

LINN COUNTY BOARD OF SUPERVISORS  
CEDAR RAPIDS, LINN COUNTY, IOWA  
TUESDAY, SEPTEMBER 20, 2022 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.  
Present: Chairperson Rogers, Vice Chairperson Zumbach and Supervisor Walker. Board members voting "AYE" unless otherwise noted.

Chairperson Rogers called the meeting to order.

Motion by Rogers, seconded by Zumbach to approve minutes of September 19, 2022 as printed.

The Board heard updates from the following Department Heads:

Charlie Nichols, Planning & Development Dir. - budget update; one vacancy; staffing updates; Bldg. Mgr. attended a conference last week; future conferences for staff; Unified Development Code proposed changes; moratorium for renewable energy overlay district (requesting three readings from the Board); updating zoning fees; Historic Preservation Commission vacancy; pipeline review; Dow's developer will be applying for grant (Disaster Recovery); permit activity.

Britt Hutchins, Purchasing Dir. - attended LC3 training workshop; budget update; postage statistics; attended Sustainability Committee zoom meeting; updated Purchasing Policy; attended National Institute of Government Purchasing meeting (supply chain and price increases issues); bids and RFPs for various county departments.

Discussion continued regarding the price increase that are being seen and potential budget impacts. Hutchins stated that it is on average a 30% increase across the board.

Steve Estenson, Risk Management Dir. - FEMA money is coming in; demo bid RFP in the next 30 days; Employee Safety and Health Fair Thursday; upcoming ALICE training; Judy Wery started a month ago in his office and is doing well.

Darrin Gage, Dir. of Policy & Admin. and Interim Facilities Dir. - budget update; working on vacant Clerk Typist job description; Senior Facility Worker vacancy (interviews taking place); Facilities Mgr. vacancy (working on changes to the job description); carbon capture pipeline regulations; LIFTS Bldg. flooring project in progress; jail video visitation remodel began yesterday; working on homeless shelter for this coming winter; upcoming Grancius system upgrades for formal and informal boardrooms; ARPA process.

Joi Alexander, Communications Dir. - KPI's; editorial calendar including blogs; planning their third quarter social media meetings; attended conference last week and won an award for excellence for their website redesign; working with internal groups on software upgrades; member of internal Sustainability Committee; Resiliency Group media outreach that was held September 1<sup>st</sup>; highlighted takeaways from the conference they attended last week; will submit an offer for Crisis Communications Plan for the county; create a regional or state PIO (public information officer) group; working on Communications and Media Relations Policy and Writing and Style Guide; countywide brochures; fact sheets; digital asset system; website analytics rollout.

Chairperson Rogers congratulated Alexander and Britt Nielsen on their very worthy recognition for all the hard work they both did on the county's website.

The Board canvassed the votes of the September 13, 2022 Special Election - Anamosa and Alburnett School Districts. Results are on file at the Linn County Auditor's Office.

Public Comment: Matt Warfield, Deputy Auditor, stated that he wanted to give the Board an update on the voter registration challenge hearings that were conducted yesterday. Auditor Miller led the precessions and 121 challenges were submitted with two immediate rejections with the remaining 119 going into the hearing. 40 of them were affirmed due to confirmation received from the USPS that they had moved. None of the challenged voters or challengers showed up to the hearing. Miller denied 55 of the challenges due to their lack of attendance and proof. The remaining 24 challenges were postponed due to request of the challengers. That hearing will be scheduled after the election.

Adjournment 10:08 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor  
By: Amanda Hoy, Executive Assistant

Approved by:

BEN ROGERS, Chairperson  
Board of Supervisors