LINN COUNTY, IOWA, CONSERVATION BOARD

MINUTES OF THE MONDAY, MAY 22, 2023, BOARD MEETING

The following is a true copy of the minutes of the meeting of the Linn County, Iowa, Conservation Board held on May 22, 2023, at Wickiup Hill Learning Center, 10260 Morris Hills Road, Toddville, IA 52341.

Board Members Present
Cindy Burke, Brent Oleson, George Kanz, Kendal Hausmann,

Board Members Absent
Steve Emerson

Staff Present
Dennis Goemaat, Executive Director; Ryan Schlader Communications; Ted Doscher, Planner; Randy Burke, Planner

Others Present
Justin Holland

Call To Order
Burke called the meeting to order at 12:00 PM.

Public Comment
Justin Holland, Swift Companies introduced himself to the Board.

ITEM R1. Approve Consent Agenda

Motion by Kanz, second by Hausmann

To approve the consent agenda.

Vote: aye: all present
      nay: none
      absent: Emerson

The consent agenda was approved and involved the following items:

ITEM C1. Approve minutes of the April 24, 2023 meeting.

ITEM C2. Approve claims list and expenditures – Claims List # 2023-11.
Claims and Transfer list #2023-11 involving claim #11-1232 through #11-1364.

ITEM C3. Receive and place on file the April 2023 financial/budget report.
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ITEM C4. Receive and place on file the April 2023 activity report.

ITEM C5. Acceptance of gifts.
1. Gift #65-2023 – Monetary donation ($427) from Tom Anderson easement monitoring fund through the Greater Cedar Rapids Community Foundation.
2. Gift #66-2023 – Monetary donation ($400) from Springville COOP Telephone Association in memory of Mark Straite.

ITEM C6. Capital Improvement Program updates

REGULAR AGENDA:

ITEM R2. Public hearing regarding the proposed plans, specifications, form of contract and estimated cost for the 52nd Street underpass on the Cedar Valley Nature Trail, Project #5-21B.

The Conservation Board conducted a public hearing in accordance with Iowa law regarding the proposed plans, specifications, form of contract and estimated cost for the 52nd Street underpass on the Cedar Valley Nature Trail, Project #5-21B.

MOTION by Kanz, second by Oleson

To close the public hearing.

VOTE: aye: all present
nay: none
absent: Emerson
ITEM R3. **Discuss and decide on Resolution #2023-12, approving the plans and specifications, form of contract and estimated construction costs for the 52nd Street underpass on the Cedar Valley Trail, Project #5-21B.**

Randy Burke reviewed Resolution #2023-12, approving the plans and specifications, form of contract and estimated construction costs for the 52nd Street underpass on the Cedar Valley Trail, Project #5-21B.

**MOTION** by Oleson, second by Kanz

To approve Resolution #2023-12, approving the plans and specifications, form of contract and estimated construction costs for 52nd Street underpass on the Cedar Valley Trail, Project #5-21B.

**VOTE:**

- aye: all present
- nay: none
- absent: Emerson

ITEM R4. **Discuss and decide regarding bids received for the 52nd Street underpass on the Cedar Valley Trail and authorizing the Director to sign a contract with the selected contractor, Project #5-21B.**

Randy Burke reviewed bids received for the 52nd Street underpass on the Cedar Valley Trail. Apparent low bid from Shift Companies was for $412,581.70. Bids received were as follows:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shift Companies</td>
<td>$412,581.70</td>
</tr>
<tr>
<td>Taylor Construction, Inc.</td>
<td>$451,875.70</td>
</tr>
<tr>
<td>Jim Schroeder Construction, Inc.</td>
<td>$490,309.25</td>
</tr>
<tr>
<td>Boomerang Corp.</td>
<td>$525,522.20</td>
</tr>
<tr>
<td>Pirc-Tobin Construction, Inc.</td>
<td>$497,960.25</td>
</tr>
</tbody>
</table>

**MOTION** by Kanz, second by Oleson

To approve the low bid by Shift Companies and authorize the Director to sign a contract.

**VOTE:**

- aye: all present
- nay: none
- absent: Emerson
ITEM R5.  
Discuss and decide regarding bids received for the solar array projects, awarding a contract and authorizing the Director to sign the contract, Project #20-21.

Doscher reviewed proposals received for the solar array project RFP process. Staff recommended selecting the ACME proposal as the winning proposal.

MOTION by Oleson, second by Hausmann

To approve the proposal by ACME and authorize the Director to sign a contract.

VOTE:  
aye: all present  
nay: none  
absent: Emerson

ITEM R6.  
Discuss and decide regarding approving a contract amendment with Snyder and Associates for planning and design work for an underpass at Lakeside Drive on the Dows Maniti Trail, Project #6-19.

Goemaat reviewed a contract amendment with Snyder and Associates for planning and design work for an underpass at Lakeside Drive on the Dows Maniti Trail.

MOTION by Kanz, second by Oleson

To approve the contract amendment and authorize the Director to sign the amendment.

VOTE:  
aye: all present  
nay: none  
absent: Emerson

ITEM R7.  
Discuss and decide regarding accepting a trail easement for the Dows Maniti Trail and authorizing the Board President to sign the easement.

Goemaat reviewed a trail easement for the Dows Maniti Trail.

MOTION by Kanz, second by Oleson

To approve the easement and authorize the Board President to sign the easement.

VOTE:  
aye: all present  
nay: none  
absent: Emerson
ITEM R8.  Discuss and decide regarding reallocating unspent funds from closed bond projects.

Goemaat reviewed details regarding reallocating unspent funcs from closed bond projects.

**MOTION** by Kanz, second by Oleson

To approve reallocating unspent funds as presented from closed bond projects.

**VOTE:**  
aye: all present  
nay: none  
absent: Emerson

ITEM R9.  Discuss and decide regarding modifying Policy #2-7 to reflect recent changes in the Code of Iowa.

Goemaat reviewed proposed changes to Policy #2-7 to reflect recent changes in the Code of Iowa. Oleson requested the Board discuss the next legislative agenda during a meeting this fall.

**MOTION** by Oleson, second by Hausmann

To approve changes to Policy #2-7 as presented.

**VOTE:**  
aye: all present  
nay: none  
absent: Emerson

ITEM R10.  Discuss and decide regarding approving a contract amendment with Willet Hofmann for planning and design work for redesign of a Morgan Creek Trail bridge, Project #8-19.

Randy Burke reviewed a contract amendment with Willet Hofmann for planning and design work for redesign of a Morgan Creek Trail bridge, Project #8-19. Kanz and Oleson commented on bridge design and cost estimation timelines.

**MOTION** by Kanz, second by Oleson

To approve and authorize the Director to sign the contract amendment.

**VOTE:**  
aye: all present  
nay: none  
absent: Emerson
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ITEM R11. Discuss and decide regarding a change order for the Buffalo Creek Park Improvement Project and authorizing the Director to sign the change order.

Doscher reviewed a change order for the Buffalo Creek Park improvement project.

MOTION by Kanz, second by Hausmann

VOTE: aye: all present
      nay: none
      absent: Emerson

ITEM R12. Board member / staff reports – Board members and staff may report and/or discuss meetings or activities in which they have been involved. (Conservation Board & staff)

1. Community Outreach and Marketing - Schlader updated the Board on various outreach and marketing efforts.

2. Updates:
   a. Pinicon Ridge dam progress was updated by Schlader and Goemaat.
   b. Bridge inspection results were discussed by Goemaat.
   c. Next meeting Tuesday, June 20

ITEM R12. Public comment

None.

ITEM R13. Adjourn

The meeting was adjourned at 1 PM. Ryan Schlader typed the above minutes.

Recording Secretary

Board Secretary