

LINN COUNTY BOARD OF SUPERVISORS  
CEDAR RAPIDS, LINN COUNTY, IOWA  
WEDNESDAY, NOVEMBER 17, 2021 11:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.  
Present: Chairperson Walker, Vice Chairperson Rogers and Supervisor Zumbach. Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order and led the pledge of allegiance.

Motion by Rogers, seconded by Zumbach to approve Consent Agenda as follows:

Receive and place on file Treasurer's (Auto Dept.) Report to the County Auditor Receipts and Disbursements for the Month of October 2021.

Receive and place on file the Linn County Annual Urban Renewal Report for Fiscal Year 2021

Resolution 2021-11-178

Linn County and City of Central City Agreement for Construction Code Administration WHEREAS, the Board of Supervisors, Linn County, Iowa, pursuant to Iowa Code Chapter 28E, proposes that Linn County enter into an agreement with the City of Central City, Iowa under the title Linn County and City of Central City Agreement for Construction Code Administration, and; WHEREAS, the purpose for such agreement is to provide for the administration of the construction codes of the City of Central City by Linn County in order to protect the public health, safety, and welfare, and; WHEREAS, such agreement is in the best interests of Linn County and the City of Central City; NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, Linn County, Iowa, that Linn County, Iowa will join pursuant to Iowa Code Chapter 28E, with the City of Central City, Iowa into an agreement entitled Linn County and City of Central City Agreement for Construction Code Administration.

Resolution 2021-11-179 RESOLUTION FOR INTERFUND TRANSFER

WHEREAS, it is desired to transfer monies from the General Supplemental fund to the General Basic fund and, WHEREAS, said operating transfer is in accordance with Section 331.432, Code of Iowa, NOW, therefore be it resolved by the Board of Supervisors of Linn County, Iowa, as follows: Section 1. The sum of \$8,195,910 is ordered to be transferred from the General Supplemental fund to the General Basic fund, to replace FICA, IPERS and insurance costs paid from the General Basic fund. Section 2. The Auditor has been directed to correct his books accordingly and to notify the Treasurer of this operating transfer, accompanying the notification with a copy of this resolution and the record of its adoption.

Resolution 2021-11-180 RESOLUTION FOR INTERFUND TRANSFER

WHEREAS, it is desired to transfer monies from the Rural Services fund to the Secondary Roads fund and, WHEREAS, said operating transfer is in accordance with Section 331.432, Code of Iowa, NOW, therefore be it resolved by the Board of Supervisors of Linn County, Iowa, as follows: The sum of \$2,553,343 is ordered to be transferred from the Rural Services fund to the Secondary Roads fund, as allowed under the Code of Iowa maximum transfer limits.

Resolution 2021-11-181 RESOLUTION FOR INTERFUND TRANSFER

WHEREAS, it is desired to transfer monies from the General Basic fund to the Conservation Reserve fund and, WHEREAS, said operating transfer is in accordance with Section 331.432, Code of Iowa, NOW, therefore be it resolved by the Board of Supervisors of Linn County, Iowa, as follows: Section 1. The sum of \$750,000 is ordered to be transferred from the General Basic fund to the Conservation Reserve fund in accordance with the strategic plan adopted by the Conservation Board and funded at \$250,000 annually, in addition to the \$500,000 fiscal year 2013 approved offer for ongoing funding to the Conservation Reserve fund. Section 2. The Auditor has been directed to correct his books accordingly and to notify the Treasurer of this operating transfer, accompanying the notification with a copy of this resolution and the record of its adoption.

Resolution 2021-11-182 RESOLUTION FOR INTERFUND TRANSFER

WHEREAS, it is desired to transfer monies from the General Basic fund to the Capital Projects fund and, WHEREAS, said operating transfer is in accordance with Section 331.432, Code of Iowa, NOW, therefore be it resolved by the Board of Supervisors of Linn County, Iowa, as follows: The sum of \$1,240,000 is ordered to be transferred from the General Basic fund to the Capital Projects fund, as allowed under the Code of Iowa maximum transfer limits.

Resolution 2021-11-183

The following description is a summary of Resolution 2021-11-183 as passed and approved by Linn County Board of Supervisors, effective November 17, 2021.

Goodlove Addition (Case # JPS21-0018) to Linn County, Iowa, containing two (2) lots, numbered lot 1 and lettered lot A, a subdivision of real estate located in the NESE of Section 26, Township 85 North, Range 6 West of the 5th P.M., Linn County, Iowa, described as follows: Commencing at the East Quarter Corner of Section 26, Township 85 North, Range 6 West of the Fifth Principal Meridian; thence S0°45'19"E along the east line of the Southeast Quarter of said Section 26, a

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distance of 294.62 feet to the point of beginning; thence continuing S0°45'19"E along said east line, 495.39 feet; thence N74°29'17"W, 151.29 feet; thence northwesterly 251.36 feet along the arc of a 200.00 foot radius curve, concave northeasterly, chord bears N38°29'01"W, 235.14 feet; thence N2°28'45"W, 267.20 feet; thence N89°15'12"E, 297.16 feet to the point of beginning. The full text of the Resolution may be inspected in the Linn County Auditor's Office located at 935 Second Street SW, Cedar Rapids, Iowa, during regular business hours, 8:00 a.m. to 4:30 p.m. Monday through Friday or on the Linn County website at [www.linncountyiowa.gov](http://www.linncountyiowa.gov)

Approve and authorize Chair to sign a 28E Agreement with the City of Cedar Rapids and the City of Marion for the Tower Terrace Road construction project from C Avenue to Alburnett Road.

Approve and authorize Chair to sign an Adopt-A-Roadside for Troop 214 to adopt Wright Brothers Blvd from Club Road to Spanish Road.

Award bid and approve purchase order #P0191 for signs to be purchased from Newman Signs in the amount of \$19,220.62 for the Secondary Road Department.

Motion by Walker, seconded by Rogers to approve minutes of Nov. 10 & 15, 2021 as printed.

Motion by Rogers, seconded by Zumbach to approve Claims for AP checks #71004984-#71005041 in the amt. of \$124,802.40 and AP ACH (including void/reissues) in the amt. of \$1,591.00; and Area Substance Abuse in the amt. of \$39,694.89.

Motion by Rogers, seconded by Zumbach to approve the County's 2021 Family Farm Tax Credit Allowances and Disallowances.

Ashley Balius, General Assistance, recapped what was discussed on Monday regarding funding proposal from the Housing Fund for Linn County on behalf of the Providing Assistance to Community Homeowners (PATCH) Program.

Darrin Gage, Dir. of Policy & Admin., stated that the funding request for ARPA funds is in the amount of \$1 million to be paid in installments of \$250,000.

Chairperson Walker stated that this is a worthy use of funds and noted that the city of Cedar Rapids has made a commitment as well. He will vote to support this but asked that Gage and Balius have a conversation with the Finance Director.

Motion by Zumbach, seconded by Rogers to approve \$1 million of ARPA funds to be paid in \$250,000 installments for the Housing Fund for Linn County on behalf of the Providing Assistance to Community Homeowners (PATCH) Program.

Supervisor Rogers stated that there is no action needed today on the following agenda item: professional services agreement between Leslie Wright, owner and principal consultant of Collective Clarity, and Linn County for \$10,000 using Linn County Mental Health/Disabilities Fund balance dollars for strategic consulting services for a proposed Children's Assessment Center. He stated that the contract with Collective Clarity is not with Linn County, but that it should be with the MH/DD Region. He will place precise language on Monday's agenda whereby Linn County will allocate \$10,000 to Collective Clarity.

Lisa Powell, HR Dir., recapped a meeting with the Board on November 1 regarding a long-standing policy(Weather Related Delays or Closings Policy PM-016) whereby if the county closes due to inclement weather, employees are to use their own PTO or they can choose to not be paid. She explained the history and again recommends to the Board that they continue with the current policy which allows the Board to have the

flexibility to make changes. She noted that if the Board decides to change the current policy, they will have to allow for equivalent leave time for those that don't have the option to not work.

Chairperson Walker proposed that the policy defaults to paying the employee and then allow flexibility for the Board to not pay employees, depending on the circumstances.

Supervisor Zumbach stated that he has talked to Lisa Powell quite a bit regarding this and he recommends taking the advice of Powell. He prefers staying the course.

Supervisor Rogers stated that he appreciates this discussion, however, the proposal from Chairperson Walker could be confusing to employees. He also stated that (for future boards), this could almost create a reason for them not to close because it will cost the county money.

Walker stated that a more honorable position to take is that they default to pay folks and then investigate the circumstances to decide if they don't get paid.

Motion by Rogers, seconded by Zumbach to approve Weather Related Delays or Closings Policy PM-016).

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Discussion: Supervisor Walker stated that he understands trying not to bind the hands of future boards but his default position allows them the flexibility.

VOTE: Rogers and Zumbach - Aye Walker - Nay

Lisa Powell presented minor revisions to Time Reporting Policy PM-024. She stated that there are two new provisions: 1) Mobile clocking - GEO location; and 2) An employee's supervisor can approve their timesheets until such time the employee is available to do it themselves.

Chairperson Walker stated that he is not in agreement with the GEO location tracking.

Motion by Rogers, seconded by Zumbach to approve revisions to Time Reporting Policy PM-024.

VOTE: Rogers and Zumbach - Aye Walker - Nay

Board Member Reports - Supervisor Rogers participated in a zoom call with the MH/DD Region representatives and lobbyists re: legislative issues; attended Solid Waste Agency Board meeting by zoom; and chaired the ASAC Board meeting.

Chairperson Walker will be meeting with Prairie High School students today.

The Board recessed at 11:33 a.m. and reconvened at 5:02 p.m. for the Fiscal Year 2023 Budget Public Forum.

Sara Bearrows, Budget Dir., presented the following: Budgeting for outcomes process; General Fund balance of 25%; no increase in operations; additional requests from departments will come through the Offer process. The first budget review meeting is November 29 and they should be finalizing the budget February 4. There will be two budget public hearings to follow.

Budget challenges were discussed such as the phase out of the rollback.

Adjournment at 5:10 p.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor  
By: Amanda Hoy, Executive Assistant  
And Rebecca Shoop, Deputy Auditor

Approved by:

STACEY WALKER, Chairperson  
Board of Supervisors

