

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
WEDNESDAY, JUNE 23, 2021 11:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Walker, Vice Chairperson Rogers and Supervisor Zumbach. Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order and led the pledge of allegiance.

Motion by Rogers, seconded by Zumbach to approve Consent Agenda as follows:

Approve and authorize Chair to sign a Vacancy Form requesting two Male Trackers for Juvenile Detention & Diversion Services

Approve and authorize Chair to sign a Request for Approval of New Position changing a Clerk Typist position to a Secretary position for Juvenile Detention & Diversion Services

Resolution 2021-6-95 A Resolution approving a two lot residential parcel split to be named Reierson Addition.

The following description is a summary of Resolution No. 2021-6-95 as passed and approved by Linn County Board of Supervisors, effective June 23, 2021.

Reierson Addition (Case # JPS21-0008) to Linn County, Iowa, containing two (2) lots, numbered lot 1 and lettered lot A, a subdivision of real estate located in the SWSW of Section 16, Township 86 North, Range 8 West of the 5th P.M., Linn County, Iowa, described as follows: Beginning at the Southeast Corner of the Southwest Quarter of the Southwest Quarter of Section 16, Township 86 North, Range 8 West of the Fifth Principal Meridian; thence N89°30'46"W along the south line of the Southwest Quarter of said Section 16, a distance of 507.94 feet; thence N0°05'10"W, 401.43 feet; thence N87°03'24"E, 497.70 feet to the east line of the Southwest Quarter of said Southwest Quarter; thence S1°31'25"E along said east line, 431.45 feet to the point of beginning. The full text of the Resolution may be inspected in the Linn County Auditor's Office located at 935 Second Street SW, Cedar Rapids, Iowa, during regular business hours, 8:00 a.m. to 4:30 p.m. Monday through Friday or on the Linn County website at www.linncounty.org

Resolution 2021-6-96

Setting dates of a public hearing and consultation with affected taxing entities on the proposed amendment to the Linn County Urban Renewal Plan for the Linn County Urban Renewal Area. WHEREAS, the Board of Supervisors of Linn County, Iowa (the "County") has created the Linn County Urban Renewal Area (the "Urban Renewal Area") and has approved an urban renewal plan for the Urban Renewal Area; and WHEREAS, Chapter 403 of the Code of Iowa requires that, before a county approves any new urban renewal project or adds new property to an urban renewal area, a county must amend the existing urban renewal plan to describe the new property and the new project; and WHEREAS, an amendment to the urban renewal plan for the Urban Renewal Area has been prepared which describes new projects to be undertaken in that Area, and it is necessary that a date be set for a public hearing on this proposal; and WHEREAS, this proposed amendment adds no new land; and WHEREAS, the Iowa statutes further require the Board of Supervisors to notify all affected taxing entities of the consideration being given to the proposed amendment and to hold a consultation with such taxing entities with respect thereto, and further provides that the designated representative of each affected taxing entity may attend the consultation and make written recommendations for modifications to the proposed division of revenue included as part thereof, to which the County shall submit written responses as provided in Section 403.5, amended; and NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Linn County, Iowa, as follows: Section 1. Pursuant to Section 403.5 of the Code of Iowa, the consultation process on the proposed amendment required by Section 403.5(2) of the Code of Iowa shall be held on Wednesday, July 14, 2021, in the Linn County Jean Oxley Public Service Center, Cedar Rapids, Iowa at 11:00 A.M. The Planning and Development Director, or their delegate, is hereby appointed to serve as the designated representative of the County for purposes of conducting the consultation, receiving any recommendations that may be made with respect thereto and responding to the same in accordance with Section 403.5(2). Section 2. A copy of the hearing notice shall be mailed by ordinary mail to each affected taxing entity, the form of notice is attached hereto as Exhibit 2. Section 3. This Board of Supervisors will meet at the Linn County Jean Oxley Public Service Center, Cedar Rapids, Iowa, on the 28th day of July, 2021, at 11:00 o'clock a.m., at which time and place it will hold a public hearing on the proposed 2021 amendment to the Urban Renewal Area and Plan. Section 4. Notice of the hearing shall be published, the same being in the form attached to this resolution, which publication shall be made in a newspaper of general circulation in Linn County, which publication shall be not less than four (4) nor more than twenty (20) days before the date set for the hearing, the form of this notice is attached as Exhibit 3.

Resolution 2021-6-97 ESTABLISH PERMIT FEES

WHEREAS, periodic review and adjustment is required to reflect the cost of providing permit services to the public, and WHEREAS, the Board of Supervisors, Linn County, Iowa, has reviewed the permit fees and the costs associated with issuing permits. NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Linn County, Iowa this date, meeting in lawful session, and upon recommendation of the Linn County Engineer, does hereby establish the following permit fees:

| Permit Type | Proposed Fee |
|----------------------|--------------|
| E-911 Address | \$100.00 |
| Embargo Permit | \$50.00 |
| Entrance | \$50.00 |
| No Spray/No Mow | \$50.00 |
| Private Dust Control | \$50.00 |
| Utility Construction | \$100.00 |
| Work in Right-of-Way | \$50.00 |

The County Engineer has the authority to double the permit fee for work requiring a permit completed without an approved permit.

Approve and authorize Chair to sign a Consulting and Advisory Services Agreement between Linn County and collectively L&L Murphy, Associates and Grant Consulting LLC related to consulting and lobbying services for the term of July 1, 2021 through June 30, 2022 for \$60,000

Approve and authorize Chair to sign a Memorandum of Agreement between Linn County, Black Hawk County, Dubuque County, Johnson County, and Scott County, collectively known as the Urban County Coalition, related to consulting and lobbying services for one year with automatic one year renewals subject to cancellation

Approve \$11,906.00 to carry funds over to the Fiscal Year 2022 Historic Preservation budget for replacement of two kiosks on Lincoln Highway that were damaged by the Derecho.

Approve and authorize Chair to sign a Closing Certificate for Linn County's issuance of \$4,990,000 General Obligation Land and Water Legacy Bonds, Series 2021A, retroactive to June 22, 2021.

Approve and authorize Chair to sign Statement of Work with CivicPlus for a website Department Header Package for Conservation in the amount of \$3,658.38.

Approve and authorize Chair to sign a Statement of Agreement between Linn County and the Abbe Center to provide skilled mental health services for the inmates of the Linn County Jail effective July 1, 2021 through June 30, 2022 with a cost of \$30,360.

Approve and authorize Chair to sign "Adopt-A-Roadside" for Farmers State Bank to adopt N Alburnett Road (county portions) from County Home Road to Alburnett city limits.

Approve and authorize Chair to sign "Adopt-A-Roadside" for Wapsi Hustlers 4-H Club/North Linn FFA to adopt Troy Mills Road from Walker Road to Rundell Road.

Approve and authorize Chair to sign a Public Performance Licensing Agreement for Correctional Institutions Agreement between Linn County and SWANK Motion Pictures Inc. in the amount of \$519.

Approve and authorize Chair to sign contracts between Emergency Food & Shelter Program (EFSP) Phase 37 Amendment and the following agencies effective January 1, 2020 through October 31, 2021:

- ASAC Heart of Iowa Food Pantry for \$1,000.00
- First Lutheran Saturday Evening Meal Program for \$2,000.00
- First Presbyterian Sunday Evening Meal Program for \$4,678.80
- Green Square Meals, Inc. for \$7,500.00
- The Salvation Army Community Meal Program for \$15,000.00
- First United Methodist Church "FLY" for \$4,000.00
- Mission of Hope Shelter for \$7,000.00
- Horizons Meals on Wheels for \$20,000.00

- Catherine McAuley Center for \$3,739.40
- Willis Dady Emergency Shelter for \$3,739.40
- Waypoint Services Madge Phillips Center for \$3,739.40

Approve and authorize Chair to sign contracts between Emergency Food & Shelter Program (EFSP) Phase 38 Amendment and the following agencies effective January 1, 2020 through October 31, 2021:

- ASAC Heart of Iowa Food Pantry for \$2,001
- First Lutheran Saturday Evening Meal Program for \$10,000
- First Presbyterian Sunday Evening Meal Program for \$10,000
- Green Square Meals, Inc. for \$8,000
- Salvation Army Community Meal Program for \$24,935
- First United Methodist Church "FLY" for \$6,000
- Mission of Hope Shelter for \$16,000
- Horizons Meals on Wheels for \$15,000
- Catherine McAuley Center for \$3,315
- Foundation 2 Youth Shelter for \$2,250
- Willis Dady Emergency Shelter for \$7,750
- Waypoint Services Madge Phillips Center for \$7,750

Approve Application for Consumer Fireworks Permit for Fran Guillaume/Antioch Christian Church for a display at 433 Cross Rd, Marion, on July 3, 2021.

Approve Application for Fireworks Permit for Gary Peiffer, Dam Daze, to conduct a fireworks display at 3033 Lynx Dr., Troy Mills (North Linn School Complex) on July 11, 2021.

Motion by Rogers, seconded by Zumbach to approve minutes of June 21, 2021 as printed.

Motion by Rogers, seconded by Zumbach to approve Claims for AP checks #71002805-#71002865 in the amt. Of \$103,010.63 and AP ACH in the amt. of \$720,224.25 and Area Ambulance in the amt. of \$3,348.00.

Sharon Gonzalez, County Treasurer, presented a request for two additional Universal Clerks for the Treasurer's Department. She noted that she cannot wait for the next budget cycle to request these two positions and explained her reasons.

Lisa Powell, HR Dir., stated that 1/3 of the Treasurer's staff have approved FMLA leave and she supports this request. It is her opinion that it will have minimal budget impacted due to the frequent movement within the Treasurer's office.

Chairperson Walker asked for clarification on the budget impact.

Sara Bearrows, Budget Dir., stated that they have a good idea of the movement in that office and she trusts Powell's instincts regarding movement.

Discussion continued regarding the fact that 30% of the Treasurer's workforce is on FMLA and Chairperson Walker stated that perhaps it is time to really start looking at the "why" and how can the Board be supportive to address some of the challenges facing the Treasurer's office.

Motion by Rogers, seconded by Zumbach to approve Vacancy form requesting two Universal Clerks for the Treasurer's Department.

Motion by Rogers, seconded by Zumbach to approve updating official Linn County seal.

Board Member Reports - Supervisor Rogers reported on the Board's participation in LC3 training; attended monthly ASAC Board meeting; interviewed with KGAN re: Fillmore Building and the homeless camping out on property (working with Cedar Rapids councilmember for a downtown location); participated in homeless shelter planning committee; participated in secondary road assessment district public hearing and grand opening ceremony for House of Hope Carriage House; and represented Linn County at the funeral of Mechelle Dhondt.

Supervisor Zumbach thanked the Sheriff's staff and other law enforcement that responded to the robbery at the Coggon Casey's and attended zoom meeting re low-income housing.

Chairperson Walker will attend Board of Health meeting today; will attend a SET fund policy board meeting; started preliminary discussions with educators in the community looking at ways in which they can help people that are resource limited.

Adjournment at 11:32 a.m.

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Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
BY: Rebecca Shoop, Deputy Auditor

Approved by:

STACEY WALKER, Chairperson
Board of Supervisors