

## MINUTES

Linn County Board of Health Meeting  
September 22, 2021 at 4:00 PM  
Harris Building - Conference Room #234A/B  
1020 6<sup>th</sup> Street SE, Cedar Rapids, IA  
Contact: Kim Honn, 892-6000

\*Indicates Action Items

Call Meeting to Order – Leslie Wright, Chair

**Leslie Wright, Board Chair, established a quorum and called the meeting to order at 4:01 PM.**

**Board Members Present: Leslie Wright, Dr. Jim Levett, Karl Cassell, Tawyna Salsberry, Stacey Walker (virtual), and Cory Speth – Legal and Kim Honn (virtual;)**

**LCPH Staff Present: Pramod Dwivedi, Health Director, Larry Hlavacek, Dustin Hinrichs, Tricia Kitzmann and Dave Burns**

Recognize Guests/Staff – Pramod Dwivedi, Health Director

**Mr. Dwivedi asked Dustin Hinrichs, EPH Interim, to introduce Dave Burns. Mr. Burns accepted the Senior Air Quality Scientist position within the agency. Mr. Burns shared his experience over his 14 year tenor with public health as the Environmental Chemist. The Board thanked him for all his work and welcomed him to his new position.**

Public Comment – Limited to Three Minutes Each

**None**

Approve Agenda \*

**Motion made to approve agenda as presented.**

**\*\*MSC Cassell/Levett**

BOH member/s excused absences

**None**

Approve August 25, 2021 Meeting Minutes \*

**Motion made to approve August 25, 2021 meeting minutes as presented.**

**\*\*MSC Levett/Cassell**

Food and Aquatic Safety, Tattoo, Tanning (FASTT) Presentation – Dustin Hinrichs, Interim Environmental Public Health Manager

**Mr. Hinrichs introduced the programs within his FASTT branch. They are responsible for inspections of over 1400 foodservice facilities in Linn and Jones Counties. The staff also inspect swimming pool and spas in Linn, Jones and Delaware Counties. Inspections are completed in tattoo and tanning facilities, along with hotel inspections. The Board thanked him and his entire staff for their work.**

Approve the appointment of Amy Drahos, Air Quality Supervisor, as the Air Pollution Control Officer \* - Pramod Dwivedi

**Motion made to approve Ms. Drahos as the Air Pollution Control Officer.**

**\*\*MSC Cassell/Levett**

BOH Committee Reports:

Finance and Administrative Review – Karl Cassell, Committee Chair

August Finance Statements \*

**Motion made to approve August Finance Statements as presented.**

**\*\*MSC Wright/Salsbery**

Purchase Order #162: Coll Consulting LLC for COVID-19 After Action Report

\$43,651.00 \*

**Motion made to approve Purchase Order #162 in the amount of \$43,651.00.**

**\*\*MSC Salsbery/Wright**

Policy and Government Relations Committee – Tawnya Salsbery, Committee Chair

**Committee did not meet this month.**

Health Director's Report – Pramod Dwivedi

**Dr. Dwivedi highlighted a few items from his report, which included:**

- **LCPH Reaccreditation: if awarded we will be accredited for another five years.**
- **Dr. Dwivedi announced this is Larry Hlavacek's last Board meeting and he will be missed.**
- **GovSense: working through the changes that County is implementing.**
- **Performance Management System: moving forward and working on KPIs.**
- **COVID-19: cases continually going up, doing our best in regards to contact tracing and responding to calls, see report for case counts, and talks with the hospitals weekly and they are expressing concern for healthcare workers.**
- **Vaccination rate in Linn County is at about 57%.**
- **Clinic is busy with activities other than COVID.**
- **CHA-CHIP Steering committee met and were provided updates. NACCHO changed the MAPP process, staff is reviewing and will share later.**
- **PREVALY Grant funding through CDC: excited to work with Greater CR Foundation on this grant.**
- **Air Quality activities are listed in the report.**
- **Food Safety, Tattoo/Tanning activities in the report.**
- **Compliance issues in the report.**

- **BOH Letter in regards to face coverings: A couple BOH members received very abusive letters/emails.**
- **Black Hawk County Director was at the September All Staff meeting to talk about their health equity program**
- **Reminder the Board of the Joint BOH/BOS and LC Legislative Lunch Meeting on Oct. 27<sup>th</sup>.**
- **Department is doing a re-organization: Dr. Dwivedi explain the agency is undergoing a re-org structure and he provided the Board with a “draft” org chart. After lots discussion internally, with E-Team/Management Team and some staff, it was decided to begin the process to flatten the organization. All of this is based on the ten public health essential services.**
  - **Board asked about the timeline to have the Deputy Director hired. Dr. Dwivedi is hopeful by the end October to have a candidate selected. After some discussion, Mr. Walker shared that Dr. Dwivedi has his full support with the re-org.**

Board of Health Attorney Report – Cory Speth  
**None**

Next Meetings:

- **Board of Health Meeting – Wednesday – October 27, 2021 at 11:30 AM**
- **\*Joint Board of Health/Board of Supervisors/LC Legislators Meeting at 12:00 PM**
  - **Finance & Administrative Review committee meeting October 21, 2021 at 2:30 PM**
  - **BOH Policy & Gov’t Relations committee meeting October 21 2021 at 3:00 PM**

Adjourn

**With no further business the meeting was adjourned at 5:04 PM.**

**Respectfully submitted,  
Kim S. Honn, Recorder**