SHOP
1944 CONTY HOME RD
MARION IA
United States
## Noxious Weed Herbicide Results
3/1/2023

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<td>Reign Drift Control*</td>
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<td>Gal</td>
<td>$17.00</td>
<td>$765.00</td>
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<tr>
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<td>40</td>
<td>Lbs</td>
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<td>$12,125.00</td>
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* Substitute not allowed
AN ORDINANCE AMENDING CHAPTER 20 OF THE CODE OF ORDINANCES, LINN COUNTY, IOWA
BY AMENDING SECTIONS IN ARTICLE III RELATING TO THE LINN COUNTY
GENERAL ASSISTANCE PROGRAM

BE IT ORDAINED by the Board of Supervisors of Linn County, Iowa, as follows:

SECTION 1. SECTION MODIFIED. Chapter 20, Article III, Section 20-62(c) of the Code of
Ordinances, Linn County, Iowa, is hereby amended to read as follows:

(c) Applicants who seek ongoing economic assistance due to a disability that is expected to
last more than 12 months from the date of onset must apply for and diligently pursue an
application for supplemental security income (SSI) benefits. Applicants must also execute
a repayment agreement in the event of a lump sum payment of retroactive benefits on
forms provided by the director.

SECTION 2. SECTION MODIFIED. Chapter 20, Article III, Section 20-62(d) of the Code of
Ordinances, Linn County, Iowa, is hereby amended to read as follows:

(d) Applicants who have made application for supplemental security income (SSI) benefits
whose application is dismissed for failure to diligently pursue the application, or who are
determined to not have a qualifying disability after hearing by an administrative law judge
shall not be eligible for further ongoing economic assistance or to re-apply for ongoing
economic assistance in the 60 months following the dismissal of their application or the
decision of the administrative law judge. Such applicants are eligible to apply for
temporary economic assistance benefits immediately after termination of their ongoing
economic assistance benefits. Applicants who are not required to make application for
SSI benefits are eligible to apply for temporary economic assistance 90 days after
termination of their ongoing economic assistance benefits.

SECTION 3. SECTION MODIFIED. Chapter 20, Article III, Section 20-64(b) of the Code of
Ordinances, Linn County, Iowa, is hereby amended to read as follows:

(b) The general assistance program may provide assistance for rent for rental units, rooms,
and mobile home lots, interest on home mortgages, utilities, transportation, and burial.
Assistance for food and essential non-food products may also be provided to applicants
determined eligible for assistance pursuant to Section 20-60 upon a determination by the
director that the program funding balance is adequate to allow for expanded assistance.

SECTION 4. SECTION MODIFIED. Chapter 20, Article III, Section 20-67 of the Code of Ordinances,
Linn County, Iowa, is hereby amended to read as follows:

Sec. 20-67. – Essential non-food items.

Essential non-food items which may be paid for through this program are limited to items
approved by resolution of the board of supervisors.
SECTION 5. SECTION MODIFIED. Chapter 20, Article III, Section 20-69(a) of the Code of Ordinances, Linn County, Iowa, is hereby amended to read as follows:

(a) The income guidelines used to determine eligibility for burial assistance shall be set by resolution of the board of supervisors.

SECTION 6. SECTION MODIFIED. Chapter 20, Article III, Section 20-70(c) of the Code of Ordinances, Linn County, Iowa, is hereby amended to read as follows:

(c) Any person making application for assistance who applies for supplemental security income (SSI) and who would be entitled to a retroactive lump sum payment must agree to comply with the reimbursement provisions of the state supplemental income program.

SECTION 7. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 8. SEVERABILITY. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 9. SAVING. The Code of Ordinances, Linn County, Iowa, shall remain in full force and effect, save and except as amended by this ordinance.

SECTION 10. EFFECTIVE DATE. This ordinance shall be in effect after its final passage, approval, and publication as provided by law.

LINN COUNTY BOARD OF SUPERVISORS

__________________________
Louis J. Zumbach, Chair

__________________________
Ben Rogers, Vice Chair

__________________________
Kirsten Running-Marquardt, Supervisor

ATTEST:

__________________________
Joel Miller, County Auditor
I, Linn County Auditor, hereby certify that the above and foregoing is a true copy of an ordinance passed by the Linn County Board of Supervisors.

____________________
Joel Miller, County Auditor

State of Iowa
County of Linn

This instrument was acknowledged before me on the _______ day of ________________, 2023, by Joel Miller as Linn County Auditor.

____________________
Notary Public, State of Iowa

First reading on the _______ day of March 2023.
Second reading on the _____________ day of March 2023.
Third reading and final passage on the _____________ day of March 2023.
Published in The Gazette on the _____________ day of _____________2023.
RESOLUTION 2023 – 3 –

A RESOLUTION ESTABLISHING GENERAL RULES FOR
THE LINN COUNTY, IOWA GENERAL ASSISTANCE PROGRAM

(SUPERCEDES RESOLUTION 2019-9-130)

WHEREAS, Iowa Code Section 252.25 requires the Board of Supervisors to provide for the assistance of persons in the county who are ineligible for, or are immediate need and are awaiting approval and receipt of, assistance under programs provided by state or federal law, or whose actual needs cannot be fully met by the assistance furnished under those programs; and

WHEREAS, Iowa Code Section 252.25 also requires the Board of Supervisors to establish general rules as the Board deems necessary to properly discharge its responsibility under Iowa Code Section 252.25; and

WHEREAS, Linn County Code of Ordinances Section 20-64 establishes that applicants determined eligible for general assistance shall be granted assistance in an amount and for a duration as determined by resolution of the Linn County Board of Supervisors.

BE IT THEREFORE RESOLVED by the Linn County Board of Supervisors that effective upon the passage of this resolution, Resolution 2019-9-130, and any other resolutions, or parts of resolutions, in conflict with the provisions of this resolution are hereby repealed.

BE IT FURTHER RESOLVED by Linn County Board of Supervisors that in place of Resolution 2019-9-130, and any other resolutions, or parts of resolutions, in conflict with the provisions of this resolution, the following rules are established to implement the provisions of Chapter 20, Article III of the Code of Ordinances, Linn County, Iowa.

1. Pursuant to Section 20-61(e), Code of Ordinances, Linn County, Iowa, the following shall be considered exempt property:
   a. Wedding rings from a current marriage.
   b. Household furniture and appliances.
   c. One burial lot or funeral trust fund per person.
   d. Equity in one homestead within Linn County, per applying household, not to exceed $50,000.
   e. Equity in one motor vehicle registered in Linn County, per applying household, not to exceed $5000 based on Kelly Blue Book trade in value.
   f. Equity in tools and equipment used in the course of employment by members of the applying household not to exceed $1500.
   g. Equity in personal effects (clothing, jewelry, cell phones, etc.) not to exceed $250 per person.
2. Pursuant to Section 20-60(a)(3), Code of Ordinances, Linn County, Iowa, monthly countable income for eligible, applying households shall be at or below 30 percent Area Median Income for either a one or two-person household, depending on the composition of the applying household. An applying household with one or more dependents will be considered a two-person household when determining income eligibility.

3. Pursuant to Section 20-60(a)(4), Code of Ordinances, Linn County, Iowa, eligible applying households shall have a non-exempt property limit of $500.

4. Pursuant to Section 20-60(b)(4), Code of Ordinances, Linn County, Iowa, unearned income for eligible applying households shall not exceed $150.

5. Pursuant to Section 20-60(b)(5), Code of Ordinances, Linn County, Iowa, eligible applying households shall have a non-exempt property limit of $500.

6. Pursuant to Section 20-61(d), Code of Ordinances, Linn County, Iowa, a transfer of property with a value exceeding $1000 shall make the applying household subject to the provisions of said section.

7. A household receiving temporary economic assistance may not receive combined assistance for rental unit rent, room rent, transitional housing, mobile home lot rent, home mortgage interest, transportation assistance, and/or utility assistance in excess of $900 per month for those seeking temporary economic assistance and $550 per month for those seeking ongoing economic assistance.

8. An eligible applying household meeting the criteria for temporary economic assistance established in Section 20-60(a), Code of Ordinances, Linn County, Iowa, may receive assistance one (1) time in a rolling twelve (12) month period.

9. An eligible applying household meeting the criteria established in Section 20-60(b), which is not subject to Section 20-62(c), may receive assistance for the duration of the applicant’s disability or up to six (6) consecutive months, whichever is less. Assistance under this provision is available three (3) times total in an applicant’s lifetime. Applicants subject to Section 20-62(c) who apply for and diligently pursue supplemental security income (SSI) may continue to receive assistance until their application is successful, or until a determination is made at the administrative law judge level that the applicant does not have a qualifying disability.
10. Pursuant to Section 20-69, funeral expense shall be an amount not to exceed $2000 and shall be conditioned on the provider offering a choice of cremation or traditional burial and the provider accepting the funeral expense amount in full payment of services rendered. Any available cash or cash equivalent held in the name of the deceased person shall be paid to the provider, where possible, and assistance shall be reduced by that amount. If cremation is selected, a funeral director may accept additional money from any family member or friend that desires to purchase an upgraded urn for the return of the cremains.

11. In the event of a projected budget shortfall or budget overage, the Director may, under the direction of the General Assistance Advisory Board, temporarily reduce or increase the amount of assistance provided for under this resolution, including adjusting the percentage of the Area Median Income that eligible applying household’s income must meet as is necessary to keep the General Assistance program in compliance with its budget for the current fiscal year.

PASSED AND APPROVED this _______ day of March 2023.

LINN COUNTY BOARD OF SUPERVISORS

________________________________________
Louis J. Zumbach, Chair

________________________________________
Ben Rogers, Vice Chair

________________________________________
Kirsten Running-Marquardt, Supervisor

ATTEST:

________________________________________
Joel Miller, Linn County Auditor

I, Joel Miller, Linn County Auditor, certify that at a regular meeting of the Linn County Board of Supervisors the foregoing resolution was duly adopted by a vote of:

_______Aye _______Nay _______ Abstain and _______Absent from Voting.

________________________________________
Joel Miller, Linn County Auditor
AN ORDINANCE AMENDING CHAPTER 24 OF THE CODE OF ORDINANCES, LINN COUNTY, IOWA
BY AMENDING PROVISIONS IN ARTICLE II RELATING TO THE TIME OF IMPOSITION OF A LOCAL
SALES AND SERVICES TAX

BE IT ORDEAED by the Board of Supervisors of Linn County, Iowa, as follows:

SECTION 1. SUBSECTION MODIFIED. Chapter 24, Article II, Section 24-21(c) of the Code of
Ordinances, Linn County, Iowa, is hereby amended to read as follows:

(c) Cedar Rapids. The local sales and service tax is imposed upon transactions occurring on
and after April 1, 2009, until June 30, 2034, within the incorporated area of Cedar Rapids in
the county.

SECTION 2. SUBSECTION MODIFIED. Chapter 24, Article II, Section 24-21(h) of the Code of
Ordinances, Linn County, Iowa, is hereby amended to read as follows:

(h) Fairfax. The local sales and services tax is imposed upon transactions occurring on and
after April 1, 2009, until June 30, 2034, within the incorporated area of Fairfax in the
county.

SECTION 3. SUBSECTION MODIFIED. Chapter 24, Article II, Section 24-21(i) of the Code of
Ordinances, Linn County, Iowa, is hereby amended to read as follows:

(i) Hiawatha. The local sales and services tax is imposed upon transactions occurring on and
after April 1, 2009, until June 30, 2034, within the incorporated area of Hiawatha in the
county.

SECTION 4. SUBSECTION MODIFIED. Chapter 24, Article II, Section 24-21(k) of the Code of
Ordinances, Linn County, Iowa, is hereby amended to read as follows:

(k) Marion. The local sales and services tax is imposed upon transactions occurring on and
after April 1, 2009, until June 30, 2034, within the incorporated area of Marion in the
county.

SECTION 5. SUBSECTION MODIFIED. Chapter 24, Article II, Section 24-21(o) of the Code of
Ordinances, Linn County, Iowa, is hereby amended to read as follows:

(o) Robins. The local sales and services tax is imposed upon transactions occurring on and
after April 1, 2009, until June 30, 2034, within the incorporated area of Robins in the
county.

SECTION 6. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of
this ordinance are hereby repealed.

SECTION 7. SEVERABILITY. If any section, provision, or part of this ordinance shall be adjudged
invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a
whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.
SECTION 8. SAVING. The Code of Ordinances, Linn County, Iowa, shall remain in full force and effect, save and except as amended by this ordinance.

SECTION 9. EFFECTIVE DATE. This ordinance shall be in effect after its final passage, approval, and publication as provided by law.

LINN COUNTY BOARD OF SUPERVISORS

________________________
Louis J. Zumbach, Chair

________________________
Ben Rogers, Vice Chair

________________________
Kirsten Running-Marquardt, Supervisor

ATTEST:

________________________
Joel Miller, County Auditor

I, Linn County Auditor, hereby certify that the above and foregoing is a true copy of an ordinance passed by the Linn County Board of Supervisors.

________________________
Joel Miller, County Auditor

State of Iowa
County of Linn

This instrument was acknowledged before me on the _______ day of ________________, 2023, by Joel Miller as Linn County Auditor.

________________________
Notary Public, State of Iowa

First reading on the _______ day of March 2023.
Second reading on the _______ day of March 2023.
Third reading and final passage on the _______ day of March 2023.
Published in The Gazette on the _______ day of _________ 2023.
LINN COUNTY ORDINANCE No. – – 2023

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF LINN COUNTY, IOWA BY REZONING AND CHANGING THE DISTRICT CLASSIFICATION OF CERTAIN PROPERTY LOCATED AT 4247 INDIAN BOUNDARY RD, IOWA FROM THE “RR1” ZONING DISTRICT AND THE “AG” AGRICULTURAL ZONING DISTRICT TO THE “RR3” RURAL RESIDENTIAL 3-ACRE ZONING DISTRICT.

BE IT ORDAINED by the Board of Supervisors of Linn County, Iowa, in accordance to the Findings of Fact and Conclusions of Law as established in the staff report for rezoning Case JR23-0002 or as otherwise established by the Board, as follows:

SECTION 1. ZONING DISTRICT CHANGED. The zoning of property located at 4247 Indian Boundary Rd; Iowa legally described as:
Lot 1, Kramer’s First Addition to Linn County, Iowa

is hereby changed from the “RR1” (Rural Residential 1-Acre) zoning district to the “RR3” (Rural Residential 3-Acre) zoning district.

SECTION 2. ZONING DISTRICT CHANGED. The zoning of property located at 4247 Indian Boundary Rd; Iowa legally described as:
Part of Parcel A, Plat of Survey No. 2693 in the West Half of the Southeast Quarter of Section 17, Township 85 North, Range 8 West of the Fifth Principal Meridian, Linn County, Iowa

is hereby changed from the AG (Agricultural) zoning district to the “RR3” (Rural Residential 3-Acre) zoning district.

SECTION 3. ZONING MAP AMENDED. The Planning and Development Director, or his/her designee, is instructed to modify the Official Zoning Map of Linn County, Iowa to reflect the district classification change described in Section 1.

SECTION 4. REPEALER. All ordinances or parts of ordinances in conflict with this ordinance are repealed.

SECTION 5. SEVERABILITY. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. SAVING. The Code of Ordinances, Linn County, Iowa, shall remain in full force and effect, save and except as amended by this ordinance.

SECTION 7. EFFECTIVE DATE. This ordinance shall be in effect after its final passage, approval and publication as provided by law.
Public hearing and first consideration on the 6th day of March 2023

Second consideration on the 8th day of March 2023

Third and final passage on the _____ day of _________________, 2023

Published in the Gazette on the _____ day of _________________, 2023

LINN COUNTY BOARD OF SUPERVISORS

__________________________________________
Chairperson

__________________________________________
Supervisor

__________________________________________
Supervisor

ATTEST:

__________________________________________
Joel D. Miller, Linn County Auditor

STATE OF IOWA )
COUNTY OF LINN ) SS

I, _________________________________, County Auditor of Linn County, Iowa, hereby certify that the above and foregoing is a true copy of an ordinance passed by the Linn County Board of Supervisors at a regular meeting of said Board held on ______________________, 2023 and published as provided by law on ______________________, 2023.

__________________________________________
Linn County Auditor

Subscribed and sworn to me this _____ day of ____________, 2023.

__________________________________________
Notary Public, State of Iowa
RESOLUTION NO. 2023-3-

RESOLUTION FIXING TOWNSHIP COMPENSATION EFFECTIVE 1/1/2023

WHEREAS, Iowa Code Section 359.46 and 359.47 addresses compensation of township trustees and clerks; and

WHEREAS, the Linn County Board of Supervisors most recently authorized an hourly rate of pay of $15.00 per hour for township trustees and township clerks on March 4, 2020; and

WHEREAS, Iowa Code Section 359.46.1 allows the county board of supervisors to establish a minimum daily pay rate for attending scheduled meetings; now

THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of Linn County, Iowa, that it is hereby ordered that township trustee and clerk compensation be set as follows effective 1/1/2023:

1. Township Trustees will be compensated $15.00 for each official meeting they attend. Trustees are expected to attend a minimum of three (3) meetings per fiscal year (Financial Report, Pre-budget, and Budget). Note: Trustee per meeting (aka per diem) rate is not IPERS eligible for appointed or elected trustees.

2. Township Clerks will be compensated $15.00 for each official meeting they attend. In addition, township clerks will be paid $15 per hour for work sessions at which they update township receipts, disbursements, and other official records. Note: Clerk per meeting (aka per diem) and work session hours are eligible for IPERS. Elected clerks may opt out within 90 days but appointed clerks may not.

3. Township Trustees and Clerks shall turn in completed timesheets in a timely manner to the Linn County Auditor’s Office on the provided timesheet form.

PASSED AND APPROVED this 8th day of March, 2023.

LINN COUNTY BOARD OF SUPERVISORS

Louis Zumbach, Chair

Ben Rogers, Vice Chair

Kirsten Running-Marquardt, Supervisor

AYE: NAY: ABSTAIN:

ATTEST:

Joel Miller, Linn County Auditor