

BOARD OF SUPERVISORS

District 1 | **Stacey Walker**

District 2 | **Ben Rogers**

District 3 | **Louis J. Zumbach**

JEAN OXLEY LINN COUNTY PUBLIC SERVICE CENTER

935 2ND ST. SW

CEDAR RAPIDS, IA 52404

PH: 319-892-5000 | FAX: 319-892-5009

LinnCountyIowa.gov



**LINN COUNTY BOARD OF SUPERVISORS
MEETING AGENDA**

Monday, September 26, 2022

11 a.m.

Formal Board Room—Jean Oxley Public Service Center
935 2nd St. SW, Cedar Rapids, IA

Call to Order

Public Comment: Five Minute Limit per Speaker

This comment period is for the public to address topics on today's agenda.

Minutes

Discuss and decide on meeting minutes.

Proclamation: Celebration of Plant a Native Tree Month

Public hearing on the plans, specifications, form of contract, and estimated total cost for the Linn County Secondary Road District #1 Shop – Phase I Project

Discuss and decide on A Resolution Granting Final Approval and Confirming the Plans, Specifications, Form of Contract, and Estimated Total Cost for the Linn County Secondary Road District #1 Shop – Phase I Project

Open and announce bids for the Linn County Secondary Road District #1 Shop – Phase I Project and refer bids to Linn County staff and the project architect for review and tabulation

Discuss Traffic Sign Maintenance Policy

Discuss a proposed Resolution Establishing the Rate of Compensation for Precinct Election Officials resulting from a Precinct Election Officials pay audit

Approve IBEW (Sergeants) Tentative Agreement for IBEW Sergeants contract extension for FY 24 and FY25.

Discuss a Notice of Intent for a National Pollutant Discharge Elimination Systems (NPDES) General Permit 1 related to the Linn County Secondary Road Department Morgan Creek Shop project in the 2300 Block of Covington Rd

Approve Liquor License for Dharma's, Troy Mills, retroactive to Sept. 20, 2022, noting all conditions have been met.

Approve a 5 Day Liquor License for Peach Cart Co. to sell liquor for Mom's Night Out at Bass Farms, 840 Bass Lane, Mt. Vernon, noting all conditions have been met.

Discuss and decide on the American Rescue Plan Act (ARPA) funding distribution process and guidelines

Public Comment: Five Minute Limit per Speaker

This is an opportunity for the public to address the board on any subject pertaining to board business.

Payroll Authorizations

Discuss and decide on Employment Change Roster (payroll authorizations).

Claims

Discuss and decide on claims.

Correspondence**Appointments****Adjournment**

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at bd-supervisors@linncountyiowa.gov.

LINN COUNTY



PROCLAMATION

Celebration of Plant a Native Tree Month

WHEREAS, Linn County enjoys a very rich and diverse native tree bank from which to choose in our reforestation and landscaping of our public and private lands; and

WHEREAS, native plants and trees support significantly more wildlife than non-native species; and

WHEREAS, native plants and trees are adapted to the local climate, soil type and wildlife and without them, native wildlife would not be sustained; and

WHEREAS, protecting our native plants and trees is vital given that they are the ecological basis upon which wildlife depends; and

WHEREAS, insects, pollinators, birds, and the food we eat naturally depend on native plants and trees and the ecosystems they create to survive, highlighting our eco-history of native plants and trees co-evolving alongside many of our native insects and birds; and

WHEREAS, a lack of native trees in parts of urban Iowa, especially oak species, have led to food and nesting "deserts" where birds cannot find appropriate food sources or nesting sites causing a reduction in the diversity of bird species and local populations of birds; and

WHEREAS, in just one example it has been demonstrated through research that native oak trees support over 500 species of caterpillars, whereas Ginkgoes, a commonly planted landscape tree from Asia, host only 5 species of caterpillars leading to the example of a single brood of beautiful chickadee requiring over 6,000 caterpillars to grow to maturity and losing that valuable foodstock ecosystem without native trees; and

WHEREAS, native tree planting helps to buffer and reduce the potential incompatibility of adjacent land uses, conserves natural resources and maintains open space, protects established residential neighborhoods and enhances our community's image and roadway beautification; and

WHEREAS, native tree planting by the local non-profit Monarch Research in its "Planting Forward" campaign has successfully provided over 56,000 native Iowa trees for planting in Linn County to re-establish our tree canopy lost in the 2020 derecho natural disaster; and

WHEREAS, our community needs more opportunities to learn how ineffective our current landscape designs have been at sustaining the plants and animals in our region, and we need more discussions on common and simple steps each of us can take to reverse declining bio-diversity and make positive permanent change to our regional ecosystem.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Linn County Board of Supervisors, do hereby proclaim the month of October, 2022 as **Plant a Native Tree Month** in Linn County, Iowa, and request residents to observe this month by planting native trees and learning more about the benefits of native trees and plants by participating in a community forum hosted by local non-profit Monarch Research and led by world class author and speaker Dr. Doug Tallamy, which will be held at Prairie High School Concert Hall at 6:00 p.m. on October 7, 2022. Residents are requested to register in advance at monarchresearch.org. There is no cost to attend.

Linn County Board of Supervisors

Chairperson



RESOLUTION NO. 2022 – 9 –

A RESOLUTION GRANTING FINAL APPROVAL AND CONFIRMING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED TOTAL COST FOR THE LINN COUNTY SECONDARY ROAD DISTRICT#1 SHOP – PHASE I PROJECT

WHEREAS, the Linn County, Iowa Board of Supervisors (the “Board”) on August 29, 2022 approved, in preliminary form, the proposed plans, specifications, form of contract, and estimated total project cost (the “Contract Documents”) prepared by Martin Gardner Architecture (the “Project Architect”) for the Linn County Secondary Road District #1 Shop – Phase I Project (the “Project”); and,

WHEREAS, Linn County published a Notice of Public Hearing on the Contract Documents in accordance with Iowa Code Section 331.305 and Iowa Code Chapter 26; and,

WHEREAS, the Board conducted a public hearing on the Contract Documents on September 26, 2022 in accordance with the published Notice of Public Hearing.

BE IT THEREFORE RESOLVED that the Board hereby grants final approval to the Contract Documents referred to in this Resolution, and confirms the prior Board action granting preliminary approval to the Contract Documents, and finding the Project necessary and desirable.

PASSED AND APPROVED this 26th day of September, 2022.

LINN COUNTY BOARD OF SUPERVISORS

Ben Rogers, Chair

Louis J. Zumbach, Vice Chair

Stacey Walker, Supervisor

ATTEST:

Joel Miller, Linn County Auditor

I, Joel Miller, Linn County Auditor, hereby certify that the Linn County Board of Supervisors duly adopted the foregoing resolution at a regular meeting by a vote of _____ aye, _____ nay, and _____ abstained from voting.

Joel Miller, Linn County Auditor



ENGINEERING AND SECONDARY ROAD DEPARTMENT LINN COUNTY, IOWA

Title: Traffic Sign Maintenance		Policy Number: 00-00	
Responsible Department: Engineering and Secondary Road Department			
Revision No:	Revision Date: 00/00/2022	Policy Effective Date: 00/00/2022	Expiration Date: Until Repealed
Initial Approval Date: 00/00/2022		Distribution: Secondary Road Maintenance Crews, Intranet	

I. PURPOSE & OBJECTIVES

The purpose of the Traffic Sign Maintenance Policy is to establish and maintain uniform definitions and practices for traffic sign maintenance and operations on Linn County roadways.

The objectives of this policy are to enhance the use and safety of the Linn County (county) secondary road system in a cost-effective manner, while balancing the needs of safety for roadway users and county personnel, budget, social, and environmental concerns. It is in the county's best interest to have traffic sign maintenance procedures. Because of variables in weather, traffic, driver demographics, road design, standards, and other factors, the procedures used to achieve the objectives of this policy must remain flexible.

II. SCOPE

This policy applies to traffic control device maintenance operations conducted by the Secondary Road Department on roads in Linn County's jurisdiction or on roads defined by agreement. The county may use county employees or other entities under contract to provide this service.

III. EXCEPTIONS

None.

IV. DEFINITIONS

28E Agreement: An agreement between any public agency of the State of Iowa and one or more public or private agencies for joint or cooperative action pursuant to the provisions of Chapter 28E of the Iowa Code.

Department: The Linn County Secondary Road Department.

Expected Sign Life Management Method: Method used to replace signs no longer meeting minimum retroreflectivity levels as defined in the Manual on Uniform Traffic Control Devices (MUTCD).

Instructional Memorandum (IM): A document provided by the Iowa Department of Transportation that provides assistance to local public agencies on a wide variety of transportation related topics.

Measured Sign Retroreflectivity Assessment Method: Method used to replace signs no longer meeting minimum retroreflectivity levels as defined in the Manual on Uniform Traffic Control Devices (MUTCD).

Overhead Flashers: A flashing red ball mounted overhead that requires a driver to stop and proceed when clear.

Post Mounted Flashers: A flashing red ball mounted on a post that requires a driver to stop and proceed when clear.

Regulatory Signs: Signs that give notice of traffic laws or regulations.

Retroreflectivity: Special type of reflection that redirects incident light (i.e., from headlights) back towards the source. In the case of highway applications, traffic signs are made with retroreflective sign sheeting material that redirects headlamp illumination back toward the vehicle, thereby making the sign visible at night to the vehicle driver.

Traffic Control Device: All signs, signals, markings, and other devices used to regulate, warn, or guide traffic.

Warning Signs: Signs that give notice of a situation that might not be readily apparent.

V. PROVISIONS

Appropriate personnel will make decisions about scheduling, and the procedures to follow for daily traffic operation maintenance needs and subsequent yearly detailed condition inspections. Appropriate personnel will base scheduling and the procedures to follow on consideration of the following factors: significance of the traffic device to driver safety, condition, and effectiveness of the device, standards compliance, and whether damage or condition creates an immediate safety hazard.

In every instance, the onsite personnel must assess the conditions of the traffic control device and rely on judgment and experience to determine the appropriate action to correct or maintain the device. Factors that may delay the completion of traffic operation maintenance include other repair needs, utility locate needs, fabrication of necessary material, weather conditions including severe cold or significant winds, limited visibility, and other staff and field condition issues.

Subject to the factors set forth above, the county will maintain traffic control devices (signs, flashers, and traffic signals) to ensure safe and efficient operation.

- A. Sign Installation: The Department will ensure that signs are installed to meet federal standards set forth in the most recent Manual on Uniform Traffic Control Devices (MUTCD) in accordance with Linn County Secondary Road Department guidelines and practices.
- B. Sign Maintenance: The Department establishes County sign maintenance practices to meet all requirements and ensure appropriate signing for the traveling public.

The Department maintains highway signs and street identification signs on all Linn County roadways, with the following exceptions:

1. Stop signs for county roadway traffic intersecting Iowa Department of Transportation (Iowa DOT) roadways. The Iowa DOT maintains these stop signs.
 2. Specific or Supplemental signs requested by others (e.g., Iowa DOT, cities, neighboring counties, unincorporated villages, and private parties) not meeting the Department or MUTCD criteria for installation but allowed within the road right-of-way by the Department as outlined in an Instructional Memorandum (IM), 28E Agreement, Road Agreement, or other Linn County policy.
 3. Bike path and other pedestrian control signs not pertaining to vehicle traffic as outlined in a 28E Agreement.
 4. All Department traffic signals that other agencies maintain through 28E Agreements.
- C. Sign Retroreflectivity: To comply with the Federal Highway Administration (FHWA) minimum retroreflectivity levels as adopted by the MUTCD 2009 edition and subsequent revisions, the Department will implement a combination of the Expected Sign Life Management Method and the Measured Sign Retroreflectivity Assessment Method for maintaining sign retroreflectivity. The Expected Sign Life Management Method requires monitoring the age and condition of signs and replacing signs before they reach their expected sign life. The MUTCD bases expected sign life on the experience of retroreflectivity degradation in a geographic area compared to minimum levels.
 - D. Sign Replacement Due to Damage or Theft:
 1. The Department repairs and/or replaces Stop and Road Closed signs on a 24/7 basis. Upon receiving a damage report, department personnel will respond as soon as practicable. The Department may install a temporary sign as an emergency replacement until a permanent replacement can be installed. 'Iowa One Call' protocol, requiring at least two business days, may be necessary prior to the installation of a permanent replacement.
 2. The Department, in most cases, will repair warning and other regulatory signs the next business day after receiving a damage report, if the existing mounting or post is usable. If the existing mounting or post is not usable, the Department will replace the signs as soon as practicable.

3. The Department does not always keep signs not listed above in stock, which means that it may take days or weeks to manufacture and install replacement signs.
 4. The Department will replace damaged or missing overhead and post mounted flashers as soon as practicable.
- E. Visual Sign Inspection: Staff will perform periodic visual inspections during operation activities to check for traffic sign legibility, vandalism, and obstruction.
- F. Miscellaneous Sign Practices:
1. Department staff is not directly on-call after normal working hours. The Department provides the Linn County Sheriff's Office with phone numbers to contact road maintenance supervisors in an emergency.
 2. The Department will remove unauthorized signs from county right-of-way in accordance with Iowa Code.

VI. ENFORCEMENT

The county engineer has the responsibility to enforce this policy and to enlist the cooperation of employees in accomplishing its objectives. The human resources director will review disciplinary actions taken pursuant to this policy and will refer actions to the Board of Supervisors for consideration, if necessary. If, in the opinion of the Board of Supervisors, the strict application of this policy in a specific instance does not serve the best interests of Linn County, the Board may waive or modify the provisions of this policy.

RESOLUTION NO. 2022-9-

RESOLUTION ESTABLISHING THE RATE OF COMPENSATION
FOR PRECINCT ELECTION OFFICIALS

WHEREAS, Iowa Code, Section 49.20 establishes the rate of compensation for precinct election officials who serve on the election boards, the Linn County Auditor requests that the rate of compensation be set at the rates established below.

For Special Election, September 13, 2022 and elections thereafter:

Rate per full day for Chairpersons who supervise Precinct Election Officials	\$350.00
Rate increase per full day for Chairpersons for each additional consecutive calendar year worked beginning with 2022	\$25.00
Capped full day rate for Chairpersons	\$500.00
Rate per full day for Precinct Elections Officials	\$225.00
Hourly rate for ASVP Board Members, Health Care Facility Officials, and Additional non-training hours worked for PEOs not on Election Day	\$15.00

WHEREAS, the Precinct Election Officials who attend a school of instruction will be paid an hourly rate of fifteen dollars (\$15.00) for the duration of instruction; a flat rate of forty dollars (\$40.00) for required self-paced online instruction; and a flat rate of twenty-five dollars (\$25.00) for optional in person training exercises.

WHEREAS, the Precinct Election Officials are also reimbursed actual mileage due to them at the federal rate (IC Sec 49.125).

NOW THEREFORE BE IT RESOLVED that the rate of compensation for Precinct Election Officials who serve on the election board in Linn County be set at the rates indicated above, effective August 1, 2022.

PASSED AND APPROVED this 28th day of September, 2022.

LINN COUNTY BOARD OF SUPERVISORS

Ben Rogers, Chair

Louis Zumbach, Vice Chair

Stacey Walker, Supervisor

AYE: NAY: ABSTAIN:

ATTEST:

Joel Miller, Linn County Auditor



TENTATIVE AGREEMENT

Linn County

And

IBEW Local #204 (Sergeants)

The parties agree to recommend the following contract modifications to the Board of Supervisors and Union Membership for ratification.

1. Article 21 Position Classifications and Wage Rates

- a) The salary schedule will increase six percent (6.00%) on July 1, 2023, and six percent (6.00%) on July 1, 2024.
- b) Eligible employees will advance one step on the salary schedule during the fiscal years beginning July 1, 2023, and July 1, 2024.
- c) Sergeants shall receive a lump sum payment on an annual basis for possessing or achieving the following college degrees:
 - Associate's Degree **\$1,000** OR 60 College Credit Hours **\$ 500**
 - Bachelor's Degree **\$1,500** OR 120 College Credit Hours **\$1,000**
 - Master's Degree **\$2,000** OR 150 College Credit Hours **\$1,500**

Payment will be made the second pay period in August. Eligible employees will need to show their transcripts or proof of degree prior to receiving pay.

- d) Employee Referral Program - In order to maximize recruitment and reward employees who make successful employment referrals, the Office will compensate an employee \$1,000 when their referral is hired. Earned payments will be made in two installments– the first half will be paid on the first paycheck following the start date for the referred employee and the second half will be paid on the first paycheck following the new hire's six-month anniversary with the Office. Only one employee is eligible for the referral payment per applicant. In order to qualify, the applicant must only list one name on their application. All employees covered under this contract are eligible for a referral incentive with the exception of anyone who may have influence over the hiring process. This provision shall become null and void upon expiration of the collective bargaining agreement (June 30, 2025) unless the parties mutually agree to extend this provision in subsequent collective bargaining agreements.

5. **Article 22 Group Insurance**

- a) Effective July 1, 2023 – Increase monthly employee contributions from \$150 to \$160 for the single contract and from \$280 to \$295 for the family contract.
- b) Effective January 1, 2024 - Increase annual deductibles from \$425 to \$450 for the single contract and from \$825 to \$875 for the family contract and increase the annual out of pocket maximum (OPM) from \$1,125 to 1,150 for the single contract and \$2,250 to \$2,300 for the family contract.
- c) Effective July 1, 2024 – Increase monthly employee contributions from \$160 to \$170 for the single contract and \$295 to \$310 for the family contract.
- d) Effective January 1, 2025 - Increase annual deductibles from \$450 to \$475 for the single contract and from \$875 to \$925 for the family contract and increase the annual out of pocket maximum (OPM) from \$1,150 to \$1,175 for the single contract and from \$2,300 to \$2,350 for the family contract.
- e) Effective July 1, 2023, a \$50 per month premium discount for single and family coverage will be granted to employees who participate in the County's Wellness Rewards Program and achieve a minimum of 1,000 points.

6. **Article 24 Term**

- a) Change the effective dates of the contract to read July 1, 2020 - June 30, 2025.

Sarah Faber

Local 204 Representative

08-30-2022

Date

Lisa D. Powell

Linn County Representative

8-30-22

Date

"HOW TO FILE A COMPLETE NOTICE OF INTENT"

For
NPDES General Permit No.1
for "Storm Water Discharge Associated With Industrial
Activity"
or
NPDES General Permit No.2
for "Storm Water Discharge Associated with Industrial
Activity for Construction Activities"
or
NPDES General Permit No.3
for "Storm Water Discharge Associated with Industrial
Activity for Asphalt Plants, Concrete Batch Plants, Rock
Crushing Plants and Construction Sand and Gravel
Facilities"

In accordance with the Clean Water Act, all industrial facilities that discharge storm water meeting the definition of storm water associated with industrial activity must apply for coverage under a National Pollutant Discharge Elimination System (NPDES) permit.

These instructions are provided to assist activities that need to notify the Iowa Department of Natural Resources (DNR) of their storm water discharge to be covered under Iowa's NPDES General Permit No. 1, General Permit No. 2 or General Permit No. 3.

The instructions are the same for all general permits. When a discharger provides a complete Notice of Intent to the DNR, its storm water discharges will be subject to the terms and conditions of the appropriate general permit unless notified by the DNR.

A pollution prevention plan is required for all storm water permits. The plan must be completed before submittal of the Notice of Intent. The plan should be kept on-site at the facility or construction site that generates the storm water discharge. Do not send the pollution prevention plan with the Notice of Intent.

To file a complete Notice of Intent you must provide the following items:

1. The completed Form 542-1415 entitled "Notice of Intent for NPDES Coverage Under General Permit",
2. Proof of Public notification from the newspaper in the area with the highest circulation and,
3. Permit fee.

Each of these items is discussed in detail below and on the back side of this page.

Mail the completed application form 542-1415 with the proof of public notice and permit fee to the following address. **DO NOT** send the Pollution Prevention Plan with your Notice of Intent. **DO NOT** send the application form,

fee payment or proof of public notice separately. Send them all together.

Storm Water Coordinator
Department of Natural Resources
502 E 9th St
Des Moines, Iowa 50319-0034

1. Proof of Public Notification

Iowa law requires dischargers to make public notice for seeking coverage under a general permit. The public notice must be published at least one day at your own expense in the newspaper with the largest circulation in the area where the discharge is located.

The wording to use in the public notice is specified as a rule of the DNR and is included as a separate page for your convenience. This wording contains the minimum information that must be provided in the public notice. You must complete the blank portions with the specified information. You may add more information to the notice if you wish.

To determine which newspaper has the largest circulation, ask your local newspaper or call the Iowa Newspaper Association (INA) at (515) 244-2145 or <https://inaneews.com/>.

When your Notice of Intent is sent to the DNR, you **MUST** enclose a clipping of the public notice with the name of the newspaper and date published, or an affidavit from the newspaper with the clippings attached to demonstrate your public notification requirement. If the proof of public notice is not included with your application, the storm water permit authorization will **NOT** be issued.

2. Form 542-1415

In filling out the form, type or print legibly and complete both sides of the form.

Permit Information and Fee Options

Give permit information on the general permit for which you are applying and select a fee option.

Facility or Project Information

Enter the official or legal name of the facility or site. Enter the complete street address. If no street address exists, provide a geographic description (e.g., Intersection of 5th Street and 2nd Avenue or, at a minimum, the name of the street or road nearest the site), city, county, state and zip code. Do not use a PO Box number. This is the address of the facility or construction site not the address of the owner or contact.

For General Permits No. 1 and No. 3, provide a four-digit SIC code that best represents the principal products or activities provided by the facility.

Contact Information

Provide the legal name of a contact person, firm, public organization or any other entity that owns or operates the facility or site. The name of the operator or contact may or may not be the same as the name of the facility. The operator is the legal entity that controls the facility's operation. Provide a mailing address (PO Box numbers may be used). Include the city, state, zip code and telephone number for a contact person. All correspondence relating to the storm water permit, including the storm water permit authorization, will be sent to this address.

Facility Location or Location of Construction Site

Give the location by ¼ section (e.g., NW), section number, township number (e.g., T78N) and range number (e.g., R4W). The location information can be obtained from United States Geological Survey topographic maps, by calling 1-(888) ASK-USGS.

Owner Information

Enter the name, mailing address and telephone number of the owner of the facility.

Outfall Information

Provide an estimated start date the discharge did or is to commence, the name(s) of the receiving water(s), and check compliance conditions. All applicable compliance conditions listed must be met for the Notice of Intent to be considered complete.

The discharge start date is the date storm water discharge from industrial activity or construction activity (from a construction site that disturbs one acre or more or is part of a larger common plan of development that disturbs one acre or more) began or will begin to leave the property. If the discharge start date is before 10/1/92, the correct date to place in the blank is 10/1/92. This is the date the State of Iowa implemented the storm water permit requirements.

If an industrial facility was not initially required to obtain a storm water permit but changed operations so that later a storm water permit was or will be required, the discharge start date is the date that the change was made that necessitated the need for a storm water permit.

Provide the name(s) of the receiving water(s) to the first uniquely named river. Explain to where the storm water runoff will drain (e.g., unnamed waterway to road ditch to unnamed tributary to Mud Creek to Skunk River).

Compliance conditions

Check the compliance conditions that apply. A pollution prevention plan is required for all storm water permits. For General Permit No. 3 (if no soil disturbing activities will take place) and General Permit No. 1, the question regarding state or local sediment and erosion control plans

does not apply. If you check no to any of the applicable compliance conditions, your application will not be approved.

General Permits No.2 and No 3

For construction sites that need a storm water discharge permit, in addition to the information required above, include a brief description of the project, estimated timetable for major activities and an estimate of the number of acres of the site on which soil will be disturbed.

For General Permit No. 3, identify if the facility is a portable plant.

Certification

The completed form must be signed by a qualified official. A qualified official is any of the following: owner, principal executive officer of at least the level of vice-president, general partner, general contractor (for construction sites), principal executive officer or ranking elected official (for publicly owned facilities).

The Notice of Intent will be returned and no permit issued if information on the form is incomplete.

3. Fees

There is a permit fee for each general permit. The fee schedule is the same for General Permit No. 1, No. 2 and No. 3.

The applicant has the option of paying an annual permit fee or a multi-year permit fee.

Annual permit fee	\$175
3-year permit fee	\$350
4-year permit fee	\$525
5-year permit fee	\$700

IMPORTANT - The storm water permit authorization will not be issued unless the proof of public notice and permit fee accompany the completed Notice of Intent.

If you need assistance contact the DNR at (515) 725-8417.



IOWA DEPARTMENT OF NATURAL RESOURCES
 ENVIRONMENTAL SERVICES DIVISION
 NOTICE OF INTENT FOR NPDES COVERAGE UNDER GENERAL PERMIT

CASHIER'S USE ONLY
 0253-542-SW08-0581
 Name _____

No. 1 FOR "STORM WATER DISCHARGES ASSOCIATED WITH INDUSTRIAL ACTIVITY"

or

No. 2 FOR "STORM WATER DISCHARGES ASSOCIATED WITH INDUSTRIAL ACTIVITY FOR CONSTRUCTION ACTIVITIES"

or

No. 3 FOR "STORM WATER DISCHARGE ASSOCIATED WITH INDUSTRIAL ACTIVITY FOR ASPHALT PLANTS, CONCRETE BATCH PLANTS, ROCK CRUSHING PLANTS, AND CONSTRUCTION SAND AND GRAVEL FACILITIES."

PERMIT INFORMATION

Has this storm water discharge been previously permitted? Yes No
 If yes, please list authorization number _____
 Under what General Permit are you applying for coverage?
 General Permit No. 1 General Permit No. 2 General Permit No. 3

PERMIT FEE OPTIONS

For coverage under the NPDES General Permit the following fees apply:

Annual Permit Fee \$175 (per year) Maximum coverage is one year.
 3-year Permit Fee \$350 Maximum coverage is three years.
 4-year Permit Fee \$525 Maximum coverage is four years.
 5-year Permit Fee \$700 Maximum coverage is five years.

Checks should be made payable to: Iowa Department of Natural Resources.

FACILITY OR PROJECT INFORMATION

Enter the name and full address/location (not mailing address) of the facility or project for which permit coverage is requested.

NAME: Linn County Secondary Roads COUNTY: Linn
 STREET ADDRESS OF SITE: 2400 Covington Road
 CITY: Palo STATE: IA ZIP CODE: 52324

CONTACT INFORMATION

Given name, mailing address and telephone number of a contact person (Attach additional information on separate pages as needed). This will be the address to which all correspondence will be sent and to which all questions regarding your application and compliance with the permit will be directed.

NAME: Shawn Lueth PHONE: 3192008336
 COMPANY NAME (if applicable): Anderson Bogert
 STREET ADDRESS: 4001 River Ridge Dr NE
 CITY: Cedar Rapids STATE: IA ZIP CODE: 52402
 E-mail address (if available): slueth@anderson-bogert.com

Check the appropriate box to indicate the legal status of the operator of the facility.

Federal State Public Private Other (specify) _____

SIC CODE (General Permit No. 1 & 3 Applicants Only)

SIC code refers to Standard Industrial Classification code number used to classify establishments by type of economic activity.

FACILITY LOCATION OR LOCATION OF CONSTRUCTION SITE

Give the location by ¼ section, section, township, range, (e.g., NW, 7, T78N, R3W).

¼ SECTION	SECTION	TOWNSHIP	RANGE
NW	4	83N	8W

MAIL TO:
STORM WATER COORDINATOR
IOWA DNR
502 E 9TH ST
DES MOINES IA 50319-0034

OWNER INFORMATION

Enter the name and full address of the owner of the facility.

NAME: Mr. Ben Rogers - Linn County Supervisor PHONE: 319-892-5000

STREET ADDRESS: 935 2nd St SW

CITY: Cedar Rapids STATE: IA ZIP CODE: 52404

Owner E-mail address (if available): _____

OUTFALL INFORMATION

Discharge start date, i.e., when did/will the site begin operation or 10/1/92, whichever is later: _____

Is any storm water monitoring information available describing the concentration of pollutants in storm water discharges?

Yes No

NOTE: Do not attach any storm water monitoring information with the application.

Receiving water(s) to the first uniquely named waterway in Iowa (e.g., road ditch to unnamed tributary to Mud Creek to South Skunk River):

Detention basin to Lone Tree Creek

Compliance With The Following Conditions:	Yes	No
Has the Storm Water Pollution Prevention Plan been developed prior to the submittal of this Notice of Intent and does the plan meet the requirements of the applicable General Permit? (do not submit the SWPPP with the application)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will the Storm Water Pollution Prevention Plan comply with approved State (Section 161A.64, Code of Iowa) or local sediment and erosion plans? (for General Permit 2 only)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Has a public notice been published for at least one day, in the newspaper with the largest circulation in the area where the discharge is located, and is the proof of notice attached? (new applications only)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

GENERAL PERMIT NO. 2 AND GENERAL PERMIT NO. 3 APPLICANTS COMPLETE THIS SECTION.

Description of Project (describe in one sentence what is being constructed):

Secondary roads shop building

For General Permit No. 3 - Is this facility to be moved this year? Yes No

Number of Acres of Disturbed Soil: 6.75
(Construction Activities Only)

Estimated Timetable For Activities / Projects, i.e., approximately when did/will the project begin and end:

9/15/22 - 12/31/23

CERTIFICATION – ALL APPLICATIONS MUST BE SIGNED

Only the following individuals may sign the certification: owner of site, principal executive officer of at least the level of vice-president of the company owning the site, a general partner of the company owning the site, principal executive officer or ranking elected official of the public entity owning the site, any of the above of the general contracting company for construction sites.

I certify under penalty of law that this document was prepared under my direction or supervision in accordance with a system designed to assure that qualified people properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, this information is to the best of my knowledge and belief, true, accurate, and complete. I further certify that the terms and conditions of the general permit will be met. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

NAME (print or type) _____

TITLE AND COMPANY NAME OF SIGNATORY _____

SIGNATURE: _____

DATE: _____

Instructions - To complete the public notice, fill in the blanks with the required information or select the appropriate response and send to the newspaper.

The public notice must be published at least one day at your own expense.

PUBLIC NOTICE OF STORM WATER DISCHARGE

Linn County Secondary Roads plans to submit a Notice of Intent to the
(applicant name)

Iowa Department of Natural Resources to be covered under the NPDES General Permit

- General Permit No. 1 - Storm Water Discharge Associated with Industrial Activity
- General Permit No. 2 - Storm Water Discharge Associated with Industrial Activity for Construction Activities
- General Permit No. 3 - Storm Water Discharge Associated With Industrial Activity From Asphalt Plants, Concrete Batch Plants, Rock Crushing Plants, And Construction Sand And Gravel Facilities

The storm water discharge will be from *(description of industrial activity):*

the development of a site for a maintenance shop building

located in NW 1/4, Section 4, township 83N, Range 8W
(¼ section, section, township, range, county)

Storm water will be discharged from 1 point source(s) and will be discharged to
(number)

the following streams: Lone Tree Creek
(stream name(s))

Comments may be submitted to the Storm Water Discharge Coordinator, Iowa Department of Natural Resources, Environmental Services Division, 502 E 9th St, Des Moines IA 50319-0034. The public may review the Notice of Intent from 8:00am to 4:30pm, Monday through Friday, at the above address after it has been received by the department.