

LINN COUNTY, IOWA, CONSERVATION BOARD

MINUTES OF THE MONDAY, MAY 22, 2023, BOARD MEETING

The following is a true copy of the minutes of the meeting of the Linn County, Iowa, Conservation Board held on **May 22, 2023**, at Wickiup Hill Learning Center, 10260 Morris Hills Road, Toddville, IA 52341.

**Board Members Present**

Cindy Burke, Brent Oleson, George Kanz, Kendal Hausmann,

**Board Members Absent**

Steve Emerson

**Staff Present**

Dennis Goemaat, Executive Director; Ryan Schlader Communications; Ted Doscher, Planner; Randy Burke, Planner

**Others Present**

Justin Holland

**Call To Order**

Burke called the meeting to order at 12:00 PM.

**Public Comment**

Justin Holland, Swift Companies introduced himself to the Board.

**ITEM R1. Approve Consent Agenda**

**Motion** by Kanz, second by Hausmann

To approve the consent agenda.

**Vote:**            aye: all present  
                      nay: none  
                      absent: Emerson

The consent agenda was approved and involved the following items:

**ITEM C1. Approve minutes of the April 24, 2023 meeting.**

**ITEM C2. Approve claims list and expenditures – Claims List # 2023-11.**

Claims and Transfer list #2023-11 involving claim #11-1232 through #11-1364.

**ITEM C3. Receive and place on file the April 2023 financial/budget report.**

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**ITEM C4. Receive and place on file the April 2023 activity report.**

**ITEM C5. Acceptance of gifts.**

1. Gift #65-2023 – Monetary donation (\$427) from Tom Anderson easement monitoring fund through the Greater Cedar Rapids Community Foundation.
2. Gift #66-2023 – Monetary donation (\$400) from Springville COOP Telephone Association in memory of Mark Straite.
3. Gift #67-2023 – Monetary donation (\$25) from Scout Pack 86 for support of the Wickiup Hill education program.

**ITEM C6. Capital Improvement Program updates**

**REGULAR AGENDA:**

**ITEM R2. Public hearing regarding the proposed plans, specifications, form of contract and estimated cost for the 52nd Street underpass on the Cedar Valley Nature Trail, Project #5-21B.**

The Conservation Board conducted a public hearing in accordance with Iowa law regarding the proposed plans, specifications, form of contract and estimated cost for the 52nd Street underpass on the Cedar Valley Nature Trail, Project #5-21B.

**MOTION** by Kanz, second by Oleson

To close the public hearing.

**VOTE:**        aye: all present  
                     nay: none  
                     absent: Emerson

**ITEM R3. Discuss and decide on Resolution #2023-12, approving the plans and specifications, form of contract and estimated construction costs for the 52nd Street underpass on the Cedar Valley Trail, Project #5-21B.**

Randy Burke reviewed Resolution #2023-12, approving the plans and specifications, form of contract and estimated construction costs for the 52nd Street underpass on the Cedar Valley Trail, Project #5-21B.

**MOTION** by Oleson, second by Kanz

To approve Resolution #2023-12, approving the plans and specifications, form of contract and estimated construction costs for 52nd Street underpass on the Cedar Valley Trail, Project #5-21B.

**VOTE:**        aye: all present  
                  nay: none  
                  absent: Emerson

**ITEM R4. Discuss and decide regarding bids received for the 52nd Street underpass on the Cedar Valley Trail and authorizing the Director to sign a contract with the selected contractor, Project #5-21B.**

Randy Burke reviewed bids received for the 52nd Street underpass on the Cedar Valley Trail. Apparent low bid from Shift Companies was for \$412,581.70. Bids received were as follows:

Bidder	Bid
Shift Companies	\$412,581.70
Taylor Construction, Inc.	\$451,875.70
Jim Schroeder Construction, Inc.	\$490,309.25
Boomerang Corp.	\$525,522.20
Pirc-Tobin Construction, Inc.	\$497,960.25

**MOTION** by Kanz, second by Oleson

To approve the low bid by Shift Companies and authorize the Director to sign a contract.

**VOTE:**        aye: all present  
                  nay: none  
                  absent: Emerson

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**ITEM R5. Discuss and decide regarding bids received for the solar array projects, awarding a contract and authorizing the Director to sign the contract, Project #20-21.**

Doscher reviewed proposals received for the solar array project RFP process. Staff recommended selecting the ACME proposal as the winning proposal.

**MOTION** by Oleson, second by Hausmann

To approve the proposal by ACME and authorize the Director to sign a contract.

**VOTE:**            aye: all present  
                          nay: none  
                          absent: Emerson

**ITEM R6. Discuss and decide regarding approving a contract amendment with Snyder and Associates for planning and design work for an underpass at Lakeside Drive on the Dows Maniti Trail, Project #6-19.**

Goemaat reviewed a contract amendment with Snyder and Associates for planning and design work for an underpass at Lakeside Drive on the Dows Maniti Trail.

**MOTION** by Kanz, second by Oleson

To approve the contract amendment and authorize the Director to sign the amendment.

**VOTE:**            aye: all present  
                          nay: none  
                          absent: Emerson

**ITEM R7. Discuss and decide regarding accepting a trail easement for the Dows Maniti Trail and authorizing the Board President to sign the easement.**

Goemaat reviewed a trail easement for the Dows Maniti Trail.

**MOTION** by Kanz, second by Oleson

To approve the easement and authorize the Board President to sign the easement.

**VOTE:**            aye: all present  
                          nay: none  
                          absent: Emerson

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**ITEM R8. Discuss and decide regarding reallocating unspent funds from closed bond projects.**

Goemaat reviewed details regarding reallocating unspent funds from closed bond projects.

**MOTION** by Kanz, second by Oleson

To approve reallocating unspent funds as presented from closed bond projects.

**VOTE:**            aye: all present  
                      nay: none  
                      absent: Emerson

**ITEM R9. Discuss and decide regarding modifying Policy #2-7 to reflect recent changes in the Code of Iowa.**

Goemaat reviewed proposed changes to Policy #2-7 to reflect recent changes in the Code of Iowa. Oleson requested the Board discuss the next legislative agenda during a meeting this fall.

**MOTION** by Oleson, second by Hausmann

To approve changes to Policy #2-7 as presented.

**VOTE:**            aye: all present  
                      nay: none  
                      absent: Emerson

**ITEM R10. Discuss and decide regarding approving a contract amendment with Willet Hofmann for planning and design work for redesign of a Morgan Creek Trail bridge, Project #8-19.**

Randy Burke reviewed a contract amendment with Willet Hofmann for planning and design work for redesign of a Morgan Creek Trail bridge, Project #8-19. Kanz and Oleson commented on bridge design and cost estimation timelines.

**MOTION** by Kanz, second by Oleson

To approve and authorize the Director to sign the contract amendment.

**VOTE:** aye:    all present  
                      nay: none  
                      absent: Emerson

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ITEM R11. Discuss and decide regarding a change order for the Buffalo Creek Park Improvement Project and authorizing the Director to sign the change order.

Doscher reviewed a change order for the Buffalo Creek Park improvement project.

MOTION by Kanz, second by Hausmann

VOTE: aye: all present  
nay: none  
absent: Emerson

ITEM R12. Board member / staff reports – Board members and staff may report and/or discuss meetings or activities in which they have been involved. (Conservation Board & staff)

1. Community Outreach and Marketing - Schlader updated the Board on various outreach and marketing efforts.
2. Updates:
  - a. Pinicon Ridge dam progress was updated by Schlader and Goemaat.
  - b. Bridge inspection results were discussed by Goemaat.
  - c. Next meeting Tuesday, June 20

ITEM R12. Public comment

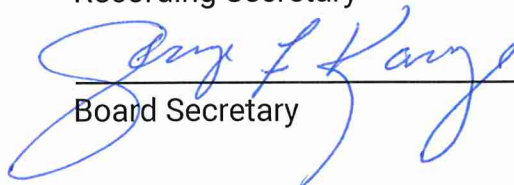
None.

ITEM R13. Adjourn

The meeting was adjourned at 1 PM. Ryan Schlader typed the above minutes.



Recording Secretary



Board Secretary

SEAL