

## MINUTES

Linn County Board of Health Meeting  
January 12, 2022 at 4:00 PM  
*Virtual Meeting (link below)*  
1020 6<sup>th</sup> Street SE, Cedar Rapids, IA  
Contact: Kim Honn, 892-6000

\*Indicates Action Items

1. Call Meeting to Order – Karl Cassell, Vice-Chair  
**Vice Chair, Karl Cassell, established a quorum and called the meeting to order at 4:00 PM**

**BOH Members Present: Karl Cassell, Dustin Arnold, Tricia Bernard, Stacey Walker, Tawyna Salsberry and Cory Speth – Legal and Kim Honn – Recorder**

**LCPH Staff Present: Pramod Dwivedi, Health Director; Eric Bradley, Deputy Director, Mary Lukes, Dustin Hinrichs, Heather Meador, Amy Drahos, Amy Hockett, Mary Lukes, Andrea Hankemeier and Katie Reasner**

**Guests Present: Diana Strahan with HACAP**

2. Introduction of New Board of Health Members – Dr. Pramod Dwivedi, Health Director  
**Director Dr. Dwivedi introduced two new Board of Health Members: Dr. Dustin Arnold, who is the Chief Medical Officer at St. Lukes in Cedar Rapids and Ms. Erica Bernard, who is a Nurse. The Board welcomed the new members.**
3. Election of Officers \* - Dr. Pramod Dwivedi  
**Dr. Dwivedi explained the election process of Board of Health Chair and Vice Chair starting in January for a one year term. He requested Mr. Cassell call for nominations.**

**Mr. Walker nominated Mr. Cassell as the Chair for the Board of Health.**

**\*\*MSC Walker/Arnold**

**Mr. Cassell nominated Mr. Walker as the Vice Chair for the Board of Health.**

**\*\*MSC Cassell/Arnold**

4. Recognize Guests/Staff – Dr. Pramod Dwivedi  
**Dr. Dwivedi announced guest Diana Strahan from HACAP who joined the meeting. Also, Dr. Dwivedi introduced Eric Bradley, Deputy Director, to the Board of Health. The Board welcomed him to the agency.**
5. Public Comment – Limited to Three Minutes Each  
**None**
6. Approve Agenda \*  
**Motion made to approve January 12, 2022 agenda**  
**\*\*MSC Walker/Arnold**
  - BOH member/s excused absences
7. Approve November 17, 2021 Meeting Minutes \*  
**Motion made to approve November 17, 2021 meeting minutes.**  
**\*\*MSC Salsberry/Arnold**
8. BOH Committee Reports:
  - a. Finance and Administrative Review – Karl Cassell, Committee Chair
    - i. November and December 2021 Finance Statements \*  
**Motion made to approve the November and December 2021 Finance Statements as presented.**  
**\*\*MSC Walker/Salsbery**
    - ii. Authorizing Health Director to sign ongoing contracts / agreements / MOUs / etc. on behalf of the Board of Health, unless a new program or 10% dollar amount variation \*  
**Motion made to authorize the Health Director (or his designee) to sign above mentioned documents on behalf of the Board of Health unless new program or 10% dollar amount variation.**  
**\*\*MSC Walker/Arnold**
  - b. Policy and Government Relations Committee – Tawnya Salsbery, Committee Chair  
**Dr. Dwivedi and Ms. Salsbery are in discussions of doing a policy statement or an Op-Ed in regards to the shortage of health care workers.**
9. FY23 Budget Proposal Presentation \* – Dr. Pramod Dwivedi  
**Dr. Dwivedi thanked the Board for their consideration of this proposed budget. He shared the FY23 Budget Proposal PowerPoint presentation to the Board of Health. He explained the approval process; first the Board of Health will approve the budget and recommend taking it to the Board of Supervisors for approval. Dr. Dwivedi thanked**

**Mary Lukes, Eric Bradley, Kim Honn, Sara Bearrows and Dawn Jindrich with their help throughout the budget process.**

**During the PowerPoint, Dr. Dwivedi provided a review of the past year to include the COVID response, organization structure, Community Health Improvement strategic issues and dedicated staff continuing to move forward the agency's commitment with current programs. Dr. Dwivedi highlighted the agency accomplishments. He provided a breakdown on the budget numbers in the FY23 agency budget. He brought to the Board's attention the "requests" being made to the Board of Supervisors, which is one Patient Advocate position and one vehicle.**

10. Board of Health Attorney Report – Cory Speth  
**None**

11. Next Meetings:

**Board of Health Meeting – Wednesday – February 23, 2022 at 4:00 PM**

- **Finance & Administrative Review committee February 17, 2022 at 2:30 PM**
- **BOH Policy & Government Relations committee meeting February 17, 2022 at 3:00 PM**

12. Adjourn

**With no further business the meeting was adjourned at 4:55 PM.**

**Respectfully Submitted,  
Kim S. Honn, Recorder**

*To adhere to social distancing requirements, Linn County employees and the public may participate in this meeting as follows:*

- 1) <https://zoom.us/j/95434858256?pwd=V0UybTVUS3RuTTZWYlIzZDI3aXpxdz09>
- 2) *Email questions or comments prior to or during the meeting to: [health@linncounty.org](mailto:health@linncounty.org)*