

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
WEDNESDAY, JULY 12, 2023 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Vice Chairperson Rogers and Supervisor Running-Marquardt. Absent: Chairperson Zumbach (personal business). Board members voting "AYE" unless otherwise noted.

Vice Chairperson Rogers called the meeting to order and led the Pledge of Allegiance.

Motion by Rogers, seconded by Running-Marquardt to approve Consent Agenda as follows:

Approve and authorize Chair to sign a Vacancy Form requesting an Accounting Analyst position for the Auditor's office.

Receive and place on file Linn County Outstanding Warrant Report Over 1 Year Old Warrants submitted by the Linn County Treasurer's Office.

Resolution 2023-7-98

A RESOLUTION ACCEPTING WORK COVERING THE

LINN COUNTY SECONDARY ROAD DISTRICT #1 SHOP – PHASE 1 PROJECT

WHEREAS, Martin Gardner Architecture, P.C., is the Project Architect ("Architect") for the Linn County Secondary Road District #1 Shop – Phase 1 Project ("Project"); and WHEREAS, the Architect reviewed, found, and certifies to the Linn County Board of Supervisors ("Board") that to the best of its knowledge, information, and belief Connolly Construction, Inc. performed and substantially completed the work of the Project in accordance with the terms of the contract documents for said project. BE IT THEREFORE RESOLVED that the Board finds and determines that the Contractor completed the work of constructing the Project in accordance with the terms of the contract, the Board hereby accepts and approves the work, and authorizes the chairperson to execute the Certificate of Substantial Completion for said Project.

Resolution 2023-7-99

A Resolution approving a one lot final plat to be named Eminence Farms First Addition. The following description is a summary of Resolution No. as passed and approved by Linn County Board of Supervisors, effective July 12, 2023.

Eminence Farms First Addition (Case # PPS23-0003) to Linn County, Iowa, containing three (3) lots, numbered lot 1, Outlot A and lettered lot A has been filed for approval, a subdivision of real estate located in the SESE 17-85-06 of Section 17, Township 85 North, Range 6 West of the 5th P.M., Linn County, Iowa, described as follows:

EMINENCE FARMS FIRST ADDITION TO LINN COUNTY, IOWA, is the SE ¼ SE ¼ of Section 17, Township 85 North, Range 6 West of the 5th Principal Meridian, Linn County, Iowa described as follows: Beginning at the SE Corner of said SE 1/4 SE 1/4; thence N89°49'14"W along the south line of said SE 1/4 SE 1/4, 1325.65 feet to the SW corner of said SE 1/4 SE 1/4; thence N00°45'23"W along the west line of said SE 1/4 SE 1/4, 1328.43 feet to the NW Corner of said SE 1/4 SE 1/4; thence S89°51'15"E along the north line of said SE 1/4 SE 1/4, 1325.98 feet to the NE Corner of said SE 1/4 SE 1/4; thence S00°44'29"E along the east line of said SE 1/4 SE 1/4, 1329.21 feet to the Point of Beginning, containing 40.44 acres which includes 1.22 acres of road right of way.

The full text of the Resolution may be inspected in the Linn County Auditor's Office located at 935 Second Street SW, Cedar Rapids, Iowa, during regular business hours, 8:00 a.m. to 4:30 p.m. Monday through Friday or on the Linn County website at www.linncounty.org

Approve and authorize Chair to sign an audit engagement letter with Eide Bailly for fiscal year 2023, at a fee not to exceed \$68,000.

Award bid and authorize Chair to sign contract to Linn Cooperative Oil Co. for estimated 30,000 gallons of LP gas to be delivered to the various Secondary Road Department locations in the amount of \$34,200.00.

Approve and authorize Chair to sign a Professional Services Agreement between Linn County and Impact7G, Inc. for consulting services for the completion of a National Register Nomination for the Klinsky Farm for a total fee of \$12,950.

Approve and authorize Chair to sign a contract between Linn County and Monsido for website accessibility services in the amount of \$10,800 (\$750 of which is for one-time set-up) for the period of July 24, 2023, through July 1, 2027.

Approve and authorize Chair to sign a Linn County American Rescue Plan Act Grant Closeout Agreement between Linn County and City of Alburnett.

Set public hearing date for Monday, July 31, 2023, at 11:00am concerning road improvement by private
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funds to improve Blue Heron Drive and Crystal Creek Road with a 1 ½ inch asphalt surface throughout the subdivision at an estimated cost of \$136,862.50.

Approve retroactive to March 1, 2023 and authorize the chairperson to sign a one-year Iowa Cash Rent Farm Lease for 2023 between Linn County, Iowa and Picket Fence Family Farms in the amount of \$21,460 for real estate in Bertram Township north of Mount Vernon Road and east of Dows Road containing 74 tillable acres.

Approve purchase order PO494 for \$9,092.25 to Communications Innovators Inc. for facilities cameras.

Motion by Rogers, seconded by Running-Marquardt to approve minutes of July 10, 2023 as printed.

Motion by Rogers, seconded by Running-Marquardt to approve claims for payable checks dated 07-12-2023 #71011519 - #71011612 in the amount of \$401,028.43 and ACH in the amount of \$3,046,688.63, for a total of \$3,447,717.06. Approve payable voided checks in the amount of \$1,000.00 and a segregated claim for R J Thomas Mfg Co. (no Purchase Order).

Rhonda Betsworth, Deputy Auditor, gave a recap of Monday's meeting regarding the mandated Budget Statement Mailing. She provided additional information regarding the Budget Statement and clarified that the law that passed requires hearings for cities, schools and the county (replaces maximum levy hearing). She provided dates and deadlines that affect the timeline of the mailing. There are consequences if the mailing is not done in a timely manner. She is asking that \$80,000 be carried over from the FY 23 budget. This is an estimate of the cost of the mailing.

Motion by Rogers, seconded by Running-Marquardt to approve Fiscal Year 2023 Budget Carry-over Request to Fiscal Year 2024 Budget for Assessment Year 2023/Fiscal Year 2025 Budget Statement Mailing for Auditor's Office.

Betsworth also gave a recap from Monday's meeting regarding property tax levy rates for FY2023-2024 tax collections. She made clarifications regarding the tax calculations and the process resulting in tax statements.

Motion by Rogers, seconded by Running-Marquardt to approve property tax levy rates for FY2023-2024 tax collections.

Charlie Nichols, Planning & Development Dir., presented a service contract between Linn County and EOR Inc. for ordinance research and writing services related to utility-scale solar.

Motion by Rogers, seconded by Running-Marquardt to approve and authorize Chair's representative to sign a service contract between Linn County and EOR Inc. for ordinance research and writing services related to utility-scale solar.

Motion by Rogers, seconded by Running-Marquardt to appoint Lisa Henze (filling vacancy) to the Options Advisory Committee. Term: July 1, 2023, to June 30, 2026

Adjournment at 10:20 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

APPROVED BY:

BEN ROGERS, Vice Chairperson
Board of Supervisors