



LINN COUNTY BOARD OF SUPERVISORS

District 1 | Kirsten Running-Marquardt

District 2 | Ben Rogers

District 3 | Louis J. Zumbach

MEETING AGENDA

Wednesday, September 6, 2023 | 10:00 AM

Formal Board Room—Jean Oxley Public Service Center

935 2nd St. SW, Cedar Rapids, IA

Call to Order

Pledge of Allegiance

Public Comment: Five Minute Limit per Speaker

This comment period is for the public to address topics on today's agenda.

Minutes

Discuss and decide on meeting minutes.

Claims

Discuss and decide on claims.

Consent Agenda

Items listed on the consent agenda are routine and will be considered by one motion without individual discussion unless the Board removes an item for separate consideration.

Approve Fall Fiscal Year 2024 budget amendment request by the Recorder's Office

Reports

Resolutions

Resolution Declaring Surplus County Property and Authorizing Its Disposal related to the transfer of vehicle ownership from Linn County Sheriff's Office to the Coggon Fire Department.

Resolution to approve Final Plat for Steen Estates Addition to Linn County, Iowa, Case PFP23-0001.

Resolution approving Temporary Use Permit, Case PTU23-0008, request by Troy and Lucinda Thompson for Farm Fresh Reggae, a music and arts festival, located at 838 Bolton Manor Road, from September 15, 2023 to September 17, 2023.

Contract and Agreements

Award bid and approve purchase order PO504 for road signs to Vulcan Signs in the amount of \$35,329.36 for the Secondary Road Department

Approve purchase order PO506 for \$483,758.20 to Insight Public Sector for Microsoft Software renewal year 1 of 3 for the IT Department.

Approve and authorize the chair to sign an amendment to the contract between Linn County and Benevate, Inc. for extension of Neighborly Software services for the Linn County Emergency Rental Assistance Program.

Licenses & Permits

Approve a 5 Day Liquor License for The Ideal Theater & Bar to sell liquor for Farm Fresh Reggae Music & Arts Festival at 838 Bolton Manor Rd., Springville, noting all conditions have been met.

Regular Agenda

Discuss and decide on Linn County Departments' requests for American Rescue Plan Act funds.

Discuss and decide on the Fall Fiscal Year 2024 Conservation Budget Amendment request.

Public Comment: Five Minute Limit per Speaker

This is an opportunity for the public to address the board on any subject pertaining to board business.

Payroll Authorizations

Discuss and decide on Employment Change Roster (payroll authorizations).

Correspondence

Appointments

Closed Session

The Board will enter into closed session to discuss two separate items:

- 1) Pursuant to code of Iowa Chapter 22.7(50)
- 2) Pending litigation, pursuant to Iowa Code 21.5(1)(c).

Adjournment

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at bd-supervisors@linncountyiowa.gov.

RESOLUTION NO. 2023 - 9 -

A RESOLUTION DECLARING SURPLUS COUNTY PROPERTY AND AUTHORIZING ITS DISPOSAL

WHEREAS, the Linn County Sheriff's Office ("Sheriff's Office") is in possession of a vehicle identified as: 2017 Ford Explorer, VIN 1FM5K8AR1HGC90985; and,

WHEREAS, said vehicle no longer meets the needs of the Sheriff's Office, but is still usable to another organization; and

WHEREAS, the Coggon Fire Department ("Fire Department") is a local government organization that will accept the transfer of ownership for said vehicle for use by the Fire Department; and

WHEREAS, it is in the best interest of the public to transfer the ownership of said vehicle to the Fire Department in exchange for Five Thousand Five Hundred Dollars (\$5,500.00).

BE IT THEREFORE RESOLVED the Linn County Board of Supervisors, this date met in lawful session, declares that the vehicle in possession of the Sheriff's Office identified as 2017 Ford Explorer VIN 1FM5K8AR1HGC90985 is surplus property.

BE IT FURTHER RESOLVED the Linn County Board of Supervisors finds there is no further public use for this property by the Sheriff's Office and authorizes the Sheriff's Office to transfer ownership of the same to the Coggon Fire Department for Five Thousand Five Hundred Dollars (\$5,500.00) with the understanding that the Fire Department accepts said vehicle "as is" without warranty, guarantee, or representation of any kind, expressed or implied, and assumes all responsibility for the proper use, any required maintenance, and ultimately the disposal of said vehicle.

PASSED AND APPROVED this day of September 2023.

LINN COUNTY BOARD OF SUPERVISORS

ATTEST:

Louis J. Zumbach, Chair
Auditor

Joel D. Miller, Linn County

Ben Rogers, Vice Chair

Kirsten Running- Marquardt, Supervisor

I, Joel Miller, Linn County Auditor, hereby certify that the Linn County Board of Supervisors duly adopted the foregoing resolution at a regular meeting by a vote of: _____ aye, _____ nay, and _____ abstained from voting.

Joel D. Miller, Linn County Auditor

LINN COUNTY BOARD OF SUPERVISORS

RESOLUTION # _____

APPROVING RESIDENTIAL PARCEL SPLIT

WHEREAS, a Residential Parcel Split of STEEN ESTATES ADDITION (Case # PFP23-0001) to Linn County, Iowa, containing one (1) lot, numbered lot 1 has been filed for approval, a subdivision of real estate located in the SE SE of Section 11, Township 82 North, Range 6 West of the 5th P.M., Linn County, Iowa, described as follows:

STEEN ESTATES ADDITION TO LINN COUNTY, IOWA, is Lots 4, 5 and 6 of Castlerock Estates First Addition to Linn County, Iowa, containing 3.50 acres.

WHEREAS, said plat is accompanied by a certificate acknowledging that said subdivision is by, and with the free consent of the proprietors, and is accompanied by a certificate dedicating certain property to the public, as shown on the plat; and

WHEREAS, said plat and its attachments thereto have been found to conform to the requirements of the comprehensive plan and the subdivision ordinance; and the requirements of other ordinances and state laws governing such plats; and

WHEREAS, the following conditions as listed on the Planning and Development Staff Report of as last amended on 5/15/2023 have been addressed:

LINN COUNTY SECONDARY ROAD DEPARTMENT, 892-6400

1. Entrance permit required for new entrances and existing unpermitted entrances, Sec.11 and the Unified Development Code, Article IV, Sec. 107-72 § 2 (h)(5). All approved entrances shall be brought into conformance with County standards. One entrance per parcel is allowed. An additional access may be allowed with justification and permit.
2. Road agreement for conditions applicable to Final Plat cases. County Standard Specifications, Section 1.

IOWA DEPARTMENT OF TRANSPORTATION

1. No conditions to be met.

LINN COUNTY PUBLIC HEALTH DEPARTMENT

1. No conditions to be met.

NATURAL RESOURCES CONSERVATION SERVICE

1. Submit site grading plan showing existing and proposed surface grades.
2. Show approximate location of natural drainage ways and a note restricting building within the natural drainage way should be shown on the final plat. Contact the NRCS office for widths and building restriction requirements.
3. Land disturbance greater than 1 acre in size, not associated with agricultural crop production, will require a NPDES permit granted by the Iowa Department of Natural Resources.

LINN COUNTY CONSERVATION DEPARTMENT

1. No conditions to be met. 1. No conditions to be met.

LINN COUNTY EMERGENCY MANAGEMENT

1. No conditions to be met.

LINN COUNTY PLANNING AND DEVELOPMENT - ZONING DIVISION

1. Various revisions to the site plan and final plat.

Linn County Board of Supervisors

Resolution # _____

PFP23-0001

September 6, 2023

Page 2 of 4

2. Prior to approval of the final plat, the owner must sign an "Acceptance of Conditions" form. The "Acceptance of Conditions" form states that the owner understands and agrees to comply with the agreed upon conditions as stated in the staff report.
3. This plat lies within the 2-mile jurisdiction of the City of Bertram and as per the 28E Agreement between the City and the County, will require City approval or a waiver of the right to review.
4. Approval of utility and drainage easements by the appropriate companies with all easements marked on the final plat bound copies.
5. The proposed subdivision name and proposed names of all roads, streets and lanes shall be submitted for review and approval by the Linn County Auditor's office prior to approval of the final plat.
6. The final plat bound documents must be approved by the Linn County Board of Supervisors on or before **MAY 15, 2024** as per Article IV, Section 107-72, § (1)(g), and shall be recorded within 1 year of that approval, as per Article IV, Section 107-72, § (2)(f) of the UDC.
7. One original and one complete copy of the final plat bound documents that must include the following:
 - i. Owner's certificate and dedication certificate executed in the form provided by the laws of Iowa, dedicating to Linn County title to all property intended for public use, including public roads
 - i Title opinion and a consent to plat signed by the mortgage holder if there is a mortgage or encumbrance on the property as well as a release of all streets, easements, or other areas to be conveyed or dedicated to local government units within which the land is located
 - ii Surveyor's certificate
 - iii Auditor's certificate
 - iv Resolution of the Planning and Zoning Commission
 - v Resolution of the Board of Supervisors
 - vi Resolution of approval or waiver of review by applicable municipalities
 - vii Treasurer's certificate
 - viii Agricultural Land Use Notification. The landowner shall ensure that such notification shall be attached to the deed and shall become a separate entry on the abstract of title for all the property that is subject of the permit or development as per Article V, Section 107-91, § (h) of the UDC.
 - ix Restrictive covenants or deed restrictions, as separate instruments, not combined with any other instrument
 - x Ten original signed plat drawings
 - xi A covenant for a secondary road assessment

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors, of Linn County, Iowa, that said plat is hereby approved. The Board of Supervisors and County Engineer are hereby authorized to enter approval upon the final plat resolution. The Board of Supervisors' Chairperson is also hereby authorized to sign said plat which executes an acceptance of dedication of property to the public, as shown on said plat.

NOW, THEREFORE BE IT FURTHER RESOLVED, by the Board of Supervisors, of Linn County, Iowa, that said plat and plat proceedings shall not be changed or altered in any way, without the approval of the Linn County Board of Supervisors. Said plat and plat proceedings shall be recorded by **September 6, 2024** to be valid.

Linn County Board of Supervisors
Resolution # _____
PFP23-0001
September 6, 2023
Page 3 of 4

Passed and approved this 6th day of SEPTEMBER, 2023.

Linn County Board of Supervisors

Chair

Vice Chair

Supervisor

Aye:

Nay:

Abstain:

Absent:

Attest:

Joel Miller, Linn County Auditor

Linn County Engineer

Brad Ketels, Engineer

Linn County Board of Supervisors

Resolution # _____

PFP23-0001

September 6, 2023

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State of Iowa)
) SS
County of Linn)

I, Joel Miller, County Auditor of Linn County, Iowa, hereby certify that at a regular meeting of the said Board of Supervisors, the foregoing resolution was duly adopted by a vote of:

___ Aye ___ Nay ___ Abstain ___ Absent

Joel Miller

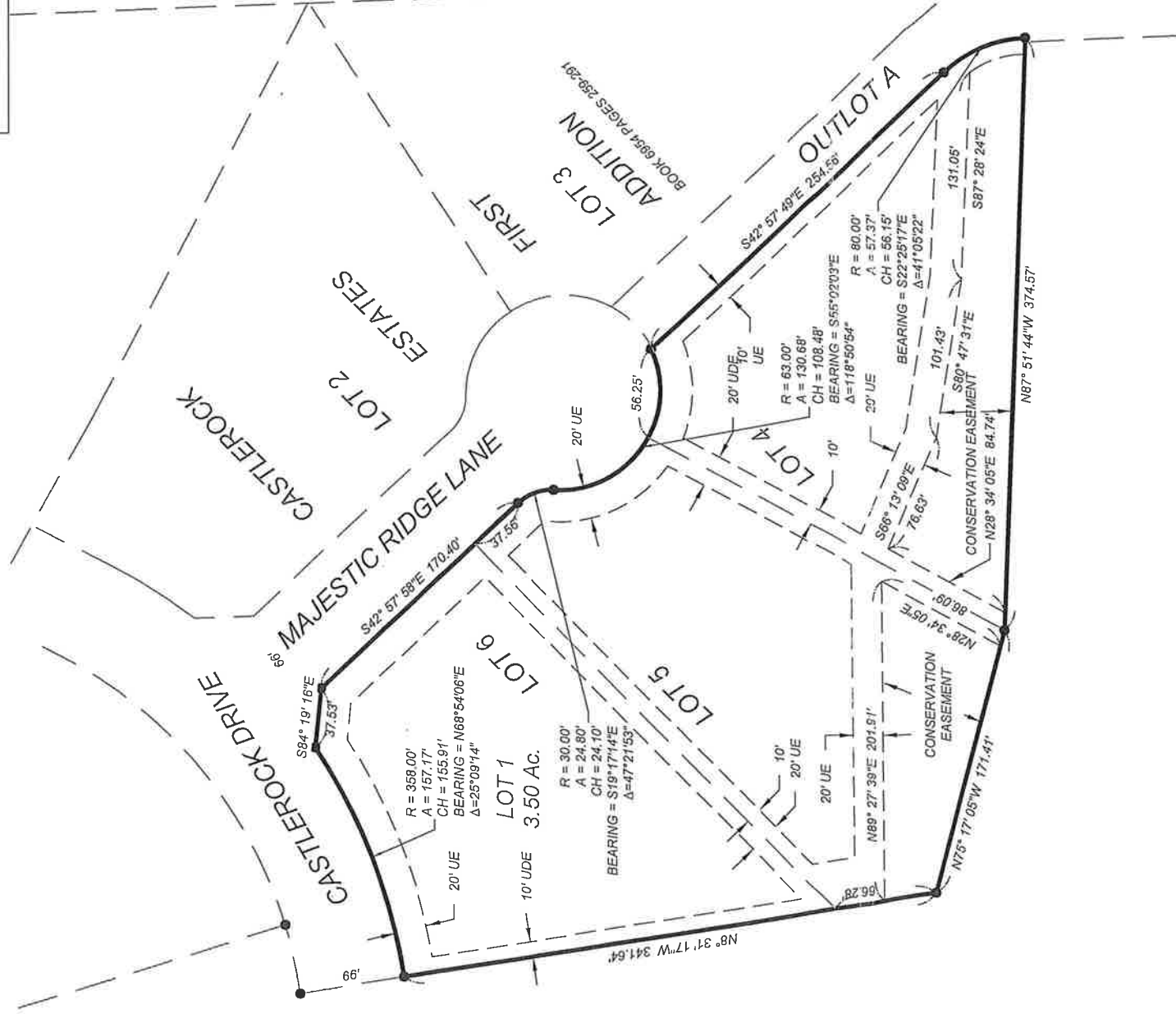
Subscribed and sworn to before me by the aforesaid Joel Miller, _____,
on this _____ day of _____, 2023.

Notary Public State of Iowa

FINAL PLAT STEEN ESTATES ADDITION TO LINN COUNTY, IOWA

Index Legend

Location Description Lots 4, 5 and 6, Castlerock Estates First Addition to Linn County, Iowa
 Requestor: Ryan Steen
 Proprietor: E. Ryan Steen and Angie Kay Steen
 Surveyor: Kevin F. Bradshaw, L.S.
 Surveyor Company: Brain Engineering, Inc.
 Return to: SM Brain, 1540 Midland Ct NE Cedar Rapids, IA
 52402 or mikeb@brain-eng.com (319) 294-9424



- ▲ FOUND SECTION CORNER
- FOUND 5/8" REBAR W/YPC #10896 OR AS LABELED
- △ SET SECTION CORNER
- SET 1/2" REBAR W/ YPC #9647
- POB POINT OF BEGINNING
- 0 RECORDED AS
- SCM 4"x 4" CONCRETE POST w/DISK
- UE UTILITY EASEMENT
- YPC YELLOW PLASTIC CAP
- UDE UTILITY AND DRAINAGE EASEMENT
- BORDER
- - - CENTERLINE
- - - PROPERTY LINE
- - - SECTION LINE
- - - ADJACENT
- - - PROPERTY/ROW

OWNER: E. RYAN STEEN AND ANGIE KAY STEEN
 836 MAJESTIC RIDGE LANE
 MOUNT VERNON, IOWA 52314
 319-360-9751

PROPERTY: 836 MAJESTIC RIDGE LANE
 LOCATION: MOUNT VERNON, IOWA 52314

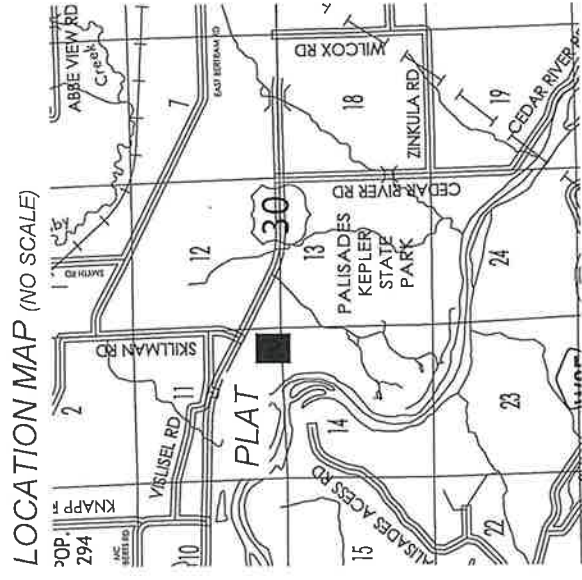
APPROVED BY LINN COUNTY

By Resolution Number _____
 Dated this 10th Day of September 2023.
 Signed and Platted and First Proceedings recorded by SEPTEMBER 6, 2024
 to be Valid.

Chambers, Board of Supervisors

LEGAL DESCRIPTION

LOTS 4, 5 AND 6 OF CASTLEROCK ESTATES FIRST ADDITION TO LINN COUNTY, IOWA, CONTAINING 3.50 ACRES.



NOTES: ALL MEASUREMENTS IN FEET AND DECIMALS THEREOF.



I hereby certify that this land surveying document and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.
 Signed: Kevin F. Bradshaw Date: 8-10-23
 Kevin F. Bradshaw, L.S.
 My License Renewal Date is December 31, 2024
 License Number 17543
 Pages or sheets covered by this seal: THIS PAGE

DATE OF SURVEY: 4/17/23

Title:

Project No: 598623-10

FINAL PLAT
 STEEN ESTATES ADDITION

Drawn: SMB

4/18/23

Book:

381

Checked:

SMB

Scale:

1"=100'



Purchase Order

#: PO504
8/29/2023

935 2ND ST. SW
CEDAR RAPIDS, IA 52404
PH: 319-892-5000
LinnCountyIowa.Gov



Vendor

VULCAN SIGNS
DEPT 6397
PO BOX 11407
BIRMINGHAM AL 35246-6397
United States

TOTAL

\$35,329.36

Receive By:

Note: Sales Tax Exempt ID Number 42-6004338

Order Instructions: Please enter our order for the following, subject to the instructions, terms and conditions named herein. **Important** This order expressly limits acceptance to the terms stated herein, and any additional or different terms proposed by the seller are rejected unless assented to in writing. No chemicals accepted without material safety data sheet (MSDS). All orders are FOB Destination unless specifically stated otherwise.

Department	Department Contact	Contact Telephone	Terms
61-ENGINEER	NICHOLAS BOREN	(319) 350-0692	

Quantity	Units	Item	Description	Rate	Amount
100		TRAFFIC CONTROL - MATERIALS	Stop - 30 - R1-1	\$47.52	\$4,752.00
20		TRAFFIC CONTROL - MATERIALS	Stop - 36 - R1-1	\$68.04	\$1,360.80
50		TRAFFIC CONTROL - MATERIALS	Stop Ahead (symbol) - 30 - W3-1 symbol	\$50.64	\$2,532.00
200		TRAFFIC CONTROL - MATERIALS	No Passing Zone - 36x48x48 - W14-3 .125 thickness	\$49.64	\$9,928.00
10		TRAFFIC CONTROL - MATERIALS	End of County Maintenance - 36x18 - ISI66	\$45.17	\$451.70
6		TRAFFIC CONTROL - MATERIALS	Level B Service Enter At Your Own Risk - 36x18 - ISI167	\$45.17	\$271.02
10		TRAFFIC CONTROL - MATERIALS	Object Marker - 18x18 - OM1-2	\$25.11	\$251.10
10		TRAFFIC CONTROL - MATERIALS	Speed Limit 45 - 24x30 - R2-1-45	\$39.95	\$399.50



PO504

Purchase Order
#: PO504
8/29/2023

935 2ND ST. SW
 CEDAR RAPIDS, IA 52404
 PH: 319-892-5000
 LinnCountyIowa.Gov



Quantity	Units	Item	Description	Rate	Amount
2		TRAFFIC CONTROL - MATERIALS	Optional Movement - 36x36 - R3-6 left only straight & right turn	\$71.91	\$143.82
2		TRAFFIC CONTROL - MATERIALS	Weight Limit xx tons (symbol) - 24x30 - R12-5 26 T, 40 T, 40 T	\$50.02	\$100.04
10		TRAFFIC CONTROL - MATERIALS	AHEAD - 24x12 - W16-9P	\$16.50	\$165.00
6		TRAFFIC CONTROL - MATERIALS	Center Turn Lane Only - 24x36 - R3-9B	\$47.94	\$287.64
2		TRAFFIC CONTROL - MATERIALS	One Way inside an Arrow Right - 36x12 - R6-1R	\$23.97	\$47.94
2		TRAFFIC CONTROL - MATERIALS	Roundabout Directional Chevron - 60x24 - R6-4B	\$100.40	\$200.80
10		TRAFFIC CONTROL - MATERIALS	Left Turn 25 - 36x36 - W1-1AL-25	\$90.36	\$903.60
10		TRAFFIC CONTROL - MATERIALS	Left Turn 35 - 36x36 - W1-1AL-35	\$90.36	\$903.60
15		TRAFFIC CONTROL - MATERIALS	Right Turn 15 - 36x36 - W1-1AR-15	\$90.36	\$1,355.40
10		TRAFFIC CONTROL - MATERIALS	Right Turn 25 - 36x36 - W1-1AL-25	\$90.36	\$903.60
10		TRAFFIC CONTROL - MATERIALS	Right Turn 35 - 36x36 - W1-1AR-35	\$90.36	\$903.60
20		TRAFFIC CONTROL - MATERIALS	Left Turn - 30x30 - W1-1L	\$49.94	\$998.80
10		TRAFFIC CONTROL - MATERIALS	Right Turn - 30x30 - W1-1R	\$49.94	\$499.40
25		TRAFFIC CONTROL - MATERIALS	Left Curve - 30x30 - W1-2L	\$49.94	\$1,248.50
20		TRAFFIC CONTROL - MATERIALS	Right Curve - 30x30 - W1-2R	\$49.94	\$998.80
15		TRAFFIC CONTROL - MATERIALS	Advisory 15 MPH - 18x18 - W13-1P-15	\$17.98	\$269.70
20		TRAFFIC CONTROL - MATERIALS	Advisory 35 MPH - 18x18 - W13-1P-35	\$17.98	\$359.60



Purchase Order
#: PO504
 8/29/2023

935 2ND ST. SW
 CEDAR RAPIDS, IA 52404
 PH: 319-892-5000
 LinnCountyIowa.Gov



Quantity	Units	Item	Description	Rate	Amount
15		TRAFFIC CONTROL - MATERIALS	Right Reverse Curve - 30x30 - W1-4R	\$49.94	\$749.10
15		TRAFFIC CONTROL - MATERIALS	Left Winding Road - 30x30 - W1-5L	\$49.94	\$749.10
20		TRAFFIC CONTROL - MATERIALS	Right Winding Road - 30x30 - W1-5R	\$49.94	\$998.80
40		TRAFFIC CONTROL - MATERIALS	Chevron - 24x30 - W1-8	\$39.94	\$1,597.60
20		TRAFFIC CONTROL - MATERIALS	Pavement Ends (symbol) - 30x30 - W8-3A	\$49.94	\$998.80

Memo: ROAD SIGNS PER QUOTE - 8/25/2023

Total	\$35,329.36
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Bill To

Linn County Engineer
 1888 County Home Road
 Marion, IA 52302

Ship To

SECONDARY ROAD MAIN SHOP
 1944 COUNTY HOME RD
 MARION IA
 United States



PO504

**SECOND AMENDMENT TO SAAS SERVICES AGREEMENT
BETWEEN BENEVATE, INC. AND LINN COUNTY, IOWA**

THIS SECOND AMENDMENT TO SAAS SERVICES AGREEMENT (this "Second Amendment") is made as of _____, 2023, between Benevate, Inc. ("Company"), and Linn County, Iowa ("Customer"), collectively referred to as the "Parties".

RECITALS

- A. The Parties entered into a SAAS SERVICES AGREEMENT dated July 6, 2021 (the "Agreement"), for the Company to provide hosted software for the administration and management of the Customer's Emergency Rental Assistance (ERA) Program.
- B. On December 9, 2022, the Parties executed an amendment to the Agreement (First Amendment) extending the Agreement for a one-year period from July 5, 2022, through July 4, 2023 (Renewal Term #1). Renewal Term #1 was for a Maintenance Portal and was based on Per User License pricing.
- C. The Parties have determined that it is necessary to amend the Agreement to (i) transition back to an Active Portal; (ii) extend the Term of the Agreement for an additional one (1) year period; and (iii) increase the compensation to the Company for the extended Term.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated herein by reference, the following mutual covenants and conditions and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree to amend the Agreement as follows:

- 1. Extension of Term. The Agreement is hereby extended for an additional one (1) year period, commencing on July 6, 2023, and concluding on July 5, 2024 (Renewal Term #2).
- 2. Portal Status. The Customer's ERA Portal will be transitioned to an Active Portal for Renewal Term #2 based on the additional ERA2 funding received by the Customer.
- 3. Compensation. The Customer will pay the fees as referenced in Amended Exhibit D, attached hereto and incorporated by reference, for Renewal Term #2. Amended Exhibit D shall replace Exhibit D in the Agreement.
- 4. Effect of Amendment. In all other respects, the Agreement is affirmed and ratified and, except as expressly modified herein, all terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this instrument as of the date and year first set forth above.

Benevate, Inc.

Linn County, Iowa

J. Jason Rusnak, President

AMENDED EXHIBIT D

Initial Service Term: July 6, 2021 – July 5, 2022

One-Time Fees	Unit Price	Quantity	Total
Software Implementation of ERAP Module	\$5,000.00	1	\$5,000.00
Services Included:			
<ul style="list-style-type: none">• Software Configuration for Tenant & Landlord Applications• Software Configuration Reviewer & Payment Workflow• Administrator Training (4 hrs. virtual)• Technical Support (Monday – Friday: 8:00 a.m. to 8:00 p.m. EST)• Hosting/Security in Microsoft FedRamp Data Center• Data Storage, Backup, and Recovery			

License Fees	Grant Amount	Fee	Total
Unlimited Administrator User Licenses – Direct ERA1 & ERA2	\$5,300,000.00	.9%	\$47,700.00
Total Paid for Initial Service Term:			\$52,700.00

Renewal Term #1: July 5, 2022 – July 4, 2023 (Maintenance Portal)

License Fees	Unit Price	Quantity	Total
Administrator User Licenses	\$2,400.00	2	\$4,800.00
Total Paid for Renewal Term #1:			\$4,800.00

Renewal Term #2: July 6, 2023 – July 5, 2024 (Active Portal)

License Fees	Grant Amount	Fee	Total
Up to 11 Administrator User Licenses*	\$3,000,000.00	.9%	\$27,000.00
\$4,800 fee paid towards Invoice INV10975			- (\$4,800.00)
Total Amount Due for Renewal Term #2:			\$22,200.00

*Additional Administrator User Licenses can be purchased for \$2,400.00 each.

**DEPARTMENT OF CONSERVATION
LINN COUNTY, IOWA**

To: **Sara Bearrows, Budget Director**

TOPIC: **FY 24 Fall Budget Amendment**

Following is additional information regarding the budget amendment spreadsheet.

Operations 10001 General Basic:

- 1) **Maintenance and operations – Equipment purchases.** This expenditure area is proposed to be increased by \$158,848. This increase is based on the following:

a. Sale of equipment in 2023 – 61100 -	\$25,136
b. Sale of equipment in 2023 - 61118 -	<u>\$7,576</u>
Total FY 23 sales -	\$32,712
c. Equipment items ordered in 2023, but expected to arrive in FY 2024	
i. Two John Deere out front mowers @ \$26,299 each -	\$52,598
ii. Equipment trailer -	\$31,200
iii. John Deere Gator UTV -	<u>\$26,848</u>
Total equipment items ordered in 2024 -	\$110,645

**Total budget amendment based on FY23 equipment sales revenue plus delayed deliveries:
\$143,357**

- 2) **Maintenance and Operations – Signs.** This amended increase of **\$5,490** is to allow the purchase of a quantity of sign posts. The purchase order for this purchase was obtained in FY23, but the order was not placed. I would like to purchase these posts using unexpended funds from FY23.
- 3) **Maintenance and Operations – Park Furniture.** This amended increase of **\$10,000** is to allow the purchase of new tables for Prairie Oak Lodge. During a recent event at Prairie Oak Lodge, I noticed that the tables are badly damaged and need to be replaced. This purchase could be completed using unexpended funds from FY23.

Projects Expenditures:

- 1) REAP, Reserve, LOST and Legacy Bonds – 20027; 20040 and 20041 - The various project accounts were adjusted to cover anticipated expenditures for the current fiscal year. We currently have many projects under construction or in planning. The amended amounts will allow projects to continue to move forward.

Please review the budget amendment and let me know if you have any questions or need clarification concerning any of these items.

Dennis E. Goemaat

Dennis E. Goemaat, Director