

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, APRIL 11, 2022 11:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Rogers, Vice Chairperson Zumbach and Supervisor Walker. Board members voting "AYE" unless otherwise noted.

Chairperson Rogers called the meeting to order.

Motion by Rogers, seconded by Zumbach to approve minutes of April 4, 5 & 6, 2022 as printed.

Jody Bridgewater, MHDD East Central Region, presented a reallocation of Goodwill of The Heartland fund balance project to include the flexibility to use the funding to purchase a vehicle for the day habilitation program, purchase computers for their Cedar Rapids Career Center and funding for community integration in their SCL program. She stated that this is a change in scope and dollars must be spent by June 30, 2022. The Board will approve on Wednesday.

Brad Ketels, County Engineer, presented a Vacancy Form requesting a Design Engineer for the Secondary Road Department. The Design Tech vacancy will be filled with a higher classification of Design Engineer due to no applicants. The Board will approve on Wednesday.

Ketels also presented a proposed Traffic Sign Maintenance Policy which includes sign installation, maintenance, reflectivity, replacement and inspection procedures.

Supervisor Zumbach asked if this included unincorporated village destination signs that need repaired/replaced.

Ketels responded that it is the responsibility of those townships and not the county's. The Board will approve on Wednesday.

Dawn Jindrich, Finance Dir., presented an updated Capital Asset Policy FM-045. She stated that they needed to revisit the policy and it is critical that it is updated (thresholds were increased to reasonable amounts) as there is a new accounting pronouncement for Linn County GASB 87. The Board will approve on Wednesday.

Charlie Nichols, Planning & Development Dir., presented a letter of intent for a financial match for a Corridor Metropolitan Planning Organization Grant Application. This is a joint application with the city of Marion and Marion will pay 60%. Funding is available for the remainder. The Board will approve on Wednesday.

Steve Estenson, Risk Manager and Britt Hutchins, Purchasing Dir., presented an agreement with Bear Creek Archeology, Inc. to conduct Phase I archeological surveys at two of the County's Temporary Debris Storage and Reduction sites. This is a FEMA requirement and the Board will approve on Wednesday.

Estenson also presented a Certificate of Insurance for Linn County acting as sponsor to Advocates for Social Justice to utilize space at Lindale Mall to operate childcare for those participating in the Expungement Clinic on April 30, 2022.

Supervisor Walker presented a summary of the expungement clinic including the involvement of other employers in the community for second chance hiring; the Sheriff working on payment plans for unpaid fines in order to acquire driver's licenses; and partnering with the County Attorney to expedite processes.

Motion by Rogers, seconded by Walker to authorize Chair to sign a Certificate of Insurance for Linn County acting as sponsor to Advocates for Social Justice to utilize space at Lindale Mall to operate childcare for those participating in the Expungement Clinic on April 30, 2022.

Charlie Nichols presented a Resolution to approve the addition of county property to the Fairfax Urban Renewal Area Amendment as requested by the city of Fairfax.

Motion by Rogers, seconded by Zumbach to adopt Resolution 2022-4-52

A RESOLUTION TO APPROVE THE ADDITION OF LINN COUNTY PROPERTY
TO THE FAIRFAX URBAN RENEWAL AREA

WHEREAS, the City of Fairfax, Iowa (the "City") has begun the process of adding territory to its Fairfax Urban Renewal Area (the "Urban Renewal Area") pursuant to Iowa Code Chapter 403; and,

WHEREAS, a portion of the property that the City proposes to add to the Urban Renewal Area is located outside the city limits, such property being described on Exhibit A hereto (the "Property"); and

WHEREAS, in accordance Iowa Code Section 403.17(4), a city may exercise urban renewal powers with respect to property that is located outside a city's boundary but within two miles of the city's boundary, but only if the city obtains the consent of the county within which such

property is located; and,

WHEREAS, the City Council of the City of Fairfax has requested that the Linn County Board of Supervisors adopt a resolution giving its consent that the City may exercise

urban renewal powers with respect to the portions of the Property lying within two miles of the incorporated city limits.

BE IT THEREFORE RESOLVED by the Linn County Board of Supervisors as follows:

1. The Linn County Board of Supervisors hereby gives its consent that the City of Fairfax may exercise urban renewal powers pursuant to Iowa Code Chapter 403 with respect to the Property situated in Linn County and outside the incorporated boundaries of the City.
2. This Resolution shall be deemed to meet the statutory requirements of Iowa Code Section 403.17(4) and shall be effective immediately upon its approval and execution.

EXHIBIT A

PROPERTY DESCRIPTION LEGAL DESCRIPTION - 2022 URBAN RENEWAL BOUNDARIES:

(PARCEL 1: RIGHT-OF-WAY AT THE SOUTHWEST CORNER OF E. SOUTHVIEW ROAD AND LEFEBURE ROAD) PART OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER, SECTION 16, TOWNSHIP 82 NORTH, RANGE 8 WEST OF THE 5TH PRINCIPAL MERIDIAN, LINN COUNTY, IOWA DESCRIBED AS FOLLOWS: BEGINNING AT THE EAST QUARTER CORNER OF SAID SECTION 16; THENCE S2°11'40"E ALONG THE EAST LINE OF SAID SECTION 16, A DISTANCE OF 200.00 FEET; THENCE S87°48'20"W, 60.00 FEET TO THE WEST RIGHT OF WAY OF LEFEBURE ROAD; THENCE N45°27'43"W ALONG SAID WEST RIGHT OF WAY, 205.16 FEET; THENCE N1°30'39"W ALONG SAID WEST RIGHT OF WAY AND A NORTHERLY EXTENSION THEREOF, 53.00 FEET TO THE NORTH LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER; THENCE N88°29'21"E ALONG SAID NORTH LINE, 200.00 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 0.69 ACRE. (PARCEL 2: NORTH RIGHT-OF-WAY OF E. CEMETERY ROAD ADJACENT TO AUDITOR'S PLAT #1269) PART OF THE NORTHEAST QUARTER, SECTION 10, TOWNSHIP 82 NORTH, RANGE 8 WEST OF THE 5TH PRINCIPAL MERIDIAN, LINN COUNTY, IOWA DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 10; THENCE N00°03'08"E ALONG THE WEST LINE OF SAID NORTHEAST QUARTER OF SAID SECTION 10, A DISTANCE OF 40.02 FEET TO THE NORTH RIGHT-OF-WAY LINE OF E. CEMETERY ROAD; THENCE S88°04'57"E ALONG SAID NORTH RIGHT-OF-WAY LINE OF E. CEMETERY ROAD, A DISTANCE OF 350.00 FEET TO THE EAST PROPERTY LINE OF AUDITOR'S PLAT #1269; THENCE S00°03'08"W ALONG SAID EAST PROPERTY LINE OF AUDITOR'S PLAT #1269, A DISTANCE OF 40.02 FEET TO THE CENTERLINE OF E. CEMETERY ROAD AND THE SOUTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 10; THENCE N88°04'57"W ALONG SAID CENTERLINE OF E. CEMETERY ROAD AND SAID SOUTH LINE, A DISTANCE OF 350.00 FEET TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 0.32 ACRE. (PARCEL 3: PROPERTY LOCATED WEST OF US HIGHWAY 151 AND SOUTH OF THE UNION PACIFIC RAILROAD TRACKS) PART OF LOT 2, IRREGULAR SURVEY OF THE NORTHWEST QUARTER OF SECTION 16,

TOWNSHIP 82 NORTH, RANGE 8 WEST OF THE 5TH PRINCIPAL MERIDIAN, LINN COUNTY, IOWA (AS RECORDED ON PAGE 17 OF IRREGULAR SURVEY PLAT BOOK 4 ON FILE IN THE RECORDERS OFFICE, LINN COUNTY, IOWA) AND INCLUDING LOT 4 IRREGULAR SURVEY IN SAID LOT 2 ABOVE-3-DESCRIBED (AS RECORDED ON PAGE 38 OF IRREGULAR SURVEY PLAT BOOK 4 ON FILE IN THE RECORDERS OFFICE, LINN COUNTY, IOWA), DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 16; THENCE SOUTH ALONG THE EAST LINE OF THE NORTHWEST QUARTER OF SAID SECTION 16 APPROXIMATELY 39.35 FEET TO A POINT ON SAID EAST LINE; THENCE WEST APPROXIMATELY 142.63 FEET TO A POINT AT THE INTERSECTION OF THE SOUTH RIGHT-OF-WAY LINE OF THE UNION PACIFIC RAILROAD AND THE PREVIOUSLY ESTABLISHED WEST RIGHT-OF-WAY LINE OF US HIGHWAY 151, WHICH IS ALSO THE POINT OF BEGINNING; THENCE SOUTHEASTERLY ALONG SAID PREVIOUSLY ESTABLISHED WEST RIGHT-OF-WAY LINE OF US HIGHWAY 151 (AS SHOWN ON THE IOWA DEPARTMENT OF TRANSPORTATION ACQUISITION PLAT – EXHIBIT "A" AS RECORDED IN BOOK 10114 AND PAGE 436 IN THE RECORDERS OFFICE, LINN COUNTY, IOWA), APPROXIMATELY 658.51 FEET TO THE NORTH RIGHT OF WAY LINE OF CHURCH STREET; THENCE CONTINUING SOUTHEASTERLY ALONG THE WEST RIGHT-OF-WAY LINE OF US HIGHWAY 151 TO A POINT ON SAID WEST RIGHT-OF-WAY LINE WHICH INTERSECTS WITH THE EXTENSION OF A LINE THAT IS LOCATED 35.00 FEET SOUTH OF AND PARALLEL TO THE SOUTH RIGHT-OF-WAY LINE OF CHURCH STREET; THENCE CONTINUING WEST ALONG SAID LINE THAT IS LOCATED 35.00' SOUTH OF AND PARALLEL TO THE SOUTH RIGHT-OF-WAY LINE OF CHURCH STREET, APPROXIMATELY 1,140 FEET TO A POINT ON A LINE THAT IS LOCATED 175 FEET EAST OF AND PARALLEL TO THE WEST LINE OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 16; THENCE SOUTH ALONG SAID LINE THAT IS LOCATED 175 FEET EAST OF AND PARALLEL TO THE WEST LINE OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 16, APPROXIMATELY 670 FEET TO THE EXTENSION OF A LINE THAT IS LOCATED 130.00 FEET SOUTH OF AND PARALLEL TO THE SOUTH LINE OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 16; THENCE CONTINUING WEST ALONG SAID LINE THAT IS LOCATED 130.00 FEET SOUTH OF AND PARALLEL TO THE SOUTH LINE OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 16, APPROXIMATELY 1,510 FEET TO THE WEST LINE OF THE NORTHWEST QUARTER OF SAID SECTION 16; THENCE NORTH ALONG THE WEST LINE OF THE NORTHWEST QUARTER OF SAID SECTION 16 TO THE SOUTH RIGHT-OF-WAY LINE OF THE UNION PACIFIC RAILROAD; THENCE CONTINUING EASTERLY ALONG THE SOUTH RIGHT-OF-WAY LINE OF THE UNION PACIFIC RAILROAD TO THE PREVIOUSLY ESTABLISHED WEST RIGHT-OF-WAY LINE OF US HIGHWAY 151, AND THE POINT OF BEGINNING. SAID PARCEL CONTAINS APPROXIMATELY 61 ACRES.

Gage and Hutchins presented a proposed Agreement from Lifeline Audio Visual Technologies to provide audio visual consulting services related to audio visual equipment upgrades in the Harris Building and Public Service Center. Gage explained that two independent architectural firms recommend Lifeline who will design the system for AV providers to bid.

Phil Lowder, IT Dir., addressed the internet Wifi bandwidth companion upgrade that Chairperson Rogers asked about, noting that they would have to look at adding that to the funding as well. The Board will approve on Wednesday.

Motion by Rogers, seconded by Zumbach to approve Liquor License for Gardner Golf Course, 5101 Golf Course Rd., Marion, retroactive to April 8, 2022, noting all conditions have been met.

Gage presented a summary review of the American Rescue Plan Act (ARPA) Grant Applications and Funding Awards, noting that there is \$11 million available and there are 119 applications totaling \$77 million. The applications that are not awarded in Round 1 will be considered in Round 2.

Chairperson Rogers presented a spreadsheet for the other board members to review and consider of 24 non-profits (Category A) that he chose and totals \$5.5 million that is available in that category. He thanked Sonia Evans for all of her hard work on this project and noted that it is greatly appreciated.

Supervisor Zumbach also thanked Evans and stated that he too has a list (including both categories) and will provide to the other board members to consider prior to Wednesday's board meeting.

Motion by Rogers, seconded by Walker to approve Employment Change Roster (payroll authorizations) as follows:

TREASURER'S OFFICE

Universal Clerk Jill Hansen New hire – PT 05/02/22 56A \$20.95 30 hrs/wk New position

FACILITIES

Custodian Andrea Geissler Correction to shift premium 05/07/22 10A \$17.61 + \$.50 – 10B \$18.18 + \$.50

Custodian Andrea Geissler Correction to shift premium 02/07/22 10A \$17.61 + \$.50

Custodian Gisele Niyindaje Transfer from temp to permanent position 04/16/22 10A \$17.61 + \$.25 PT, 20 hrs/wk Replaces G. Ndayisenga

SHERIFF'S OFFICE

Sergeant Devin Rinderknecht Transfer from Jail to Patrol 04/02/22

Communications Oper. Megan Collins Transfer from Jail to Communications 04/16/22 56D \$24.76 – CB \$24.41

LIFTS

LIFTS Driver Wendy Dee New hire – FT 04/04/22 55A \$19.48

COMMUNITY SERVICES

Early Childhood Teacher Andria Davis Step increase/contract 05/23/22 35C \$24.72 – 35D \$26.04

Assistant Teacher Kayla Acosta Step increase/contract 05/23/22 53C \$18.51 – 53D \$19.57

Cook Kayla Acosta Step increase on temp transfer position 05/23/22 54B \$18.97 – 54C \$20.04

Account Technician Veronica Ridenour End of probation 05/21/22 58A \$24.61 – 58B \$25.90

Ryan White Program Josephine Miller End of probation 05/21/22 56A \$20.95 – 56B \$22.01

JUVENILE DETENTION

Youth Counselor Morgan Hennessy New hire – FT 04/18/22 36A \$23.94 New position

Youth Counselor Jordan Minnick Transfer – internal applicant 05/07/22 55B \$20.44 – 36B \$25.13 + \$.25 Replaces C. Stoddard

Motion by Rogers, seconded by Walker to reappoint Brian Banowetz and Greg Johnson to the Water & Land Legacy Bond Public Review Board, for terms ending Dec. 31, 2024; appoint Bruce Frana to the Water & Land Legacy Bond Public Review Board to fill an unexpired term ending Dec. 31, 2023; and appoint William Desmaris, Kendal Hausmann, Mollie Lorenz, and Carole Teator to the Water and Land Legacy Bond Public Review Board, terms ending Dec. 31, 2024.

Adjournment at 11:52 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

BEN ROGERS, Chairperson
Board of Supervisors