

BOARD OF SUPERVISORS

District 1 | **Kirsten Running-Marquardt**

District 2 | **Ben Rogers**

District 3 | **Louis J. Zumbach**

JEAN OXLEY LINN COUNTY PUBLIC SERVICE CENTER

935 2ND ST. SW

CEDAR RAPIDS, IA 52404

PH: 319-892-5000

LinnCountyIowa.gov



**LINN COUNTY BOARD OF SUPERVISORS
MEETING AGENDA**

Monday, May 8, 2023

10 a.m.

Formal Board Room—Jean Oxley Public Service Center
935 2nd St. SW, Cedar Rapids, IA

Call to Order

Public Comment: Five Minute Limit per Speaker

This comment period is for the public to address topics on today's agenda.

Minutes

Discuss and decide on meeting minutes.

Proclamation: National Police Week – May 14-20, 2023

Proclamation: National Emergency Medical Services Week – May 21-27, 2023

Discuss a Memorandum of Understanding (MOU) between the Mental Health/Disability Services of the East Central Region of Iowa and Linn County Mental Health Access Center regarding special project funding for the period of July 1, 2022 through June 30, 2023.

Discuss and decide on a video surveillance request form for Executive Director of Linn County Community Services at Community Services Building effective upon approval.

Public Hearing for consideration of conveyance by sale of real estate owned by Linn County described as Parcel "A" of Plat of Survey No. 2642, being Part of Parcel "A" Amended Plat of Survey No. 2474, located in Linn County, Iowa

Discuss a Resolution Approving the Contract and Performance and/or Payment Bonds for the Linn County Secondary Road District 1 Shop – Phase 2 Project

Discuss a Change Order Number 1 for the Linn County Secondary Road District 1 Shop – Phase 2 Project

Public hearing on the plans, specifications, form of contract, and estimated total cost for the Linn County Facilities Derecho Repairs Priority #5 Project.

Discuss and decide on a Resolution Granting Final Approval and Confirming the Plans, Specifications, Form of Contract, and Estimated Total Cost for the Linn County Facilities Derecho Repairs Priority #5 Project.

Open and announce bids for the Priority #5 Linn County Facilities Derecho Repairs Project and refer bids to Linn County staff and the project architect for review and tabulation.

Public Comment: Five Minute Limit per Speaker

This is an opportunity for the public to address the board on any subject pertaining to board business.

Payroll Authorizations

Discuss and decide on Employment Change Roster (payroll authorizations).

Claims

Discuss and decide on claims.

Legislative Update

Discuss and decide on action related to proposed legislation

Correspondence**Appointments****Adjournment**

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at bd-supervisors@linncountyiowa.gov.

LINN COUNTY



PROCLAMATION

NATIONAL POLICE WEEK

MAY 14–20, 2023

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Linn County Sheriff's Office; and

WHEREAS, since the first recorded death in 1786, more than 23,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and

WHEREAS, 556 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 224 officers killed in 2022 and 332 officers killed in previous years; and

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff; and

NOW THEREFORE, BE IT PROCLAIMED that the Board of Supervisors formally designates May 14-20, 2023 as National Police Week in Linn County, Iowa, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

Linn County Board of Supervisors

Chairperson



LINN COUNTY



PROCLAMATION

NATIONAL EMERGENCY MEDICAL SERVICES WEEK

MAY 21-27, 2023

WHEREAS, emergency medical services are a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, first responders, educators, administrators, and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week.

NOW THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Linn County, Iowa, duly convened and acting in its capacity as the governing body of Linn County, does hereby proclaim the week of May 21, 2023, through May 27, 2023, as "National Emergency Medical Services Week." All Linn County citizens are encouraged to pay tribute to the many Emergency Medical Services employees for the vital public service they provide.

Linn County Board of Supervisors

Chairperson



This Memorandum of Understanding (hereinafter “MOU”) is entered into between Linn County Mental Health Access Center and Mental Health/Disability Services of the East Central Region (ECR).

- I. **Funding of Mental Health and Disability Services.** This MOU establishes an agreement between Linn County Mental Health Access Center and ECR for the funding of expenditures for mental health and disability services within the guidelines provided.

In consideration, the following responsibilities are assumed by the participating agencies:

Agency Responsibilities. Linn County Mental Health Access Center, hereinafter referred to as Contractor, agrees to:

- a. Return the signed MOU to Chelle Klootwyk at mklootwyk@ecriowa.us.
- b. Submit an invoice, copy of this MOU, and receipts/supporting documentation no later than **July 31, 2023**. **If invoices are not received by this date, the funds will be forfeited. Invoices, MOU, and receipts are to be sent either**
 - i. By mail to: MH/DS of the ECR 210 5th Ave. NE, Independence, IA 50644 or
 - ii. By email to claims@ecriowa.us
- c. Spend all approved funds between **July 1, 2022 and June 30th, 2023**. No purchases outside of this timeframe will be reimbursed. Trainings must occur prior to June 30th, 2023. Cost for memberships, contracts, service agreements, etc. may not exceed one year.
- d. Return any unauthorized funds should it be determined through the course of an audit that it was found to be an unauthorized use of such funds.
- e. Use any items purchased under this grant as efficiently and effectively as possible and make every reasonable effort to ensure the commitment of public funds obtains the most value for the money spent.
- f. Ensure that all items purchased are located in an office within one of the ECR counties. The recipient further agrees that all workforce funds are utilized for staff who serve individuals living in one of the ECR counties.
- g. Certify that this funding is not duplicative of other funding received.

ECR Responsibilities. ECR agrees to:

- a. Pay requested funds when invoiced with receipts and a copy of the MOU after the application and MOU are approved and funds are expended.
- b. Follow the ECR Management Plan Policies and Procedures for payment of services: J. Service Provider Payment Provisions (p. 27).

- II. **Termination.** This MOU will end June 30th, 2023 unless terminated earlier in writing by any party for its convenience upon sixty (60) days prior written notice to the other party. The agreement is subject to revision due to legislation, updated federal or state guidance, change in operating practices and policies of the involved parties, or other factors, as agreed to by the involved parties. It may be amended by mutual written agreement of the parties.
- III. **Indemnification.** Each party agrees to hold harmless all other parties (including its officers, agents and employees) from and against any and all claims, demands, liabilities and costs incurred by the indemnified party, including reasonable attorney’s fees, directly or indirectly arising out of or in connection with the

indemnifying party's performance, or any service, or any other act or omission by or under the direction of the indemnifying party, or its officers, agents or employees.

IV. Approved Expenditures.

OPERATIONAL/TECHNOLOGY ENHANCEMENTS, WORKFORCE ASSISTANCE, or SPECIAL PROJECT APPROVED

Category	Amount Approved	Brief description of item including length of service agreement/subscription/membership (if applicable)
Special Project	\$426,363	Actual losses July 1, 2022 – December 31, 2022
Total	\$426,363	

OTHER TERMS: Any technology device purchased under this grant will be the property of the grantee and may be checked out for individual use. For accountability purposes, grantee shall send a copy of receipt to the East Central Region upon payment of goods. The device(s) will be property of and retained by the grantee. All devices are considered fixed assets and may not be sold for cash value or used for purposes other than stated in the grantee's application. Retention and depreciation of the fixed asset will be in accordance with the agency's fixed asset policy and procedures or in the absence of a policy, the OMB guidance 200.439.

V. Items Denied: N/A

This agreement has been executed by the parties hereto, through their duly authorized officials, and the effective date of this agreement is the 27th day of April 2023.

MHDS of the ECR:

By: *Dewey L. Hildebrandt*

Print Name: Dewey Hildebrandt

Print Title: MHDS of the ECR Governing Board Chair

Date: April 27, 2023

Provider:

By: _____

Print Name: _____

Print Title: _____

Date: _____

Submit invoices with a copy of all receipts **and a copy of this MOU** to claims@ecriowa.us OR by mail to 210 5th Avenue NE, Independence, Iowa 50644 **no later than July 31st, 2023.**

Appendix B

VIDEO SURVEILLANCE ACCESS REQUEST FORM

Department:	Linn County Community Service
Requested Recorded Video – Date, Time Frame, and Camera Location(s):	Monitor 12 CSB camera's daily to monitor, help avoid or assist with safety or security threats at CSB
Justification/Expected Results:	Help deter or catch suspicious activity or identify issues as they occur
Detailed Description, Including Camera Location, of the Space Proposed to Monitor by Live Video:	12 cameras - identified with Risk Management Director
Justification/Expected Results:	12 of 29 cameras in the most visable, high traffic areas inside and outside of CSB
Identification of Person(s) or Positions(s) Proposed to Have Access to Recorded or Live Video:	David Thielen


Elected Official or Department Head Signature

5-5-23
Date

Board of Supervisors Action:

Board Signature

Date

RESOLUTION NO. 2023 – 5 –

A RESOLUTION GRANTING FINAL APPROVAL AND CONFIRMING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED TOTAL COST FOR THE LINN COUNTY FACILITIES DERECHO REPAIRS PRIORITY #5 PROJECT

WHEREAS, the Linn County, Iowa Board of Supervisors (“Board”) previously approved, in preliminary form, the proposed plans, specifications, form of contract, and estimated total project cost (“Contract Documents”) prepared by Martin Gardner Architecture (“Project Architect”) for the Linn County Facilities Derecho Repairs Priority #5 Project (“Project”); and,

WHEREAS, Linn County published a Notice of Public Hearing on the Contract Documents in accordance with Iowa Code Section 331.305 and Iowa Code Chapter 26; and,

WHEREAS, the Board conducted a public hearing on the Contract Documents on May 8, 2023 in accordance with the published Notice of Public Hearing.

BE IT THEREFORE RESOLVED that the Board hereby grants final approval to the Contract Documents referred to in this Resolution, and confirms the prior Board action granting preliminary approval to the Contract Documents, and finding the Project necessary and desirable.

PASSED AND APPROVED this 8th day of May 2023.

LINN COUNTY BOARD OF SUPERVISORS

Louis J. Zumbach, Chair

Ben Rogers, Vice Chair

Kirsten Running-Marquardt, Supervisor

Aye: _____ Nay: _____ Abstain: _____

ATTEST:

Joel Miller, Linn County Auditor