

MINUTES

Linn County Board of Health Meeting

January 11, 2023 at 4:00 PM

1020 6th Street SE, Cedar Rapids, IA [conference room #234 A/B]

Contact: Kim Honn, 892-6000 (*Indicates Action Items)

1. Call Meeting to Order – Karl Cassell, Chair

Mr. Cassell established a quorum and called the meeting to order at 4:09 PM

Board Members Present: Karl Cassell, Tawnya Salsbery, Erica Bernard, Cory Speth (Legal) and Kim Honn (Recorder)

Public Health Staff Members Present: Dr. Dwivedi, Eric Bradley, Ruby Perin, Wanda Reiter-Kintz, Dustin Hinrichs, Heather Meador, Amy Hockett, Riley Cole, and Anne Carter

2. Introduction of New Board of Health Member – Dr. Pramod Dwivedi, Health Director

Dr. Dwivedi shared with the Board that Board of Super

3. Elections of Officers * - Dr. Dwivedi

Motion made to nominate Mr. Cassell as Board Chair

****MSC Salsbery/Bernard**

Motion made to nominate Ms. Salsbery as Vice-Chair

****MSC Cassell/Bernard**

Dr. Dwivedi will continue to serve as Board Secretary

4. Recognize Guests and/or Staff – Dr. Dwivedi

Dr. Dwivedi introduced Riley Cole as our new Communications Specialist. The Board welcomed Ms. Riley to the agency.

5. Public Comment – Limited to Three Minutes Each

None

6. Approve Agenda *

Motion made to approve the agenda with the amended item; removing Item #11 and adding Board of Health Bylaws to Item #8b.

****MSC Bernard/Salsbery**

- BOH member/s excused absences

Dr. Arnold and Ben Rogers

7. Approve October 26, 2022, November 18, 2022 and December 16, 2022 Meeting Minutes *

Motion made to approve all the above-mentioned minutes as presented.

****MSC Salsbery/Bernard**

8. BOH Committee Reports:

- a. Finance and Administrative Committee – Karl Cassell, Committee Chair
 - i. November 2022 Finance Statements *
Motion made to approve November 2022 Finance Statements as presented.
****MSC Salsbery/Bernard**
 - ii. Authorizing Health Director to sign ongoing contracts/agreements/MOUs/etc. on behalf of the Board of Health, unless a new program or 20%-dollar amount variation *
Motion made to approve the Health Director to sign ongoing contracts / agreements / MOUs / etc. unless a new program or 20% dollar amount variation and approve purchases up to \$50,000.00.
****MSC Salsbery/Bernard**
 - iii. Authorizing Health Director to sign purchases up to \$50,000.00 *
Motion made to approve all three-purchase orders as presented.
****MSC Bernard/Salsbery**
 - iv. Purchase Order #421 to Insight Public Sector - \$88,859.76 *
 - v. Purchase Order #422 to Insight Public Sector - \$69,084.00 *
 - vi. Purchase Order #424 to Commando LLC - \$90,000.00 *
- b. Policy and Government Relations Committee – Tawnya Salsbery, Committee Chair
 - i. Board of Health Amended Bylaws *
Motion made to approve the Amended Bylaws as presented.
****MSC Salsbery/Cassell**

- 9. FY24 Proposed Budget Presentation * – Dr. Dwivedi
Motion made to approve the proposed budget to present to the Board of Supervisors.
****MSC Salsbery/Bernard**

- 10. Board of Health Attorney Report – Cory Speth
None

- ~~11. Executive Session (Pursuant to Iowa Code 21.5(1)(i))~~
 - ~~▪ Motion to go into Executive Session~~
 - ~~▪ Motion to return to Public Session~~

- 12. Next Meetings:
Board of Health Meeting – Wednesday – February 22, 2022 at 4:00 PM
 - **Finance & Administrative Committee Meeting – Feb. 16, 2022 at 2:30 PM**
 - **Policy & Government Relations Committee Meeting – Feb. 16, 2022 at 3:00 PM**

- 13. Adjourn
With no further business the meeting was adjourned at 5:07 PM