

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, OCTOBER 12, 2021 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Walker, Vice Chairperson Rogers and Supervisor Zumbach. Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order.

Motion by Rogers, seconded by Zumbach to approve minutes of Oct. 11, 2021, as printed.

The Board received updates from the following Department Heads:

Brad Ketels, County Eng. - Department reviews KPI's every quarter (bridge & pavement systems and response time); attended meetings related to revised Strategic Plan and Measures of Success; budget amendment this fall; personnel openings; in process of reviewing Access Policy; working on reclassifying Timothy Lane to Class B road; Vermont Way in Waubeek discussions with legal staff (involves an access easement). Supervisor Zumbach recommends no road vacation until the access has been worked out with adjacent landowner. Working with architect and moving forward with the purchase of land for a District 1 Shop (estimate is \$3.6 million); fall department meeting scheduled for Oct. 21 with proper COVID precautions in place; and curbs to be adjusted on County Home Rd. roundabout.

Supervisor Zumbach noted that the barn behind the Engineer's Office is deteriorating rapidly and they had talked about salvaging some of it, however, it may be too hazardous at this point. He also asked if Ketels talks to other surrounding county engineers about the price of materials. Ketels stated that rock is a common topic of discussion.

Supervisor Rogers stated that with regard to winter maintenance, he asked about expectations of crews being called out and what is planned for overtime. He also noted that past practice was depending on reports from the Sheriff's Office (more reactive than proactive).

Ketels stated that over the past two years, they have been more proactive about sending crews out and using the 4 a.m. to 6 p.m. policy as best they can. They also will have all equipment equipped with vehicle locating (AVL) this year and will be used for winter operating procedures.

Tom Hardecopf, LIFTS Dir. - FY 22 bus replacements (waiting on parts, etc.); there are no budget issues; there is one staff vacancy (there are anticipated retirements as well); minimal problems with mask mandate on buses; ridership is at 50-60%; alternative fuel buses (Electric Bus Work group continues to meet); updating certifications for CPR and First Aid this month and coordinating with Risk Management for Fire Extinguisher training.

Supervisor Rogers stated how pleased he is with the state of the fleet since Hardecopf came into his position. He also asked if text notifications was being used. Hardecopf stated that it was never initiated (no funding).

Dawn Jindrich, Finance Dir. - budget on track except may need to amend for overtime; all five staff are on a mission: working on year end cash balances done in GovSense, getting financial statements to move forward, assets and receivables. The newest staff member has drafted a supplement to the Purchasing Policy that they will post for review and comment before bringing to the Board. Identified four different issues within GovSense that is not working correctly. FY21 audit is Nov. 11; met with Auditor's Office regarding their concerns about departments using incorrect account codes, which will affect 1099's. Planning to do more training after the first of the year. LC3 and Learning Institutes will be delayed in her department.

Adjournment at 9:50 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

STACEY WALKER, Chairperson
Board of Supervisors