

**BOARD OF SUPERVISORS**

District 1 | **Kirsten Running-Marquardt**

District 2 | **Ben Rogers**

District 3 | **Louis J. Zumbach**

**JEAN OXLEY LINN COUNTY PUBLIC SERVICE CENTER**

935 2ND ST. SW

CEDAR RAPIDS, IA 52404

PH: 319-892-5000

LinnCountyIowa.gov



**LINN COUNTY BOARD OF SUPERVISORS  
MEETING AGENDA**

Monday, May 15, 2023

10 a.m.

Formal Board Room—Jean Oxley Public Service Center  
935 2nd St. SW, Cedar Rapids, IA

**Call to Order**

**Public Comment: Five Minute Limit per Speaker**

This comment period is for the public to address topics on today's agenda.

**Minutes**

Discuss and decide on meeting minutes.

Discuss and approve a Resolution authorizing a Public Notice to All Linn County Property Owners and Managers Weeds Notice regarding Destruction and control of noxious weeds in Linn County, pursuant to the provisions of Title VIII Chapter 317.4 Subsection 2, Iowa Code.

Discuss and decide on Fiscal Year 2024 Wellmark Blue Cross Blue Shield renewal effective July 1, 2023.

Discuss a Vacancy Form requesting a Resiliency Coordinator position.

**Public Comment: Five Minute Limit per Speaker**

This is an opportunity for the public to address the board on any subject pertaining to board business.

**Payroll Authorizations**

Discuss and decide on Employment Change Roster (payroll authorizations).

**Claims**

Discuss and decide on claims.

**Correspondence**

**Appointments**

**Closed Session**

The Board will enter into a closed session to discuss pending litigation, pursuant to Code of Iowa 21.5(1)(c).

**Adjournment**

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at [bd-supervisors@linncountyiowa.gov](mailto:bd-supervisors@linncountyiowa.gov).



**PUBLIC NOTICE**  
**TO ALL LINN COUNTY PROPERTY OWNERS**  
**DESTRUCTION AND CONTROL OF NOXIOUS WEEDS**

**RESOLUTION 2023**  
**NOTICE TO ALL PROPERTY OWNERS AND MANAGERS WEED NOTICE!**

Pursuant to the provisions of Title VIII Chapter 317.4 Subsection 2, Iowa Code, which can be found online at: <https://www.legis.iowa.gov/law/iowaCode> and Iowa Administrative Code (otherwise referred to as Iowa Administrative Rules) Agriculture and Land Stewardship Chapter 58 Noxious Weeds, it is hereby resolved by the Linn County Board of Supervisors and ordered by the Linn County Weed Commissioner acting on behalf of the Linn County Board of Supervisors:

That between May \_\_\_\_, 2023 to October 1, 2023 each owner and each person in the possession or control of lands in Linn County including both incorporated and unincorporated shall: eradicate all Class A noxious weeds listed in Iowa Administrative Rules 21-58.4(317); and control all Class B noxious weeds thereon, at such time in each year and in such manner as shall prevent said weeds from blooming or coming to maturity.

**Class A Noxious Weeds for Eradication:** Palmer Amaranth (*Amaranthus palmeri*)

**Class B Noxious Weeds for Control:**

- a. Canada Thistle (*Cirsium arvense*)
- b. Teasel (*Dipsacus spp.*) biennial
- c. Leafy Spurge (*Euphorbia esula*)
- d. Bull Thistle (*Cirsium vulgare*)
- e. Multiflora Rose (*Rosa multiflora*)
- f. European Morning Glory or Field Bindweed (*Convolvulus arvensis*)
- g. All other species of thistles belonging in the Genus of *Carduus*

That the Linn County Road Department shall control noxious weed infestations and other vegetation deemed appropriate for control growing in county road rights of way for the purposes of maintaining public health, preventing economic loss, or affecting safe travel. Methods for eradication/control and/or prevention of seed production will be performed in a manner consistent with the county's integrated roadside vegetation management plan.

That it is recommended noxious weeds be cut, burned or otherwise controlled or destroyed on or before **June 1<sup>st</sup>, 2023**, so as to prevent the production of seed by all varieties of listed Noxious weeds. This includes noxious weeds on all lands within the limits of the County regardless of jurisdiction. Control or elimination measures associated with Class A and B Noxious Weeds located on lands enrolled in the Conservation Reserve Program (CRP) will comply with the Conservation Reserve Program contract requirements for that land.

That persons not in compliance with Iowa's Weed Law, Code of Iowa Chapter 317 Noxious Weeds, and Iowa Administrative Rules Agriculture and Land Stewardship Chapter 58 Noxious Weeds will be notified to use appropriate methods to eradicate or control the weed problem. Failure to do so can incur penalties including, but not limited to, daily fines for non-compliance, and the Weed Commissioner or Deputies entering upon the land to control the weed problem, with all costs, including fines and administrative costs, levied against the landowner. Iowa law provides these assessments can be attached to the real estate tax of the land for collection. Weed eradication/control will still be required to be implemented in all cases where penalties are assessed.

More information regarding Linn County's weed control program can be found under the Soil Conservation section at [www.linncounty.org](http://www.linncounty.org) or by contacting Linn County Weed Commissioner: Jonathan Gallagher at 319-377-5960 Ext. 3.

Dated this \_\_\_\_ day of May, 2023.

LINN COUNTY BOARD OF SUPERVISORS

ATTEST:

JOEL D. MILLER, Linn County Auditor



**VACANCY FORM**

**SELECT ONE:**

**NEW POSITION**

**REPLACEMENT**

**REPLACES:** \_\_\_\_\_

**SELECT ONE:**

**NEW JOB CLASSIFICATION**

**EXISTING JOB CLASSIFICATION**

**JOB TITLE:** Resiliency Coordinator

**DEPARTMENT:** Sustainability

**SHIFT/HOURS:** 40/week

**NUMBER OF POSITIONS:** 1

**VACANCY DATE:** 06-01-2023

**NEW POSITION FUNDING SOURCE(S):**

FY24 funding from FY23 carryforward money from  
vacancies

FY25 from property tax funds/general fund

**REASON TO ADD NEW POSITION (if**

**applicable):**  **BUDGET OFFER**

**GRANT FUNDING**

**OTHER:** see "funding sources"

**DURATION OF POSTING (must remain open a minimum of 10 days):** 30 days

**POSITION TYPE:**

**FULL-TIME**       **PART-TIME** \_\_\_\_\_ # of hours/week       **TEMPORARY/SEASONAL**

**ON-CALL/SUBSTITUTE**       **GRANT-FUNDED**

**BARGAINING UNIT:**  Clerical       Maintenance       Para Professional       Professional

Attorneys       Conservation       Sergeants       PPME

**NON-BARGAINING UNIT (Management and Confidential Employees)**

**APPROVED BY:** [Signature]  
DEPARTMENT HEAD

5-9-2023  
DATE

*By signing above, I acknowledge my understanding of the following about external job postings: Failure to make a good faith effort to begin the interview process within one month of receiving candidates' applications will result in HR charging the cost of advertising back to the department.*

**FOR HUMAN RESOURCES DEPARTMENT USE ONLY:**

**PAY GRADE:** \_\_\_\_\_ **STARTING SALARY:** \_\_\_\_\_

**HR DIRECTOR COMMENTS:** \_\_\_\_\_

**FINANCE/BUDGET DIRECTOR COMMENTS:** \_\_\_\_\_

**APPROVED BY:** Lisa D. Powell  
HUMAN RESOURCES DIRECTOR

5-9-23  
DATE

**APPROVED BY:** [Signature]  
FINANCE/BUDGET DIRECTOR

5/11/23  
DATE

**APPROVED BY:** \_\_\_\_\_



## LINN COUNTY, IOWA -- Class Specification – Professional

**RESILIENCY COORDINATOR**  
**Class No. ??-??**

**Grade 39 Schedule B**  
**Revised February 2023**

### **SUMMARY OF CLASSIFICATION**

The Resiliency Coordinator functions as a cross-departmental liaison with a focus on community resilience and sustainability through strategic planning, outreach and coordination, and measurable analysis as outlined in the Linn County Community Resilience Project Report. This position offers the residents of Linn County continued support in the centralization of community resilience efforts surrounding disaster response, and knows the County's Customer-Centered Culture principles, the County's Mission, Strategic Plan, and Core Values and demonstrates a commitment to customer satisfaction for all customers on a regular basis.

### **ESSENTIAL FUNCTIONS**

- Communicates and cultivates relationships with internal and external stakeholders of Linn County with attention to perspectives of marginalized and vulnerable communities.
- Works with the departments to integrate sustainable values into County plans, programs, and policies.
- Oversees the efficient implementation of resiliency practices in Linn County as identified in the Linn County Community Resilience Report.
- Partners with Emergency Management Agency (EMA) to enhance capacity through disaster response and sustainable solutions to combat repercussions of natural and social change.
- Tracks and analyzes key performance indicators (KPIs) surrounding community resilience for departmental and local accountability.
- Empowers community partners to focus on the immediate and emerging needs of residents disproportionately impacted by natural disasters through educational outreach.
- Drives volunteer engagement and encourages individuals to connect with community.
- Leads anticipatory planning in supporting greater resilience and equity.
- Assists institutions and jurisdictions in concrete planning and systems change efforts to ensure equity and inclusion in recovery.

### **NECESSARY REQUIREMENTS**

#### **Knowledge, Abilities and Skills**

- Ability to manage multiple projects at one time.



## LINN COUNTY, IOWA -- Class Specification – Professional

### RESILIENCY COORDINATOR Class No. ??-??

Grade 39 Schedule B  
Revised February 2023

- Ability to assess resilience outcomes.
- Ability to work independently or within a group setting, especially regarding strict timelines.
- Ability to create and analyze proposals, reports, and benchmarking.
- Ability to write and communicate, specifically on sustainability and resiliency subject across diverse knowledge levels.
- Ability to create and implement sustainability and climate resiliency strategies.
- Experience networking and developing equitable partnerships with a variety of stakeholders.
- Ability to balance community building with systems capacity building from grassroots to institutional levels, increasing stakeholders' ability to anticipate and prepare for change.
- Knowledge of current issues facing smaller, rural communities.

#### **Minimum Training and Experience**

- Bachelor's degree in Environmental Science/Studies, Sustainability, Public Policy, or related field required.
- One (1) to three (3) years of experience in sustainability, resiliency, social justice practices, or disaster/response planning.

#### **Special Requirements**

Must pass a County physical examination which includes a drug test after offer of employment. Regular work attendance required. Must remain awake and aware of surroundings at all times.