

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, SEPTEMBER 26, 2022 11:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Rogers, Vice Chairperson Zumbach and Supervisor Walker. Board members voting "AYE" unless otherwise noted.

Chairperson Rogers called the meeting to order.

Motion by Rogers, seconded by Walker to approve minutes of Sept. 20 & 21 2022 as printed.

Chairperson Rogers read the following Proclamation: Celebration of Plant a Native Tree Month.

Motion by Rogers, seconded by Zumbach to adopt said Proclamation.

Motion by Rogers, seconded by Walker to open a public hearing on the plans, specifications, form of contract, and estimated total cost for the Linn County Secondary Road District #1 Shop - Phase I Project. Proof of publication was presented.

Shawn Luth, Anderson Bogart, stated that Phase I addresses the early infrastructure (building pad, utility work, etc.) in preparation for Phase II. There were no oral or written objections.

Motion by Rogers, seconded by Walker to close public hearing.

Motion by Rogers, seconded by Walker to adopt Resolution 2022-9-148

A RESOLUTION GRANTING FINAL APPROVAL AND CONFIRMING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED TOTAL COST FOR THE LINN COUNTY SECONDARY ROAD DISTRICT#1 SHOP - PHASE I PROJECT

WHEREAS, the Linn County, Iowa Board of Supervisors (the "Board") on August 29, 2022 approved, in preliminary form, the proposed plans, specifications, form of contract, and estimated total project cost (the "Contract Documents") prepared by Martin Gardner Architecture (the "Project Architect") for the Linn County Secondary Road District #1 Shop - Phase I Project (the "Project"); and, WHEREAS, Linn County published a Notice of Public Hearing on the Contract Documents in accordance with Iowa Code Section 331.305 and Iowa Code Chapter 26; and, WHEREAS, the Board conducted a public hearing on the Contract Documents on September 26, 2022 in accordance with the published Notice of Public Hearing. BE IT THEREFORE RESOLVED that the Board hereby grants final approval to the Contract Documents referred to in this Resolution, and confirms the prior Board action granting preliminary approval to the Contract Documents, and finding the Project necessary and desirable.

Darrin Gage, Dir. of Policy & Admin., opened and announced bids for the Linn County Secondary Road District #1 Shop - Phase I Project. The Board referred bids to Linn County staff and the project architect for review and tabulation.

Brad Ketels, Linn County Engineer, presented a new Traffic Sign Maintenance Policy. It addresses how signs are maintained. He recommends revising the format and content of Policy OP-011; address criteria for destination signs for unincorporated villages and cities; and create a document that outlines process for following IA Code for removal of unauthorized signs in the county right-of-way.

Deputy Auditor Matt Warfield presented a proposed Resolution establishing the rate of compensation for Precinct Election Officials resulting from a Precinct Election Officials pay audit conducted by the Iowa Auditor's Office. The Board will approve on Wednesday.

Lisa Powell, HR Dir., presented the IBEW Local #204 (Sergeants) Tentative Agreement for IBEW Sergeants contract extension for FY 24 and FY25.

Motion by Rogers, seconded by Zumbach to approve IBEW Local #204 (Sergeants) Tentative Agreement for IBEW Sergeants contract extension for FY 24 and FY25

Stephanie Lientz, Planning & Development, presented a Notice of Intent for a NPDES General Permit 1 related to the Linn County Secondary Road Department Morgan Creek Shop project in the 2300 Block of Covington Rd. The Board will approve Wednesday.

Motion by Rogers, seconded by Zumbach to approve Liquor License for Dharma's, Troy Mills, retroactive to Sept. 20, 2022, noting all conditions have been met and a 5 Day Liquor License for Peach Cart Co. to sell liquor for Mom's Night Out at Bass Farms, 840 Bass Lane, Mt. Vernon, Sept. 29, 2022, noting all conditions have been met.

Darrin Gage presented the American Rescue Plan Act (ARPA) funding distribution process and guidelines. Round II applications total \$76.8 million and there is \$12-\$13 million available for distribution.

Chairperson Rogers stated that he would like more flexibility during this round in awarding more funds in Category A (non-profits), noting that small communities

(Category D) have bonding capabilities. He would like to target \$3 million for Category D and \$10 million for Category A. He proposes a deadline of Oct. 10 for individual Supervisors to finalize their funding recommendations and Oct. 12 for making a decision. Those dates were agreeable.

Supervisor Zumbach stated that Round I gave each category the same amount of funding, so reducing Category D down to even \$4 million is quite a cut. He suggested that each Supervisor determine how \$4 million will be distributed and then sit down (in open session) and look at those projects together and redivide up after they go through them. That would spread funds out throughout the community.

Supervisor Walker stated that his only issue with Supervisor Zumbach's suggestion is that it is setting an arbitrary cap. When reading applications, he may want to fund more than the cap. Their best bet is to try not to have arbitrary targets. He is guessing that Category A's requests are really high.

Gage stated that based on discussions today, he has guidance and no formal motion is needed.

Motion by Rogers, seconded by Walker to approve Employment Change Roster (payroll authorizations).

AUDITOR'S OFFICE

Deputy Auditor Cliff Crimmins Termination/resignation: 09/30/22

COUNTY ATTORNEY

Clerk Typist Tina Boyer Step increase/contract 09/20/22 53B \$18.06 – 53C \$18.93

Secretary Kelli Elliott Termination/resignation 10/07/22

FACILITIES

Custodian Francoise Mukarugaba Termination/resignation 10/07/22

SHERIFF'S OFFICE

Deputy Sheriff Derek Steines Step increase/contract 10/05/22 D6 \$37.33 – D7 \$37.90

Deputy Sheriff Austin Schmid Step increase/contract 10/05/22 D6 \$37.33 – D7 \$37.90

Deputy Sheriff Kelsey Springer Step increase/contract 10/04/22 CB \$25.14 – C1 \$25.89

Deputy Sheriff Shiloh Herr, Termination/resignation 09/16/22

Deputy Sheriff Kimberly Schmitz Step increase/contract 10/05/22 D1 \$31.50 – D2 \$32.76

Deputy Sheriff Tammy Brauer-Markham Step increase/contract 10/28/22 D6 \$37.73 – D7 \$38.30

Senior Account Kelly Franck Step increase/contract 10/04/22 55B \$20.90 – 55C \$21.99

JUVENILE DETENTION

Youth Leader Jade Irish Step increase/contract 09/23/22 55D \$23.19 – 55E \$24.49

Youth Leader Madison Rude Corrected effective date of hire 10/03/22

ENGINEERING

Temp Roadway Mtc. Wrkr. Jason Unruh Termination/temporary position ended 09/22/22

Adjournment at 11:52 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

BEN ROGERS, Chairperson
Board of Supervisors