

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, JANUARY 3, 2023 11:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Zumbach, Vice Chairperson Rogers and Supervisor Kirsten Running-Marquardt. Board members voting "AYE" unless otherwise noted.

Chairperson Rogers called the meeting to order and led the Pledge of Allegiance.

Public Comment: Auditor Joel Miller welcomed Supervisor Running-Marquardt to the Board. He stated that he wanted to speak on behalf of the proposed change in meeting times, noting that his office has a vested interest in those meeting times as he has staff members present at those meetings. The time proves to be problematic as some of those meetings run into the lunch hour so the morning is pretty much shot and in the afternoon, they have to play catch up on the minutes. It would be nice to move meetings up earlier so minutes can be typed up and recorded while they are still fresh. He stated that he would also like to see some consistency, noting that all three meetings (Mon., Tues., Wed.) be at the same time. He also suggested holding a meeting once a month in one of the 17 cities throughout the county to get people engaged with an agenda item that is relevant to that particular area.

The Board discussed the appointment of the 2023 Chair and Vice Chair.

Supervisor Rogers suggested that he be Vice Chair, as long as Supervisor Running-Marquardt agreed, noting that this would give her time to become familiar with the position of Supervisor before being put in a position of Vice Chairperson which can be challenging. He clarified that she would have the option to be the Chairperson next year if she chose to do so. Supervisor Running-Marquardt agreed with that proposal.

Motion by Running-Marquardt, seconded by Rogers to appoint Supervisor Zumbach as the Chairperson for 2023.

Motion by Running-Marquardt, seconded by Zumbach to appoint Supervisor Rogers as Vice Chairperson for 2023.

Chairperson Zumbach continued to conduct the meeting.

Motion by Rogers, seconded by Running-Marquardt to approve Consent Agenda as follows:

Resolution 2023-1-1

OFFICIAL COUNTY NEWSPAPER DESIGNATION

BE IT RESOLVED, that the Board of Supervisors, Linn County, Iowa, hereby designate the following named newspapers as the Official County Newspapers pursuant to Chapter 349, Code of Iowa:

The Gazette Company The Linn Newsletter The Sun

The Gazette Company is to receive compensation based on one full designation and the two weekly newspapers will share equally in the remaining two designations.

Resolution 2023-1-2

AUTHORIZING THE DESTRUCTION OF RECORDS

WHEREAS, Section 331.323(2d), Code of Iowa, provides that the Board of Supervisors is authorized to order a county officer to destroy records in the officer's possession which have been on file for more than ten (10) years and not required to be kept as permanent records.

NOW, THEREFORE, BE IT RESOLVED, that the Chairperson of the Board of Supervisors, Linn County, Iowa, be is hereby authorized to order the County Auditor to destroy all Assessor's books, assessment rolls, tax lists, county vouchers, cancelled warrants on file in the office of the County Auditor for more than ten (10) years and order the County Treasurer to destroy all duplicate tax receipts on file in the office of the County Treasurer for more than ten years.

Resolution 2023-1-3

AUTHORIZING THE ISSUANCE OF WARRANTS WHEN BOARD NOT IN SESSION

BE IT RESOLVED by the Board of Supervisors, Linn County, Iowa, that the County Auditor is authorized to issue warrants when said Board is not in session for the following purposes provided for in Section 331.506 (2 & 3) , Code of Iowa, and that all bills paid under said Section shall be passed upon by the Board of Supervisors at the first meeting following such payments.

For fixed charges including, but not limited to, freight, express, postage, water, lights, telephone service or contractual services previously approved by the Board of Supervisors, after a bill is filed with the Auditor.

For salaries and payrolls if the compensation has been fixed or approved by the Board of Supervisors, under whose direction or supervision the compensation is earned.

For rent assistance and insurance settlement payments.

For refunds due caused by an overpayment of fees to any Linn County office or department or for return of payment due when payment has been made for a service, license or permit that will no longer be performed or issued.

Approve Cigarette Permit for the Troy Mills Store, 5913 Main St., Troy Mills, retroactive to December 27, 2022.

Motion by Zumbach, seconded by Rogers to approve minutes of December 21, 2022 as printed.

Motion by Rogers, seconded by Zumbach to approve claims for payroll deduction checks #71009525-#71009544 in the amt. of \$740,041.60, payroll deduction ACH in the amt. of \$27,332.41, and payroll wires in the amount of \$1,976,679.85 for a total of \$2,744,053.86.

The Board discussed a proposed change of time to the Work Session and Formal Session meetings.

Chairperson Zumbach stated that this request came from staff, much as described by Auditor Miller earlier. Longer supervisor meetings that begin at 11 a.m. tend to cut into the lunch hour and push staff work back into the afternoon.

Supervisor Rogers stated that historically the Board has held their meetings on Monday, Tuesday and Wednesday mornings and have been held at various times in the past and agreed that a standard time can be helpful. They are trying to make this convenient for their internal customers (staff) as well as their external customers in the public as well.

Chairperson Zumbach stated that after listening to Auditor Miller, he would like to start meetings at 9:00 a.m. every day and can understand the importance of the meetings being held at a consistent time. His preference is to change the 11:00 a.m. meetings to 10:00 a.m. Supervisors Rogers and Running-Marquardt concurred with that suggestion and agreed that meeting in other communities sounds like something they can discuss later.

Motion by Rogers, seconded by Zumbach to approve Employment Change Roster (payroll authorizations) as follows:

<u>BOARD OF SUPERVISORS</u>		
Supervisor	Stacey Walker	Termination/end of term 12/31/22
<u>INFORMATION TECHNOLOGY</u>		
Technical Center Mgr .	Drew Hoppenworth	Termination/resignation 01/05/23
<u>FACILITIES</u>		
Custodian	Tchable Kombate	New hire – PT 01/09/23 10A \$18.01 + \$.25 20 hours/week
Replaces E. Glenn		
<u>SHERIFF'S OFFICE</u>		
Deputy Sheriff	Cole Burns	Transfer from Correctional Center to Patrol 01/07/23 D5 \$36.25 + \$.25 – D5 \$36.25
Communications Oper.	Bridget Erbst	New hire – FT 01/09/23 CB \$25.14 Replaces H. O'Connor
Communications Oper.	Bryton Franks	New hire – FT 01/09/23 CB \$25.14 Replaces L. Mumby
Deputy Sheriff	Nicholas Williams	Termination/resignation 01/20/23
<u>COMMUNITY SERVICES</u>		
Child Care Worker	Sherry Kuncie	Termination/no longer available for on-call 12/02/22
Child Care Worker	Destinee Niemeier	Termination/no longer available for on-call 12/02/22
<u>JUVENILE DETENTION</u>		
Youth Leader	Caroline Koerner	Transfer from on-call to FT 01/07/23 55A \$19.92 + \$.25 Replaces M. Velo

Adjournment at 11:21 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

LOUIS J. ZUMBACH, Chairperson
Board of Supervisors