

LINN COUNTY BOARD OF SUPERVISORS  
CEDAR RAPIDS, LINN COUNTY, IOWA  
MONDAY, MARCH 1, 2021 11:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.  
Present: Chairperson Walker, Vice Chairperson Rogers and Supervisor Zumbach (via phone). Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order.

Motion by Rogers, seconded by Walker to approve minutes of February 24, 2021 as printed.

Nichole Kehres, Veteran Affairs Dir., presented a Vacancy Form requesting a Veteran Services Coordinator for Veterans Affairs. This is a result of a highly trained staff member being bumped out of their position. There are funds in the budget to train the new person due to salary savings.

Chairperson Walker asked if there is anything that can be done to keep this trained staff member from being bumped and Lisa Powell, HR Dir., explained that nothing can be done in this case. The Board will approve on Wednesday.

Charlie Nichols, Planning & Development Dir., presented a resolution authorizing the Chair to sign a 28E agreement between the City of Cedar Rapids and Linn County for annexation near 80th Street and E Avenue NW.

Seth Gunnerson, Cedar Rapids Planner, explained code language regarding annexations and their desire to not create an island. The Board will approve on Wednesday.

Nichols also requested authorization to use \$1,020 of the Planning and Development Department budget as matching funds for a county community supported agricultural (CSA) program to purchase additional CSA shares for donation to HACAP and other local food banks.

Supervisor Zumbach suggested that they donate the money directly to HACAP noting that they have more buying power.

Nichols will have a conversation with HACAP and discuss with the Board further on Wednesday.

Lisa Powell stated that she is recommending that the Board extend the COVID Paid Leave to June 30, 2021. This is beyond the federal leave, which ended December 31. In addition, she recommends extending telework agreements through June 30 and noted that she is also working on a policy for extending telework agreements beyond June 30 that is not COVID related (requested by the Union). Approval of the telework agreement extension will be on Wednesday's Consent Agenda.

Motion by Rogers, seconded by Walker to approve extending COVID Paid Leave to June 30, 2021.

Motion by Rogers, seconded by Walker to approve Employment Change Roster (payroll authorizations) as follows:

RECORDER'S OFFICE

Clerical Specialist                      Cassandra Snyder                      End of probation: 02/28/21 55A \$19.10 – 55B \$20.04

SHERIFF'S OFFICE

Deputy Sheriff                              Kellie Hughes                              Step increase/contract 03/13/21 D7 \$35.72 – D8 \$36.79  
Deputy Sheriff                              Elliott Patterson                              Transfer from Correctional Center to Patrol 03/13/21 D5 \$34.57 – D5 \$34.17  
Communications Oper.                      Samantha Jones                              Step increase/contract 03/19/21C2 \$25.08 – C3 \$25.83  
Communications Oper.                      Amanda Bradford                              Termination/resignation 02/27/21  
Deputy Sheriff                              Valerie Mensen                              Step increase/contract 03/11/21 D1 \$29.71 – D2 \$30.90  
Deputy Sheriff                              Admir Babic                              Step increase/contract 03/23/21DB \$28.47 – D1 \$29.71  
Deputy Sheriff                              Kyle Titus                              Step increase/contract 03/25/21D1 \$29.71 – D2 \$30.90  
Deputy Sheriff                              Tyler Annis                              Step increase/contract 03/05/21 D2 \$30.90 – D3 \$32.08  
Deputy Sheriff                              Tyler Blaha                              Step increase/contract 03/05/21 D2 \$30.90 – D3 \$32.08  
Deputy Sheriff                              Benjamin Brink                              Step increase/contract 03/27/21 D7 \$35.72 – D8 \$36.79  
Deputy Sheriff                              Kevin Louis                              Step increase/contract 03/26/21 D7 \$35.72 – D8 \$36.79

COMMUNITY SERVICES

Assistant Teacher                              Luann Case                              Termination/resignation 03/12/21  
Mental Health Advocate                      Amy Weaver                              Bid award – PT 02/22/21 36E \$28.79 35 hrs/wk Replaces B. Wheaton  
Mental Health Advocate                      Bethany Wheaton                              Termination/resignation 03/05/21  
Direct Support Staff                              Jana Tibbott                              Termination/layoff out the door 02/26/21

JUVENILE DETENTION

Youth Counselor                              Jordan Moore                              Shift change 01/23/21 36B \$24.64 + \$ .25 – 36B \$24.64  
Replaces J. Scott  
Youth Counselor                              Gabrielle Armstrong                              New hire – FT 02/22/21 36A \$23.47 + \$ .25 Replaces J. Moore  
JDDS Supervisor                              Terry Tolson                              Termination/retirement 03/05/21  
Intervention Counselor                      Mehean Diefenderfer                              Bid award – PT 03/15/21 36E \$28.79 – 36E \$28.79 + \$ .25 20 hrs/wk  
Tracker    Julie Herry                              Termination/resignation  
Tracker    Matthew Derr                              End of probation 03/30/21 56A \$20.54 + \$ .25 – 56B \$21.58 + \$ .25

PUBLIC HEALTH

Healthy Homes Specialist      Matthew Chervek      Step increase/contract 03/07/21 9B \$30.52 – 39C \$32.15

Motion by Rogers, seconded by Walker to approve check in the amt. Of \$33.62 to the IPERS fund.

Adjournment at 11:23 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor  
BY: Rebecca Shoop, Deputy Auditor

Approved by:

STACEY WALKER, Chairperson  
Board of Supervisors