



Linn County, Iowa

## Starting or Expanding a Business in Linn County?

**HERE ARE SOME COMMON PUBLIC ENTITIES YOU SHOULD CHECK WITH FIRST**

### **Linn County does not require a General Business License**

#### **Linn County Planning and Development**

- a) A Site Plan Review will be required
- b) Depending on the business, a Home Occupation Permit may be needed
- c) Building Codes may apply
- d) An occupancy permit will be required prior to starting the business

Phone 892-5130      Fax 892-5155  
Jean Oxley Public Service Center  
935 2<sup>nd</sup> Street SW  
Cedar Rapids Iowa 52404

#### **Linn County Auditor's Office – Becky Shoop**

- a) Cigarette permits
- b) Liquor permits

Phone 892-5300      Fax 892-5359  
Jean Oxley Public Service Center  
935 2<sup>nd</sup> Street SW  
Cedar Rapids Iowa 52404

#### **Linn County Recorder**

- a) Record trade or business names

Phone 892-5420      Fax 892-5459  
Jean Oxley Public Service Center  
935 2<sup>nd</sup> Street SW  
Cedar Rapids Iowa 52404

#### **Linn County Health Department**

- a) Food establishment licenses

Phone 892-6000  
501 13<sup>th</sup> Street NW  
Cedar Rapids Iowa 52405

#### **Small Business Administration**

- a) Business Development
- b) Financial Assistance & Loan Programs
- c) Eligibility requirements for procurement with Federal Government jobs and bids

Phone 362-6405  
2750 1<sup>st</sup> Avenue NE, Suite 350  
Cedar Rapids Iowa 52402-4831

#### **Iowa Department of Revenue**

- a) Sale tax permits
- b) Gambling and raffle permits

Phone 1-800-367-3388  
411 3<sup>rd</sup> Street SE  
Cedar Rapids Iowa 52401

#### **IRS – Employer I.D. number**

Phone 1-800-829-1040

#### **Secretary of State**

- a) Filing Articles of Incorporation

Phone 1-515-281-5204