

Linn County Early Childhood Iowa Governance Board MINUTES

April 26, 2022 3:30 PM via Zoom Webinar with public in person option available in CSB, 1240 26th Ave Court SW, Cedar Rapids Room # 2215.

Call to order: Andrea Rogers, Board Chair, called the meeting to order at 3:32 pm with (8/13) present, (10/13) present at 3:36 pm, (11/13) present at 3:40 pm, (12/13) 3:42 pm, and (13/13) 3:49 pm.

Name	Present	Excused	Un-Excused	Guests	Staff
Richard Barrett (consumer)	X @ 3:36pm				
Linda Bigley (citizen)	X				
Karey Chase (human services)	X				
Ana Clymer (citizen)	X @ 3:49pm				
Tricia Kitzmann (citizen) Board Member at Large	X				
Karen Lewis (citizen)	X @ 3:36pm				
Dan Louzek (health)	X @ 3:42pm				
Patrick Munyakazi (faith) Secretary	X @ 3:40pm				
Andrea Rogers (business) Chair	X				
Ben Rogers (elected)	X				
Nancy Scheumann (citizen)	X				
Drew Westberg (education) Chair-Elect	X				
Jasmine Wu (citizen)	X				
Staff					
Kristen Peyton, ECI Grant Coordinator					X
Amy Grunewaldt, ECI Director					X
Guests					
Danielle Pershing, 1 st Five				X	
Melissa Williams, CART				X	
Jacquie Montoya, PEC				X	
Meridith Myers, YPN				X	
Teresa Daubitz, TIES				X	
Christi Regan, HACAP				X	
Chelsey Steckly, YPN				X	
Amy Becker, Paces				X	
Diana Strahan, HACAP				X	
Hilary Robinson, CART				X	

Committee Minutes since last Board Meeting:

Executive Committee Minutes: Included in the packet.

Family Support Networking: Included in the packet.

All Programs Networking: Included in the packet.

Public Comment: Public invited to insert comments in Chat Box. No comments.

Action: Minutes of 3/22/22 ECI Board Meeting:

- **MSC:** (B. Rogers, Westberg) Motion and Second to approve minutes from March Board Meeting. Motion carries unanimously.

Board Operations:

- A. FY 21 Program Audit Summary: Form was included in the Board packet. All programs thus far met the audit requirements. TIES will be presented at the August Board Meeting.

- B. FY 23 Contract Renewal Update: Renewal packets were sent to existing ECI-funded programs on March 23rd and all were submitted by April 18th. ECI staff will create a summary chart of the requests and the combined Exec/Finance Committee will review the requests the week of May 10th. Pending notice of the FY 23 allocation, the Board will act on funding recommendations on May 24th.

Program Engagement:

- A. Contract Compliance Review Results- 1st Five, CART, Early Head Start, Head Start, Linn County Child Development Center, & Paces to Quality: Forms for 1st Five, CART, Early Head Start, Head Start, Linn County Child Development Center & Paces to Quality were in the Board packet. Peyton noted that all programs were deemed compliant and their next full compliance review cycle is noted on the results forms.

Community Engagement:

- A. Coe Project: Drew Westberg invited Board members to a Zoom presentation on May 2nd @ 2pm by the Crimson Fellow Program of Coe College. They will be presenting data and information collected from Linn County child care providers. Thank you to the Crimson Fellow Program!
- B. Child Care Solutions Team Update: The Community Child Care Solutions team reset and two new workgroups were formed- Supporting the Workforce & Business Involvement. Amy Grunewaldt met with Miranda Niemi, lead of the Supporting the Workforce workgroup. They discussed the workgroup goals and logistics for the first meeting.
Andrea Rogers is the co-lead of the Business Involvement workgroup – looking for a volunteer to co-lead with Andrea. Amy Grunewaldt will schedule a meeting with Andrea soon to discuss the goals and logistics of that group.
- C. Staff Monthly Update on Engagement Efforts: A summary of ECI monthly engagement efforts was included in the Board packet.
- D. Child Care Provider Appreciation Day is May 6: Join the community on May 6th in celebrating Iowa Child Care Providers. Details noted in the packet.

Board Fiscal:

FY 22 ECI Programs and Admin Budget Utilization Summary: ECI staff are diligently monitoring programs' budget utilization to ensure the legislative 20% carry forward cap is not exceeded. ECI staff collaborated with the Linn County Finance Department to create new budget monitoring forms. The intention is that the new form will help the Board and programs have a better understanding of budget utilization vs showing only the % of their budget utilized. At this time there is no concerns about not exceeding the carryforward cap. Amy Grunewaldt has met with any programs with budget utilization concerns to discuss ideas on how to expend their ECI budget.

Open Agenda:

- Andrea Rogers shared that another county in Iowa is developing a child care model that will be a child care center and children's museum in the same building and the proceeds from the museum will be used to provide higher wages for the child care workers. Andrea Rogers is the co-lead of the Business Involvement Community Solutions Team and would like to discuss the idea of creating a similar model in Linn County.
- Christi Regan with Head Start & Early Head Start shared that as of April 22nd, families who receive SNAP benefits are now categorically eligible for Early Head Start/Head Start services.
- ECI staff to create a list of talking points for Board members about the Legislative Bill regarding allowing 16 year olds to work in a child care center unsupervised.

Next Meeting: May 24, 2022 @ 3:30 pm

Motion to Adjourn:

- **MSC:** (Bigley, Scheumann) Motion and Second to adjourn. Motion carried unanimously. Meeting adjourned at 4:04 pm.

Reviewer: *Patrick Munyai, Secretary*

Signature: Patrick Munyai Date: 5/22/2022

Recorder: Kristen Peyton

Signature: *Kristen Peyton* Date: 5.23.22