

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, JULY 19, 2022 9:02 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Rogers, Vice Chairperson Zumbach and Supervisor Walker. Board members voting "AYE" unless otherwise noted.

Chairperson Rogers called the meeting to order.

The Board heard updates from the following Department Heads:

Charlie Nichols, Planning & Development Dir. - KPI's; budget update; Planner position reposted as Planner II position; upcoming interview for Combination Inspector position; rental property and maintenance program presentation given to Alburnett by two staff members; Unified Development Code amendment coming to the Board in August; solar panels; updating accessory unit dwelling regulations; evaluating ordinance language for pipelines; first Duane Arnold Solar Project meeting is next week in Palo; will be creating Dow's Farm Design Board; ARPA funding request submitted and will be used for failing well; submitted ARPA request for sensitive areas ordinance for rural area; permit activity.

Britt Hutchins, Purchasing Dir. - KPI's; budget update; fully staffed; postage statistics; assisting Polk County with updating their purchasing policy; attended Sustainability Workshop at Wickiup; bids and RFPs for various county departments.

Steve Estenson, Risk Management Dir. - received FEMA funds last week; state was on location last week to look at Linn County's sites.

Supervisor Zumbach left the meeting at this time.

Estenson continued: still working on disasters; down one staff member and in process of interviewing their replacement.

Darrin Gage, Interim Facilities Mgr. - current construction projects and derecho repair projects; acoustic panel repairs at the Courthouse; floor coating system being installed at LIFTS; shared project for upgraded software; video visitation at the Jail; concrete and ADA compliancy projects at the Courthouse; reviewing Facilities contracts; moved eight planned service maintenance agreements for the chillers to a previous vendor; budget update.

Supervisor Zumbach returned to the meeting at this time.

Gage continued: Senior Facilities Worker assigned to the Public Service Center has given notice leaving an open position along with the Facilities Director position.

Joi Alexander, Communications Dir. - KPI's; Communication editorial calendar; updated social media policy on next week's agenda; 2023 budget and brief is a new product they released last week; trying to identify information gaps in county departments; monthly meeting with Elections on website content and updates for General Election; continually looking at ways to enhance the website; Sustainability group meeting; wrote and submitted four nominations for the 3CMA Savvy Awards with annual conference in September (part of the review team).

Chairperson Rogers commended the Communications staff on the things they do on a daily basis that go unseen.

Adjournment at 9:59 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Amanda Hoy, Executive Assistant

Approved by:

BEN ROGERS, Chairperson
Board of Supervisors