

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, APRIL 19, 2022 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Rogers, Vice Chairperson Zumbach and Supervisor Walker. Board members voting "AYE" unless otherwise noted.

Chairperson Rogers called the meeting to order.

The Board heard updates from the following Department Heads:

Charlie Nichols, Planning & Development Dir. - budget update; intern starts in a month; working with HR to create an Associate Combination Inspector position; met with City of Center Point regarding inspection fees, etc.; met with other entities to discuss differences in their building codes; permit activity shifting from online to in person; Technical Committee Review meeting is May 19th for the Duane Arnold solar applications that have been received; Dow's Farm purchase agreement is being reviewed by legal; permit data.

Britt Hutchins, Purchasing Dir. - continuing to work with Terry Whitson on the strategic plan; budget update; mail processed; assisted Polk County with waste disposal RFP; guidance to City of Marion regarding his purchasing best practices; vehicle maintenance policy; various bids and RFP's for county departments.

Steve Estenson, Risk Management Dir. - have received some FEMA money; Derecho will now be 100% covered at federal level; debris project is moving forward; surveillance at county buildings (ongoing issues at Public Health Bldg.); premium is decreasing on a flood insurance policy; property renewal insurance in July; working on emergency evacuation procedures and ALICE training.

Tony Rossetti, Facilities Mgr. - budget update; one Custodial vacancy; CSB: sidewalk repair has begun with parking lot repairs to follow; some carpet repairs; PSC: hotspots being installed in the O'Brien building wash bay; Correctional Center: chiller on order (27 weeks lead time); Courthouse: fiberglass pipe; remodel making progress; metal handrails have been repaired; creating an office area for the custodians; JDC: finalized new security camera system; water heater replacement; Elections Depot: boiler repair; Alliant Bldg.: need to replace elevator, add sprinkler's, and update from electric heating; Mental Health Access Center: punch list has been completed; will install light poles; Harris Bldg.: additional damage to the playground; Facilities general: upcoming spring cleaning; hiring firm for a labor needs study.

Joi Alexander, Communications Dir. - provided editorial content calendar; ARPA funding contact; National County Government Month; working with AmeriCorp on projects; State of the County is April 29th; met with Charlie Nichols yesterday about upcoming industrial scale solar projects; potential recycling campaign; Mental Health Awareness month in May; met with Conservation on preliminary meeting for grand opening of Morgan Creek Park; ongoing meeting with Elections for upcoming primary election; working with Roads Dept. on upcoming construction project; temporary use permits for Planning; Veteran's Affairs quarterly newsletter; adding upcoming events to weekly newsletter they send out; drafted a Communications policy; updating county brochures; two page brief on the county budget; held first social media training; held internal website training; successful website redesign; helping with employee recognition breakfast; digital asset management tool was approved as an offer so met with three different vendors; she is part of the team reviewing the AV upgrades for the formal boardroom and Public Health.

Adjournment at 10:25 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Amanda Hoy, Executive Assistant

Approved by:

BEN ROGERS, Chairperson
Board of Supervisors