

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, OCTOBER 19, 2021 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Walker, Vice Chairperson Rogers and Supervisor Zumbach. Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order.

The Board heard updates from the following Department Heads:

Charlie Nichols, Planning & Development Dir. - KPI's; budget update; fully staffed; building officials updating ordinances; Ryan Sampica is now Treasurer of a new professional group for permit tech's; upcoming zoning changes; zoning permits online; uptick in enforcement cases; Clenera solar project will be going to the commission in December; permit activity.

Supervisor Rogers acknowledged Nichol's due diligence with regards to SILT and Dow's Farm.

Britt Hutchins, Purchasing Dir. - KPI's; budget update; his office is one staff member short for five to six weeks unless internal applicant starts; mail route system is offline until fully staffed; postage processed; training with Terry Whitson continues; ongoing copier issues resolved; DHS lease ending in December; working on reviewing grant funding related to purchasing with Finance; bids and RFP's for various departments.

Steve Estenson, Risk Management Dir. - met with Supervisor Zumbach for help at state level with regards to FEMA project for debris removal with Ceres; working on other building repair projects that will be submitted to FEMA; working on COVID FEMA claim; working with Lisa Powell on vaccine policy; gathering information for work comp. case; request for a mock trial.

Supervisor Rogers asked that Estenson let the Board know by email or in person any time that law enforcement is called to our building and is interacting with the county's employees.

Garth Fagerbakke, Facilities Mgr. - budget update; two custodial vacancies and one maintenance vacancy; working on a scope of Derecho damages for buildings; CSB: sidewalk replacement; added a wall in Options; replaced carpet in Home Health; PSC: third floor office remodel on hold; Correctional Center: dishwasher to be installed this week; video visitation remodel; Courthouse: working on office remodel; Fillmore Bldg.: working to close out projects; overflow shelter is ready to go; Mental health Access Center: punch list has 52 remaining items; Erin Foster working on grants to add additional safety items; Harris Bldg.: punch list has 192 remaining items; additional lighting for parking lot and play ground; Sheriff's Office: protected two lights due to vandalism; Facilities: fall preparation for winter.

Joi Alexander, Communications Dir. - KPI's; blog post for Elections; upcoming Secondary Roads post for winter readiness; fall routes newsletter in November; ARPA funding update; Linn County's page on Facebook has been verified; successful switch to linncountyiowa.gov.

Chairperson Walker acknowledged the huge projects a two member department have completed and spoke his praise.

Alexander continued: work is underway with website redesign; upcoming website training next week; starting work on PAFR; met with Americorp members yesterday; monthly analytics.

Adjournment at 10:16 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Amanda Hoy, Executive Assistant

Approved by:

STACEY WALKER, Chairperson
Board of Supervisors