

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, SEPTEMBER 7, 2021 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Walker, Vice Chairperson Rogers and Supervisor Zumbach. Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order.

Motion by Rogers, seconded by Zumbach to approve minutes of September 1, 2021 as printed.

The Board received updates from the following Elected Officials:

Brian Gardner, Sheriff - Deputy Sheriff applicant testing August 21st (8 eligible applicants); working with Facilities and architect on repurposing spaces at Jail; talking to Darrin Gage to apply for COVID relief money specifically for COVID isolation cells at the Jail; and new law regarding gun permits.

Chairperson Walker shared a story from a constituent regarding someone that applied for a Deputy Sheriff position and received assistance from a Sheriff's staff member which was very much appreciated.

Discussion followed regarding the Derecho analysis report (and recommendations) as well as security personnel for the Public Service Center. The Treasurer has also asked for crisis intervention training from the Sheriff's Office for her staff.

Jerry Vander Sanden, Attorney - Biggest challenge (and the entire court system) is working through the back log of jury trials that accumulated during the pandemic; and also challenged with staffing (took awhile to fill 3 vacancies/2 due to remodeling).

Discussion continued regarding the decline in the number of applicants when positions are advertised and the importance of open communications with the University of Iowa Law School.

Chairperson Walker brought up the Law Enforcement Roundtable and second chance programming and asked Vander Sanden how the marijuana diversion program is working.

Vander Sanden stated that the program will be re-evaluated at the end of this calendar year, but it has been met with approval at the judicial branch and there is active participation by those that see value in it.

Discussion continued regarding high stress situations and the mental health of Asst. County Attorneys.

Joan McCalmant, Recorder - attended two sessions regarding de-escalation at the last ISAC meeting in Des Moines and a good training to offer staff; renewal season for ATV's, Snowmobiles, etc. and passports continue to be an interesting process (running 18 weeks).

Supervisor Rogers asked if McCalmant had any concerns regarding the Board's COVID leave and HR's recommendations. She stated that she understands the process and appreciates the direction they have been given.

Joel Miller, Auditor - reminded the Board that when they are meeting at the DOC Center for disaster related reasons (2008 flood, Derecho, etc.) and making decisions, that two members of the Board constitutes a quorum and his office should be represented to take minutes.

Matt Warfield, Temporary Deputy Auditor, stated that as Deputy in the short term, he has been blessed with a team backing him 100%; they are currently accepting absentee ballot request forms for the City/School Election of Nov. 2nd; they are in the middle of candidate filings (team member expressed concern about the low number of filings); finalized the list of polling places for City/School Election (61); received a petition for satellite voting at Lindale Mall (early voting: Oct. 13 - 31st; Health Care facilities are requiring election staff to be vaccinated.

Chairperson Walker stated that it is critical that they have as much voter education as possible given the changes that the legislature made and he encourages Auditor Miller to please continue educating voters.

Supervisor Zumbach brought up the mask mandate for the Public Service Center and whether or not it will hinder individuals from voting.

Miller stated that they will have voting in the lower level and for those that enter without a mask, will exit a different way.

Miller continued with his update: Spent more time on ADA than they ever have and partnered with precincts to upgrade (North Linn School, Alburnett Fire Dept. and Mt. Vernon City Hall); running absentee ballot request form in the Penny Saver and sending out a household mailer; advertised for Deputy Commissioner of Elections (twice) and sent to nationwide publication and other national organizations trying to recruit. Did

not have one single person with election experience apply. He will be promoting Deputy Warfield to a permanent position. He is the most qualified and has been working in elections for the past 17 months; been doing preliminary work on redistricting items that the Legislative Services Agency will not be working on. Will work with cities to get precincts redrawn based on population shifts; Secretary of State sent out no activity cards across the state (18,690 came to Linn county). He is in a minor dispute over the billing and the numbers they gave Linn County. He paid half of the bill and may make an additional payment but not for allowing 120 who were in system as potential voter and status elevated that will allow them to vote. He signed tax list and handed off to the Treasurer to give to the vendor for property tax bills to be mailed out. Residents should receive in plenty of time to pay by deadline.

Charlie Nichols, Planning & Development, presented a resolution amending the Application Fee Schedule for Linn County Planning and Development specifically concerning fees for expedited Temporary Use Permits (14 days or less). Fees will be raised from \$50 to \$500. The Board can waive fee if they so wish. The Board will approve tomorrow.

Stephanie Lientz, Planning & Development, presented a proposed Temporary Use Permit, case JTU21-0012, request by Tom & Robin (Pavik) Brown - Brown Farms, owners; Row Crop, LLC, petitioner, to hold the Luke Bryan Farm Tour country music concert, located at 10301 C St Rd SW, Cedar Rapids, on September 10, 2021. The Board will approve tomorrow.

Darrin Gage, Dir. of Policy & Admin., presented proposed revisions to Board of Supervisors Policy Number OP-020 entitled "Video Surveillance". He stated that the reason for this revision is due to changes to election law regarding the video of the ballot drop box surveillance days of retention. The Board will approve tomorrow.

Motion by Rogers, seconded by Zumbach to approve Employment Change Roster (payroll authorizations) as follows:

COUNTY ATTORNEY'S OFFICE

Intern	Keely Hanson	Termination 08/24/21
Intern	David Banta	Termination/internship ended 07/30/21

INFORMATION TECHNOLOGY

Desktop Technician	Nicholas Distler	Step increase/contract 08/24/21 60B \$30.60 - 60C \$32.21
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SHERIFF'S OFFICE

Correctional Center Nurse	Jennifer Armstrong	New hire - FT 09/07/21 39A \$35.10 Replaces T. Finley
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PURCHASING

Clerk	Maureen Smalley	Increase in hours - PT 08/28/21 51E \$17.88 28.5 hrs/wk - 30 hrs/wk
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JUVENILE DETENTION

Youth Leader	Nicholas Ford	Termination/resignation 08/28/21
JDDS Supervisor	Dylan Ciavarelli	Termination/resignation 09/05/21

PUBLIC HEALTH

Environmental Chemist	Wanda Reiter Kintz	Step increase/contract 09/08/21 39B \$31.13 - 39C \$32.79
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ENGINEERING

Temp Roadway Mtc Wrkr	Dalton Rstom	Termination/temp pstn ended 08/19/21
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Motion by Rogers, seconded by Zumbach to approve claims for payroll deduction checks #71004111-#71004131 in the amt. of \$344,177.98; Payroll on-site checks #63000010-#63000010 in the amt. of \$1,444.65; Payroll deduction ACH in the amt. Of \$54,019.93; and Payroll wires in the amt. of \$2,019,359.61.

Motion by Walker, seconded by Rogers to appoint Rick Stefanie to Civil Service Commission, term ending 6/30/27.

Motion by Rogers, seconded by Zumbach to enter into a closed session pursuant to Iowa Code Section 21.5(1)(j) to discuss the purchase or sale of real estate.

VOTE: Rogers - Aye Walker - Aye Zumbach - Aye

Motion by Walker, seconded by Rogers to go out of closed session.

VOTE: Rogers - Aye Walker - Aye Zumbach - Aye

Adjournment 10:58 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

STACEY WALKER, Chairperson
Board of Supervisors