

LINN COUNTY BOARD OF SUPERVISORS  
CEDAR RAPIDS, LINN COUNTY, IOWA  
TUESDAY, JUNE 6, 2023 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Vice Chairperson Rogers and Supervisor Kirsten Running-Marquardt. Absent: Chairperson Zumbach (personal business). Board members voting "AYE" unless otherwise noted.

Vice Chairperson Rogers called the meeting to order.

Motion by Rogers, seconded by Running-Marquardt to approve minutes of June 5, 2023 as printed.

The Board heard updates from the following Elected Officials:

Brent Oleson, Treasurer – office is still understaffed and will be submitting an offer for a Universal Clerk again next year; will be doing a scheduling system if he chooses to open up the dealer window again; wait times have been creeping up; hired Accounting Analyst who starts next week; requesting a FY24 carryover request for specialized phones; working on insert that highlights transactions in his office and how to complete them online; working through issues with computers and switching station's every month; mandatory ALICE training this week; hosting 1<sup>st</sup> annual office picnic this Sunday.

Supervisor Rogers complimented Oleson on his first six months as Treasurer with limited experience noting that he is doing a lot of great work with diversity; his social media presence and the office culture.

Nick Maybanks, Attorney – case load statistics (peak in January with felony cases); implemented some policy changes and felony drug charges have gone down by half; 1 on 1 meetings with attorney's continue; violent crime rate is high; no movement on parking, Courthouse expansion, space needs study or capital improvement plan and asked the Board to expedite.

Supervisor Running-Marquardt stated that they are in the process of hiring a Facilities Director and that could be the delay with the pending projects.

Discussion continued regarding the logistics of the Courthouse and basement courtrooms.

Maybanks stated that interns are to start but issue with individual email licenses.

Deputy Warfield explained similar issues with needing individual email addresses in Elections.

Maybanks added that he will be bringing an ordinance to the Board regarding recording devices in public buildings and their obligation to protect their employees.

Discussion continued regarding first amendment auditor rights in public buildings and the impact on employees.

Becky Shoop, Deputy Auditor – one vacancy in Real Estate division, working with Human Resources to update the job description and hope to post job within the next week.

Joel Miller, Auditor – there are challenges to fill vacancies; Accounting Manager to being June 26<sup>th</sup>. Still have one vacancy, Accounting Analyst.

Matt Warfield, Deputy Auditor – employee transferred from Real Estate to Elections. A position was approved to assist with the process to ensure candidates are not left off the ballot. Gave summary of incident that occurred last fall. Will be asking the Board to allow him to respecify some of the ARPA funds they received.

Joel Miller, Auditor – explained IVOTERS; Secretary of State is in the decision-making process with new vendors (hope to have new system in operation by November, 2024); attended Auditor's Advisory Election Panel last Friday.

Warfield added that September 12<sup>th</sup> is the reserved special election date, and a letter will need to be mailed to each registered voter.

Miller clarified individual email licenses for election workers noting that it is mandated and \$300/license for 50-60 people.

Supervisor Rogers thanked Warfield for the email he sent to Board members with canvass dates. Also, he appreciates Miller's finding inefficiencies and working through them.

Supervisor Running-Marquardt stated that she appreciates the integrity of which Miller, and his office has in dealing with ensuring that people's right to vote is upheld and the ability to work with what the state has thrown their way. She thanked Miller for taking someone's fundamental right to vote very seriously.

Miller added that he received public records request last night regarding counties providing voter data lists and is working on it.

Adjournment at 10:17 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor  
By: Amanda Hoy, Executive Assistant

APPROVED BY:

BEN ROGERS, Vice Chairperson  
Board of Supervisors