

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, MAY 17, 2022 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Rogers and Supervisor Walker. Absent: Vice Chairperson Zumbach
(personal business). Board members voting "AYE" unless otherwise noted.

Chairperson Rogers called the meeting to order.

The Board heard updates from the following Department Heads:

Charlie Nichols, Planning & Development Dir. - budget update; Brady Hill starts as their intern on June 13th; Code Compliance Office position goes to Labor Management meeting on May 24th; working with HR to create an Associate Combination Inspector position; continue to meet with cities regarding rental housing/property maintenance; permit and inspection activity is extremely busy; Historic Preservation Commission has completed its review of grant applications; new Unified Development Code amendments will be coming to the Board related to agricultural experiences; updating parking requirements for wedding venues, event spaces and banquets/receptions; Technical Committee Review meeting is May 19th for the Duane Arnold solar applications; Dow's Farm purchase agreement has been signed by Ahmann Companies and they are pushing to begin first phase of development this summer; one opening on Planning & Zoning Coming; permit activity.

Britt Hutchins, Purchasing Dir. - working on KPI's; continuing to work with Terry Whitson on programming; budget update; mail processed; sold vehicle for Public Health Dept.; various bids and RFPs for county departments.

Chairperson Rogers asked about the supply chain issues and the effect on his office. Hutchins responded that it is very easy to sell items but the purchasing side still has worldwide shortages including vehicles that were ordered a year ago that still have not been received.

Steve Estenson, Risk Management Dir. - anticipating receiving some FEMA funds from the Derecho claims this week or next; COVID claim is still open through June 30th with possible extension; annual property insurance renewal July 1st; busy with hiring temp's and new hires; increase in property use requests; fireworks permits; upcoming tornado drill and active shooter training.

Joi Alexander, Communications Dir. - updated KPI's; working closely with Elections on signs, recruitment, brochures, etc.; provided tools to Treasurer's Office to be able to add video's to the website for title transfers; working with Planning and Development on the upcoming solar meetings; media relations and communications policies drafts have gone to Civil Division for review; hosting second internal social media training tomorrow for staff; highlighted additional website services that are offered for additional fee; new member of the internal Sustainability Steering Committee; City, County, Communications, and Marketing Association - attended a conference last week and discussed social media and mental health topics that were covered.

Public Comment: Wendy Hartman, Cedar Rapids, stated that over the last week she has heard reports on the Make It Ok Survey and IT's multi factor authentication. She asked the Board what can be done to increase participation among employees. Hartman also questioned why the LCCS department has ten departments within but there is only one budget.

Chairperson Rogers stated that he will follow up with an email to answer Hartman's questions.

Adjournment at 10:00 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Amanda Hoy, Executive Assistant

Approved by:

BEN ROGERS, Chairperson
Board of Supervisors