

## MINUTES

Linn County Board of Health Meeting  
August 25, 2021 at 4:00 PM  
Harris Building - Conference Room #234A/B  
1020 6<sup>th</sup> Street SE, Cedar Rapids, IA  
Contact: Kim Honn, 892-6000  
\*Indicates Action Items

Call Meeting to Order – Leslie Wright, Chair

**Leslie Wright, Board Chair, established a quorum and called the meeting to order at 4:03 PM.**

**Board Members Present: Leslie Wright, Karl Cassell – Vice chair, Dr. Levett, Stacey Walker, Tawnya Salsbery (arrived at 4:08 pm) Cory Speth – Legal and Kim Honn - Recorder**

**LCPH Staff Present: Pramod Dwivedi – Health Director, Dustin Hinrichs, Larry Hlavacek and Amy Drahos**

Recognize Guests/Staff – Pramod Dwivedi, Health Director

**Amy Drahos was introduced; Amy accepted the position as Air Quality Branch Supervisor. She has been with the department for approximately 22 years. Dustin Hinrichs was introduces; Dustin accepted the Interim Manager position for the Environmental Services Division.**

Public Comment – Limited to Three Minutes Each  
**None**

Approve Agenda \*

**Motion made to approve agenda as presented.**

**\*\*MSC Walker/Cassell**

- BOH member/s excused absences

Approve June 23, 2021 Meeting Minutes \*

**Motion made to approve June 23, 2021 minutes as presented.**

**\*\*MSC Cassell/Levett**

**Mr. Dwivedi shared with the Board that each branch in the agency will provide a program update monthly starting with Mr. Hlavacek of the Administration and Finance Division. Mr. Dwivedi mentioned Mr. Hlavacek**

**Mr. Hlavacek provided a PowerPoint with a brief synopsis of the division's activities. This division includes administration and laboratory and these two branches support the entire agency. He also oversees the umbrella of Performance Improvement System activities, which includes Accreditation, Quality Improvement, Workforce Development and etc. Mr. Hlavacek shared some memories he will carry with him into retirement.**

BOH Committee Reports:

a. Finance and Administrative Review – Karl Cassell, Committee Chair

- i. June Finance Statements \*
- ii. July Finance Statements \*

**Motion made to approve the June and July Finance Statements as presented.**

**\*\*MSC Cassell/Wright**

**The Board requested to see budget comparison for the previous few years compared to the current year.**

b. Policy and Government Relations Committee – Tawnya Salsbery, Committee Chair

- i. Policies x 2 \*
  - PO-DP-001-01 Investigate Public Health Issues Including Environmental Health Hazards
  - PO-PM-001-04 Public Health Quality Improvement

**Motion made to approve the two above mentioned policies as presented.**

**\*\*MSC Cassell/Salsbery**

ii. Variance Request from Paul and Cathie Yamilkoski \*

**Motion made to approve the Yamilkoski variance request.**

**\*\*MSC Walker/Levett**

Health Director's Report – Pramod Dwivedi

- **Director Dwivedi deferred some of his time to Mr. Walker to discuss The Board of Health writing a letter to School Boards/Superintendents so they can utilize mitigation strategies including masking. Mr. Walker is requesting the Board of Health send a letter to School Boards, in light of interpretation of House File 847. After discussing the pros and cons of such a letter, the Board of Health unanimously endorse sending a letter**

to the Linn County School Boards encouraging face coverings in Linn County schools and reference the section of the law being discussed.

Mr. Dwivedi shared some highlights from his report:

- COVID cases are surging, see data in the report.
- Shared our reaccreditation progress.
- Performance Management System continues to develop key performance indicators (KPIs).
- County has switched financial report to accrual from cash basis.
- Affordable Care Act remains the law of the land.
- New census data; a lot of counties has lost populations.
- CHA-CHIP work goes on.
- Mentioned earlier we received the PREVAYL grant.
- MCC; working on finding another program tech platform.
- Two AQ staff were accepted into an Air Quality Fellowship.
- American Rescue Act – County – survey on line. Committed a majority of funds will be spent in the community service realm; example Public Health. Working on a portal similar to the budget process. LC is getting \$44 million, if someone applies to city they can also apply to county.
- Elected as the Vice President to the NACCHO Board of Director for 2021-2022, then serve as President-elect next year and then in 2023 become the President of NACCHO.
- Invited to participate in the interview process for Johnson County's Public Health Directors recruitment.
- Joint BOH/BOS/LC Legislator meeting. Ms. Honn will send a calendar invite to the Board. Draft itinerary – 11:30 AM Board of Health brief business meeting and then 12:00 PM then BOS and others will join.

Board of Health Attorney Report – Cory Speth

**No report.**

Next Meetings:

**Board of Health Meeting – Wednesday – September 22, 2021 at 4:00 PM**

- Finance & Administrative Review committee meeting September 16, 2021 at 2:30 PM
- BOH Policy & Government Relations committee meeting September 16, 2021 at 3:00 PM

Adjourn

**With no further business, a motion was made to adjourn at 5:37 PM.**

**\*\*MSC Levett/Walker**