

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, AUGUST 8, 2023 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Zumbach, Vice Chairperson Rogers and Supervisor Running-Marquardt. Board members voting "AYE" unless otherwise noted.

Chairperson Zumbach called the meeting to order.

Motion by Zumbach, seconded by Rogers to approve minutes of August 7, 2023 as printed.

The Board heard updates from the following Department Heads:

Brad Ketels, County Engineer – strategic plan; working with Terry Whitson on Learning Institutes; Dept. Head Roundup meeting; budget update; three personnel vacancies; C-STEP and SS4A grant applications; current construction projects including bridge replacements, concrete paving and deck overlays; seal coating is nearing completion; ditching projects.

Supervisor Rogers stated that they have received some emails from concerned citizens in Palo about construction traffic with Next Era and asked what Ketels involvement is. Ketels responded that there is an agreement they have in place and weekly meetings are held.

Supervisor Running-Marquardt asked Ketels to keep the Board in the loop of what is taking place with the traffic and issues.

Carter Baldwin, LIFTS Dir. – pleased with the quality of applicants they have received; scheduling software provider has increased annual maintenance fee by 229%; working with Purchasing on an RFP for new scheduling software.

Supervisor Rogers asked that Baldwin provide him with a summary of the software increase and he will present to the Region CEO to see if they can help in any way since it is a disability service and fits within the management plan.

Baldwin continued: no attendance for the LIFTS Advisory Committee meetings and recommending the advisory committee is disbanded (Board concurred) and receiving feedback from riders in other ways.

Lisa Powell, Human Resources Dir. – new performance module working well; Dept. Head Roundup went well; GAPm survey results are back; upcoming Recognition and Training policy revisions; budget update; requesting to carryforward \$13,600 from FY23 unspent unemployment funds for an intern to cover FMLA absences in her office.

Chairperson Zumbach voiced his concerns with department's requesting carryforward funds for other purposes. He does not want to set a precedent.

Supervisor Rogers asked about money from ARPA and noted that it would be a question for Budget and Finance. This could create an unintended cascade effect.

Powell continued: Diversity Certification Professional Program had its kick-off session this week; attended a C-3 de-escalation training (same training coming to Linn County in October); Deferred Comp. Program is live this week; would like to add voluntary legal insurance to the 2024 benefits (\$26/month).

Dawn Jindrich, Finance Dir. – budget update; working on FY23 audit; request from ISAC to sit on a panel for the Board of Sup's conference August 25th.

Sara Bearrows, Budget Dir. – fall amendment will be done sooner this year due to Capital Projects (September 27th and set public hearing for October 18th); quarterly investment report.

Jindrich added that there is some new training they will be offering regarding budgeting.

Darrin Gage, Dir. of Policy & Admin. – budget update; submitted vacancy form for Deputy Dir. of Policy & Community Relations position; KPI's; Capital Improvement projects including: Hwy. 13 site for EMA; Secondary Roads District 1 Shop; building recommissioning; natural gas bulk purchase; touring overflow shelter and prepping for this winter.

Discussion continued regarding the overflow shelter including needs, staffing, bus stop location and transportation.

Gage continued: City of Cedar Rapids pre-annexation agreement for Walford Rd. (will put on Board's agenda for next week); Courthouse space needs and parking.

Adjournment at 10:44 a.m.

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Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Amanda Hoy, Executive Assistant

APPROVED BY:

LOUIS J. ZUMBACH, Chairperson
Board of Supervisors