

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, AUGUST 15, 2023 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Zumbach and Vice Chairperson Rogers (via phone). Absent: Supervisor Running-Marquardt (personal business). Board members voting "AYE" unless otherwise noted.

Chairperson Zumbach called the meeting to order.

The Board heard updates from the following Department Heads:

Charlie Nichols, Planning & Development Dir. – upcoming de-escalation training; budget update; fully staffed; project with Secondary Roads is progressing; Springville is working towards implementing rental and maintenance inspections in the near future; clerical staff are working on expired permits and scanning old zoning cases; Comprehensive Plan partial update; Fringe Area Plan requests; Renewable Energy Text Amendments special meeting tomorrow at 5:30 p.m.; have received several complaints regarding incorrect road usage for solar projects (passed onto Secondary Roads).

Supervisor Running-Marquardt expressed that she is not in favor of extending the moratorium.

Nichols continued his update with permit activity.

Britt Hutchins, Purchasing Dir. – KPI's; fully staffed; budget update; new postage machine for FY25 (ARPA funds cannot be used to purchase); postage statistics; bids and RFP's for county departments.

Supervisor Running-Marquardt stated that she would love to sit down with Hutchins and discuss the county's Purchasing Dept.

Luke Fischer, Facilities Dir. – meeting with county department's; met with Senior Facility Worker's and Custodian's individually; toured county buildings; LC3; attending Core Values Training in September; budget update; fully staffed; reviewing gas purchase agreement; retro commissioning process with Sustainability; site visit at Emergency Mgmt. future site on Hwy. 13.

Supervisor Rogers asked about the county's storage and Fischer responded that discussions have taken place about asset disposal and consolidation.

Supervisor Running-Marquardt stated that she appreciates his willingness to listen and his collaboration with others. She is excited about the retro commissioning of buildings.

Joi Alexander, Communications Dir. – KPI; assisting other departments with various projecting including: upcoming election deadlines; online budget book; new digital employee newsletter from HR; Roads Dept. looking to roll out AVL program to the public this winter; wrapping up work with final report for the greenhouse gas inventory; tax bill announcement; launched first issue of the new quarterly eNewsletter for VA; attending website accessibility training; new website accessibility tool on website; looking to make Elections homepage of the web more user friendly; participated in webinars about AI; reviewed social media policy; CivicClerk Agenda system update; CivicClerk Media update.

Adjournment at 10:01 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Amanda Hoy, Executive Assistant

APPROVED BY:

LOUIS J. ZUMBACH, Chairperson
Board of Supervisors