

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, NOVEMBER 16, 2021 11:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Walker, Vice Chairperson Rogers and Supervisor Zumbach. Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order.

The Board heard updates from the following Department Heads:

Charlie Nichols, Planning & Development Dir. - KPI's; budget status; one vacant position; upcoming budget offer for two new positions; updating ordinances; code updates and mailings for solar project; Clenera Solar to go before the committee on the 29th; Dow's Farm perpetual easement; Heartland Greenway pipe line and the county has to hire an inspector. Discussion continued regarding the proposed solar and pipeline projects.

Britt Hutchins, Purchasing Dir. - budget on track; fully staffed; mail route suspended again; number of processed mail pieces this month; continue to meet with Terry Whitson; working on vehicle pricing for departments for upcoming budgets; repurposed 30 cots from Public Health for homeless shelter at Fillmore; serving on the hiring committee for Facilities Director; working on various bids and RFP's for county departments.

Steve Estenson, Risk Management Dir. - mandated vaccines are on hold (Risk Management will be in charge since it involves the safety of employees). OSHA has stated that the employer is not necessarily responsible for the testing of employees and FEMA assured him that if the county chooses to pay for the testing, the county may be able to seek reimbursement; did training with the Treasurer's Office re: panic buttons and emergency response (one additional panic button to be installed); presentation of surveillance system at the Public Service Center; there are reoccurring 911 hang up calls coming out of the Public Service Center (trying to track down extensions); providing injury statistics and costs to departments; working on new hires (making sure orientation sessions are streamlined).

Supervisor Rogers asked about No Trespassing signs on the Fillmore property where the Overflow Shelter is located and should those be removed. Estenson stated that the Civil Division should weigh in on that question noting that a No Trespass order was placed with the Cedar Rapids Police Dept. (should probably be rescinded).

Garth Fagerbakke, Facilities Mgr. - Budget statistics; fully staffed at this point; Community Serv. Bldg. - sidewalk replacement is on hold; completed remodel signage for the building; request from Home Health for carpet replacement; Public Service Center - third floor remodel is on hold due to a space study for Finance; Correctional Center - new dishwasher installed; video visitation remodel (going to requote project); Fillmore Bldg. - closing out roof remodel project. Overflow Shelter - working on issues as it is being occupied; Mental Health Access Center - meeting with general contract re: punch list; meeting with Director to discuss security projects (grant money available); Harris Bldg. - continue to work with general contractor/subs on punch list; parking lot and playground light installation completed. Facilities is preparing for winter and hired a Senior Facilities Worker for the Harris Bldg.

The Board expressed their adoration for Fagerbakke with his impending retirement and expressed their heartfelt gratitude and best wishes with his transitioning into another chapter of his life story

Joi Alexander, Communications Dir. - Upcoming messages and projects; working with Planning & Development re: solar meetings; FY23 budget planning (created a webpage and link to public meetings); Veterans Day communications; boards and commission vacancies (want to streamline); updated application online for boards and commissions; website redesign continues on schedule (a number of meetings held with Civic Plus); content consulting meetings held with various departments (creating a guide); PAFR; ongoing work with departments for communication needs; and monthly analytics.

Adjournment at 10:27 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Amanda Hoy, Executive Assistant
And Rebecca Shoop, Deputy Auditor

Approved by:

STACEY WALKER, Chairperson
Board of Supervisors