

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, APRIL 18, 2023 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Zumbach, Vice Chairperson Rogers and Supervisor Kirsten Running-Marquardt. Board members voting "AYE" unless otherwise noted.

Chairperson Zumbach called the meeting to order.

Motion by Zumbach, seconded by Rogers to approve minutes of April 17, 2023 as printed.

The Board heard updates from the following Department Heads:

Charlie Nichols, Planning & Development Dir. – budget update; fully staffed; staff certification complete; hosted a multi-jurisdictional meeting with surrounding communities to create educational opportunities for inspectors and gain uniformity in the construction codes; working to improve services in the new permitting software; exploring scanning project in conjunction with Risk Management; upcoming UDC amendments regarding agricultural experience language; pipeline discussion to take place at tomorrow's board meeting; increase distance for notifications to surrounding property owners for conditional use permits; have received requests from several cities to complete new fringe area plans; permit numbers.

Steve Estenson, Risk Management Dir. – injury reporting process is working well; budget update; increase in new hires with seasonal's and internship's keeping his office busy; will do a follow-up and a more formal discussion in the future regarding severe weather that took place a few weeks ago.

Supervisor Marquardt stated that she had a two-hour meeting with Estenson on procedures and she appreciates Estenson keeping them informed and gathering information.

Estenson added that LIFTS is putting together a plan regarding severe weather events as well. He continued with his update: still waiting on FEMA outstanding debris funding; working with Darrin Gage on some other projects including the mass notification system and upgrade for new software for the camera system.

Darrin Gage, Interim Facilities Mgr. – budget update and in process of filing budget amendment; no vacant positions; capital projects/building maintenance contracts; has received 22 applications so far on the vacant Facilities Mgr. position (interviews to be held first part of May).

Joi Alexander, Communications Dir. – various public announcements and reminders for county departments; highlighting May as building safety month; public messaging; staying in touch with Road Dept. on Bertram blue bridge updates; working with Sustainability on greenhouse gas inventory report; piloting a Facebook live lunch and learn with the Treasurer's Office; website statistics; working with Chairperson on State of the County for this year; updated communications and branding presentation for new hire orientation; signed up to be Savvy award judges again this year for 3CMA; results of boosting Facebook for notify me sign ups; gave feedback on START training; ongoing brand management.

Adjournment at 10:05 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Amanda Hoy, Executive Assistant

APPROVED BY:

LOUIS J. ZUMBACH, Chairperson
Board of Supervisors